



REQUEST FOR PROPOSALS

**COUNTY OF GLENN
PUBLIC WORKS AGENCY**

CONSTRUCTION ENGINEERING SERVICES

COUNTY ROAD 67 BRIDGE REPLACEMENT PROJECTS

Date Issued: October 11, 2023

Proposal Submission Deadline:
Date: November 16, 2023, 12:00 pm

Email Proposal To:

engineer@countyofglenn.net

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ATTACHMENTS

- A. Sample Contract
 - B. Caltrans LAPM Exhibits
 - C. Evaluation Sheet
 - D. Project Plans
 - E. Project Specifications – Bid Book
 - F. Regulatory Permits and Environmental Commitments – All Bridges
 - G. Regulatory Permits – Bridge 11C-0015 – BRLO 5911(048)
 - H. Regulatory Permits – Bridge 11C-0016 – BRLO 5911(047)
 - I. Regulatory Permits – Bridge 11C-0017 – BRLO 5911(049)
 - J. Regulatory Permits – Bridge 11C-0179 – BRLO 5911(050)
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RFP: County Road 67 Bridge Replacement Projects – Construction Engineering Services

CONTACT INFORMATION

Interested firms shall submit one (1) hard copy and one (1) electronic version, either PDF or Word format, of the Technical Proposal (Proposal) no later than November 16, 2023, 12:00 pm to:

County of Glenn
Public Works Agency
777 N. Colusa Street
Willows, CA 95988

Or if by U.S. Mail, to:

County of Glenn
Public Works Agency
PO BOX 1070
Willows, CA 95988

The Technical Proposal shall be in the format identified herein. Any questions regarding this RFP shall be directed to Donald Rust, Director of Public Works, via phone at (530) 934-6530, or email at engineer@countyofglenn.net.

To be on the document holder list and to be assured of receiving all addenda and Requests for Information responses (RFIs), the following information must be submitted to Glenn County via email at: engineer@countyofglenn.net. All RFIs must also be submitted via email to this address.

Company Name: _____
Mailing Address: _____

Primary Contact Name: _____
Primary Contact email address: _____
Primary Contact phone number: _____

Addenda and RFP responses will be sent via email only to the primary contact submitted above.



INTRODUCTION

The County of Glenn (County) is accepting Technical Proposals for Construction Engineering Services for the County Road 67 Bridge Replacement Projects (Projects). Consultant selection utilizes the One-Step Request for Proposals (RFP) Method, as described in Section 10.1.5 of the Caltrans Local Assistance Procedures Manual (LAPM).

The tasks required to complete this project may include, but are not limited to: construction engineering services. A more detailed description of the tasks required to complete this project are defined in the **Scope of Services** section of this Request for Proposals.

PROJECT DESCRIPTION

The County, in conjunction with the California Department of Transportation (Caltrans) and the Federal Highway Administration (FHWA), is proposing the replacement of the four (4) existing structurally deficient bridges over branches of Howard Slough, each of which was individually programmed in the Highway bridge Program. The existing bridges are single-lane reinforced concrete slab bridges varying in length 40' to 500' and are located on a 0.75-mile segment of County Road 67 between County Road Z and Glenn/Butte County Line, approximately 17 miles southeast of the City of Willows. The replacement structures will be two-lane multi span continuous cast-in-place concrete slab bridges. The entire 0.75-segment of County Road 67 will be reconstructed. The existing County Road 67 alignment will be used for access to the Project. The total area of potential effect (APE) of the Project, is approximately 12.14 acre, see attachment D.

The bridge numbers, associated federal aid project number, and approximate latitude and longitude are shown below:

- 11C-0015 / BRLO-5911(048) / 39°25'12.83"N, 121°54'19.90"W
- 11C-0016 / BRLO-5911(047) / 39°25'12.80"N, 121°54'7.21"W
- 11C-0017 / BRLO-5911(049) / 39°25'12.55"N, 121°53'53.16"W
- 11C-0179 / BRLO-5911(050) / 39°25'12.36"N, 121°53'40.43"W

Although the Projects have been programmed, funded, designed and permitted as separate, stand-alone projects, the County is proposing to undertake construction of all four (4) bridges over two (2) construction seasons through one solicitation awarding construction management services to a single construction management firm or team. Construction duration is anticipated to be a total of 200 working days, with an anticipated construction start date of April 15, 2024. This RFP shall result in four (4) separate contract agreements with the successful firm or team, one per project. Responses to this request shall address the method proposed to maintain separate documentation, tracking, reporting, invoicing, and management of the projects individually.

