



## GLENN COUNTY PROBATION DEPARTMENT

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### GLENN COUNTY COMMUNITY CORRECTIONS PARTNERSHIP MEETING

October 25, 2016

Minutes

**CCP Membership Present:** Chief Probation Officer Brandon Thompson, Sheriff Richard Warren, Willows Police Chief Jason Dahl, Court Executive Officer Kevin Harrigan, Public Defender Albert Smith, and HHSA Director Christine Zoppi.

**CCP Membership Absent:** District Attorney Dwayne Stewart, GCOE Superintendent Tracey Quarne, and Supervisor John Viegas.

**Others Present:** Deputy Chief Probation Officer Richard Beatty, Lieutenant Loren Bouldin, HHSA Deputy Director Amy Lindsey, Jhan Dunn, Glenn County Office of Education; Glenn Myers, Unity in Recovery; and Sue McDonald, Unity in Recovery.

**Call to Order and Attendance:** Chief Thompson called the meeting to order at 9:00 a.m., and introductions were made by all present.

**Approval of Minutes:** Minutes from the July 26, 2016, meeting were distributed and reviewed. Willows Police Chief Jason Dahl moved to approve the minutes, and Amy Lindsey from HHSA seconded the motion. Vote to approve was unanimous.

**Public Comment:** None

**Information/Discussion/Action Items:** None

**4A:** Jhan Dunn shared with the group that GCOE is looking for someone to teach the concealed weapons class, and the job flyer is listed under the GCOE website, under Human Resources. Albert Smith mentioned that his son teaches classes and would have him contact GCOE.

**4B:** Rick Beatty met with Nancy Callahan and went over probation's case management system to see what data she could collect from our data points given to her previously. Rick had contacted Corrections Software Solutions (CSS) to see if they could give Nancy Callahan access to the system so she could extract the information needed. Rick will be meeting with the other partners as to their data points to see what Nancy would need to gather the information. Amy Lindsey mentioned needing to be clear as to what data is needed, and what system Nancy is needing to get into to gather it, and what information Sheriff Warren can send her. Chief Thompson asked Amy if a separate contract with Nancy would be needed. Amy stated they have a contract with her already and it may be able to be built into the existing contract.

Chief Thompson stated the CCP is required to do data collection. For Probation it would be to gather quantitative data such as number of arrests, number of PRCS offenders who were re-arrested and booked in the county jail,

the number of revocations, and the type of revocations. Amy mentioned the importance of getting together, sooner rather than later to see what we will be collecting.

It is hoped that by the next CCP meeting that they have had the meetings with Nancy, and have gathered the data from the other partner agencies that they want to collect, and start moving forward. It was agreed that the meeting with Nancy Callahan would include Rick Beatty from Probation, Amy Lindsey for HHSA, Sonia Melgarejo from the Sheriff's Office, and Jhan Dunn from GCOE. Rick would be contacting everyone for a time that would be good to meet with Nancy.

**4C:** Probation and HHSA having been discussing for the past month or so, in getting some assistance in doing assessments of the offenders. The initial assessments currently administered are limited, and probation officers are able to do those to determine the initial risk levels and develop supervision schedules. The more intensive assessments take a minimum of 3 to 5 hours to administer. This information is then pre-populated into a case plan as to what services should be provided to the offender to reduce the likelihood for re-offense. Current staffing levels within probation's AB109 unit limit their ability to conduct the more in depth assessments. Discussion was held about possibly having a mental health clinician, or similar position to conduct the assessments, and develop case plans, as well as direct them to services such as the groups that are being conducted by Al Smith. Amy Lindsey stated that currently they are short on clinicians and her recommendation would be the position most appropriate would be that of a case manager. This person could conduct the in depth assessments and also run groups. Rick Beatty stated this position would allow the probation officers more time to provide direct supervision to offenders in the community

The average cost for a case manager would be approximately \$75,000. Amy discussed the possibility of some of the expenses being billed to MediCal if the offenders are eligible.

It was recommended by Chief Thompson that it be tabled for next meeting in January for further discussion.

**4D:** Request for additional funding from Glenn Meyers, of Unity House was made. Glenn explained that due to the increase of AB109 participants they have already exhausted the \$6,000 granted for the current fiscal year. After further discussion of the need, and oversight requirements, a motion was made by Sheriff Warren to increase the funding to an additional \$20,000, seconded by Christine Zoppi, pending an on-site inspection of the program/facility by probation. This would bring the contract funding from \$6,000 to \$26,000 for fiscal year 2016/2017. It was also agreed the funding would be retroactive.

**Next CCP meeting was scheduled for January 24, 2017 at 08:30 a.m., in the Jail Conference Room.**

Motion to adjourn the meeting was made by Chief Dahl, seconded by Sheriff Warren.

Meeting adjourned at 09:47 a.m.