SCOPE OF SERVICES

The following is an outline of anticipated tasks required to complete the Construction Engineering Services. Consultants preparing a Technical Proposal should elaborate on these tasks within their Proposal. All work shall be completed under the responsible charge of professionals, appropriately licensed in California for the type of work to be completed.

- **Consultant Procurement and Selection** – Although the County anticipates completing project bidding with County staff, responses shall address all tasks required for soliciting bids from contractor(s). Examples of tasks may include preparing bid packages, verifying funding source



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requirements, responding to request for information, preparing addenda, completing public interest findings, facilitating a pre-bid meeting, and conducting bid opening.

- **Contract Management** - Examples of tasks may include:
 - Assist in compiling complete contract documents;
 - Track status of contracts, budgets, schedules.
- **Regulatory Permit Compliance** – All tasks associated with ensuring permit compliance. In addition to permits typically associated with bridge construction (CWA 401, CWA 404, CFGC 1600), the Projects have been issued an Incidental Take Permit (ITP) from the California Department of Fish and Wildlife (CDFW) for the State and Federally listed species of Giant Garter Snake. Due to the Projects' location, encroachment permits from the Central Valley Flood Protection Board (CVFPB) have also been obtained. Additionally, the U.S. Army Corps. of Engineers (USACE) has issued a Clean Water Act (CWA) section 408 determination. It is anticipated that a certified biological monitor will need to be present on site throughout the duration of construction. Dewatering activities are likely to be undertaken throughout the duration of construction as well. Examples of tasks may include permit review, preconstruction notification and coordination, preconstruction biological and habitat surveys, establishment of exclusionary zones, biological awareness training, dewatering plan review/approval/inspection/reporting, daily monitoring of special status habitat and species during ground disturbing activities or upon presence of special status species, surface water sampling and reporting during dewatering activities, routine reporting daily/monthly/annually, habitat restoration plan review/implementation/inspection/reporting, archaeological consultation upon unanticipated discoveries. See attachment F.
- **Construction Engineering/Management** – All tasks associated with delivering a completed capital improvement construction project. The selected consultant shall act as Resident Engineer (RE) for all four projects. Examples of tasks may include revising estimates, revising funding applications, reviewing and approving contractor submittals, responding to requests for information, prepare meeting agenda and minutes, attend meetings including preconstruction, weekly and special topic meetings, conducting daily and special inspections, performing field surveys and grade checks, performing construction quality assurance, preparing progress payments, labor compliance, dispute resolution, providing professional opinion, conduct final inspection and develop punchlist, as-built plan set, and preparing project closeout notices, reports, and documents.
- **Coordination** - Examples of tasks may include:
 - Coordinate the above tasks with contractor and subcontractor(s);
 - Coordination with State and Federal agencies, including but not limited to Cal OES, CalTrans, FEMA, FHWA, USFWS, USACE, NRCS, USDA, CDFW, SWRQCB, CVRWQCB, CVFPB, and tribal representatives;

Scope may be reduced if the County has staff availability. Proposers are encouraged to facilitate a working relationship with the County to encourage this development.

DELIVERABLES

- Daily field inspection documents (notes, photos, correspondence)
- Biological inspection documents (notes, photos, correspondence)
- Surface water sampling summary (Weekly, Final)
- Quality Assurance results (Weekly, final summary)
- Project files in Caltrans construction management format
- Meeting agenda(s) and meeting minute(s)
- As-Built plans



DISADVANTAGED BUSINESS ENTERPRISE (DBE) POLICY

Submitters are advised that, as required by federal law, the County of Glenn is implementing Disadvantaged Business Enterprise (DBE) requirements. Consultants need to comply with requirements of the California Department of Transportation (Caltrans) Regulations and Policies. Consistent with Caltrans Disadvantaged Business Enterprise (DBE) program, the County of Glenn has established an overall DBE participation goal of 23% for all four projects. The Consultant must complete and submit the form titled *Exhibit 10-O1 Local Agency Proposer DBE Commitment* (Consultant Contracts) with their Technical Proposal. Additionally, the Consultant's attention is directed to the most current version of *Exhibit 10-I Notice to Proposers DBE Information* of the Caltrans LAPM.

At the conclusion of cost negotiations, the successful Consultant shall assist the County as necessary with completion of Caltrans Exhibit 10-O2 for inclusion in the final agreement.

Firms must meet the DBE goals or document an adequate Good Faith Effort (GFE) as outlined in the LAPM, Chapter 10, "Consultant Selection", specifically in the section entitled: DBE Participation, which can be acquired at:

<https://dot.ca.gov/-/media/dot-media/programs/local-assistance/documents/lapm/ch10.pdf>

SMALL AND MINORITY BUSINESSES, WOMEN'S BUSINESS ENTERPRISES, AND LABOR AREA SURPLUS

For any proposing firm that is including subconsultants, subcontractors, or other contracting with other firms or entities to fulfill any services under this agreement, the Consultant shall follow the procurement practices outlined below to encourage and enhance participation by Small and Minority Businesses, Women's Business Enterprises, and Labor Area Surplus Firms. There are no set-asides, quotas, or mandatory participation of any firm for any reason. This is an open and competitive solicitation.

1. Solicitation Lists. The Consultant must place small and minority businesses and women's business enterprises on solicitation lists. 2 C.F.R. § 200.321(b)(1).
2. Solicitations. The Consultant must assure that it solicits small and minority businesses and women's business enterprises whenever they are potential sources. 2 C.F.R. § 200.321(b)(2).
3. Dividing Requirements. The Consultant must divide total requirements, *when economically feasible*, into smaller tasks or quantities to permit maximum participation by small and minority businesses and women's business enterprises. 2 C.F.R. § 200.321(b)(3).
4. Delivery Schedules. The Consultant must establish delivery schedules, where the requirement permits, which encourage participation by small and minority businesses and women's business enterprises. 2 C.F.R. § 200.321(b)(4).
5. Obtaining Assistance. The Prime Firm must use the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce. 2 C.F.R. § 200.321(b)(5).

PREVAILING WAGES

The scope of work associated with this procurement may involve services that are defined as covered work. State and Federal Prevailing Wages may be required as a part of this contract. If there is a difference between the minimum wage rates predetermined by the Secretary of Labor and prevailing wage rates determined by the Department of Industrial Relations for similar classifications of labor, the Consultant and his subconsultants shall pay no less than the higher wage rate. Where Federal wage determinations do not contain the State wage rate determination otherwise available for use by the Consultant and subconsultant, the Consultant and subconsultant shall pay not less than the Federal minimum wage rate, which most closely approximates the duties of the employees in question.



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Federal Prevailing Wages can be found online at:

<https://sam.gov/content/wage-determinations>.

State Prevailing Wages can be found online at:

<https://www.dir.ca.gov/OPRL/DPreWageDetermination.htm>.

EVALUATION CRITERIA

The Technical Proposal for County Road 67 Bridge Replacement Projects – Construction Engineering Services submitted in response to this Request for Proposals will be used as a basis for selecting the engineering Consultant for this project. The Consultant’s Proposal will be evaluated and ranked according to the criteria provided in Exhibit 10-B of the LAPM; however, the County has modified the weighted values to better reflect the specific needs of this project. See the *County Modified 10-B Evaluation Sheet*, Attachment C.

CONTRACT REQUIREMENTS

The top-ranked Consultant will receive written notification of the selection. Negotiations for contract agreement and payment will commence after notification. The final contract will need to be approved as to form by County of Glenn’s Counsel and an authorized representative of the Consultant. A sample agreement has been attached to this RFP for reference (Attachment A). The Consultant shall adhere to the provisions of this agreement and advise the County of Glenn in the Technical Proposal of any provisions for which they have alternative wording, or any provisions which they cannot accept. This solicitation shall result in four (4) unique contract agreements, one for each project.

Should it be awarded a contract, the Consultant shall not discriminate against any person who performs any work thereunder because of age, race, color, sex, religion, creed, national origin, marital status, political affiliation, or disability.

If a subcontract for work or services to be performed exceeds \$25,000, the subcontract must contain all required provisions of the prime contract. **Exhibits 10-O1 and 10-O2 must be included in all subcontracts regardless of contract amount.**

TECHNICAL PROPOSAL REQUIREMENTS

Due Date	November 16, 2023, 12:00 pm
Required Copies	One (1) hard copy and one (1) electronic version, either in PDF or Word format
Submit To	<p style="text-align: center;">County of Glenn Public Works Agency Attention: Donald Rust, Director of Public Works engineer@countyofglenn.net</p> <p style="text-align: center;"><u>or if by U.S. Mail, to:</u> County of Glenn Public Works Agency PO BOX 1070 Willows, CA 95988</p>
Submittal Identification	The submittal package shall be clearly marked “County Road 67 Bridge Replacement Projects – Construction Engineering Services”



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These guidelines are provided for standardizing the preparation and submission of Technical Proposals by all Consultants. The intent of these guidelines is to assist Consultants in the preparation of their Proposal, to simplify the review process by the County of Glenn, and to provide standards for the evaluation of all Technical Proposals.

Technical Proposals shall be a maximum of thirty (30) single-sided or fifteen (15) double-sided bound pages, including the introductory letter and resumes. Paper size shall be Letter (8.5" x 11") and a minimum font size of 11 shall be utilized. Required Caltrans LAPM exhibits do not count towards the page count. Drawings sized 11" x 17" are acceptable provided they are folded to 8.5" x 11" size and included in the bound Proposal.

Technical Proposals shall contain the following information in the order listed:

1. **Introductory Letter**

The Introductory (or transmittal) letter shall be addressed to:

Donald Rust
County of Glenn Public Works Agency
777 N. Colusa Street
Willows, CA 95988

The introductory letter shall include the Consultant's primary contact name, mailing address, telephone number, facsimile number, and email address. The letter shall address the Consultant's understanding of the project and any other information deemed pertinent by the Consultant.

The letter should also indicate any conflicts or non-acceptability of the terms and conditions of the contract agreement, which is attached to this RFP. Proposed deviations and modifications to the contract agreement should be clearly noted and supporting reasons provided.

Changes to the agreement will not be considered by the County of Glenn once Consultant selection has been completed.

2. **Table of Contents**

Provide a detailed table of contents that outlines the submittal and sequentially identifies page numbers of sections and sub-sections described therein. The table of contents is excluded from the page count.

3. **Office Location Where Work will be Performed**

Include the office(s) where work will be conducted by the Consultant and subconsultant(s).

4. **Qualifications and Experience**

Identify key staff and subconsultants proposed for the project team and their availability. Describe the responsibilities of the staff and extent of involvement with the project. Any changes in key personnel and subconsultants after the award of contract must be requested in writing, and approved by the County of Glenn before the change is made. Three (3) references are to be listed for the Consultant and each subconsultant. References may be contacted as part of the selection process.

The Technical Proposal must clearly describe the Consultant's ability for undertaking and performing the scope of work. It must list projects of similar work performed by the proposed project team. These projects must illustrate the quality and past performances of the project team. A discussion of



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challenges faced, and solutions developed are recommended. Contact names and current telephone numbers are to be provided for each referenced project. The projects listed should include the names of staff and other team members involved in the work. Supportive information and references in support of the Consultant's qualifications may include graphs, organizational charts, photographs, resumes, etc., and is at the Consultant's discretion.

The Consultant is reminded that their Technical Proposal should be specific and concise.

5. Work Plan and Project Schedule

The Technical Proposal shall address the requested services listed in this RFP and any other services which the Consultant believes are applicable to the project. Functions carried out by subconsultants should be clearly indicated.

The Proposal shall include a Work Plan which clearly identifies the tasks, benchmarks, and time required for each phase of the work. The County desires to open construction bids prior to the end of 2023 in order to proceed to construction by April 2024; this timeline shall be addressed by Proposers. The County intends that two of the four projects to be constructed in 2024 and the remaining two projects to be completed in 2025. Minimal construction activities are anticipated between October 2024 and April 2025.

6. Federal and State Requirements

Consultant and subconsultants must meet all federal and state requirements, as may be applicable. The Consultant should address such requirements in the Technical Proposal.

7. Supporting Information

The Consultant may include resumes, brochures, and other supporting information in this section.

8. Fee Proposal

Consultant shall provide **four (4) separate, individually sealed** Fee Proposal with an estimated budget for each of the tasks included in the Scope of Services, one for each project. Each task budget will include labor and expenses, including subconsultant costs. Labor budgets will be computed by multiplying the planned labor hours by the billing rates of each staff member or labor classification. The Fee Proposal shall depict the tasks in the left column and each of the labor classifications, rates, expenses and subconsultant costs in the top row. Total task budgets and the total fee shall be shown in the right column. Examples from the LAPM Exhibit 10-H are attached to this RFP for your use. The contract fee proposal **must** identify all key employees and/or classifications. New key employees and/or classifications must be approved before they incur work on the contract or the costs can be disallowed at County's sole discretion.

The Fee Proposal, shall include a completed contract cost and financial management system certification form (Exhibit 10-K). An Exhibit 10-K is also required for subconsultants.

9. Caltrans LAPM exhibits

To be completed by all bidders, four (4) copies (one [1] per project):

- *Exhibit 10-01 Consultant Proposal DBE Commitment*
- *Sample Cost Proposal – (formerly Exhibit 10-H)*
- *Consultant Certification of Indirect Costs and Financial Management System (formerly Exhibit 10-K)*



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To be completed if necessary, four (4) copies (one [1] per project):

- *Exhibit 10-Q Disclosure of Lobbying Activities*
- *California Safe Harbor Indirect Cost Rate Program*

To be completed by selected consultant, four (4) copies (one [1] per project):

- *Exhibit 10-O2 Consultant Contract DBE Commitment*

CONSULTANT SELECTION PROCESS

After the period has closed for receipt of Technical Proposals, each Proposal will be opened and examined to determine compliance with the requirements specified in this RFP. Any Proposal that does not meet the format requirements will be eliminated from competition and returned to the Consultant. The County of Glenn may reject any Technical Proposal if it is conditional, incomplete, or contains irregularities. The County of Glenn may waive an immaterial deviation in a Proposal; however, the waiver shall in no way modify the RFP documents or excuse the Consultant from full compliance with the contract requirements if awarded the contract.

The selection panel will review each Technical Proposal that meets the format requirements. Panel members will individually evaluate each Proposal in accordance with the evaluation criteria shown herein.

The panel members will meet to tally and average scores for each Technical Proposal, then the Proposals will be ranked based on the scores. Based on the rankings, the County of Glenn may interview the top firms on this list, if the County determines a need for interviews.

The County of Glenn requires a sealed Fee Proposal from all Consultants and will enter into negotiations with the top-ranked Consultant. If agreement on a final Fee Proposal is reached with the County, the top-ranked firm will be recommended for award subject to approval by the Board of Supervisors. If agreement cannot be reached with the top-ranked firm, the County of Glenn will close negotiations and enter into negotiations with the second-ranked firm. This process will continue until successful negotiations have been completed.

The successful Consultant will be subject to verification of non-fraud and for listing on the debarred Contractors/Consultants list, per federal funding requirements.

This RFP does not commit the County of Glenn to award a contract, to pay any costs incurred in the preparation of a Technical Proposal for this request, or to procure or contract for services. The County of Glenn reserves the right to accept or reject any or all Proposals received as a result of this request, to negotiate with any qualified firm, or to modify or cancel in part or in its entirety this Request for Proposals if it is in the best interest of the County of Glenn to do so.

All products used or developed in the execution of any contract resulting from this Request for Proposals will remain in the public domain at the completion of the contract.

Upon approval of the selected Consultant by County of Glenn and agreement of a mutually acceptable price, a written Agreement will be prepared, executed by the Consultant, and reviewed by the County of Glenn for approval and execution. The Consultant will begin work immediately upon receipt of the Notice to Proceed by the County of Glenn.



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Following the submittal of a Technical Proposal, it may be withdrawn or modified by written request of the submitter. However, the modified Proposal must be received prior to the original submittal deadline, as shown in the Schedule of Work below. Technical Proposals received after the submittal deadline will not be considered and will be returned to the submitter.

Unsigned Proposals, or Proposals signed by an individual not authorized to bind the prospective Consultant will be rejected. Proof of authorization will be required.

METHOD OF PAYMENT

Contract payments will be made on the basis of satisfactory performance by the Consultant as determined by the County. Final payment to the Consultant will only be made when the County finds that the work performed by the Consultant is satisfactory and the final work product and documents submitted meet all of the tasks of the contract and is accepted by the County.

- **Actual Cost-Plus-Fixed Fee**

The Consultant is reimbursed for actual costs incurred and receives an additional predetermined amount as a fixed fee (profit) up to a maximum not-to-exceed contract amount. Federal regulations require that profit be separately negotiated from contract costs. The determination of the amount of the fixed fee shall take into account the size, complexity, duration, and degree of risk involved in the work. The fixed fee is not adjustable during the life of the contract. The fixed fee dollar amount must be clearly stated in the contract.

AUDIT AND REVIEW PROCESS

State and federal requirements as well as specific contract requirements, serve as the standards for audits and reviews performed. The local agencies, Consultants, and subconsultants are responsible for complying with state, federal, and specific contract requirements. The County reserves the right to audit any contract. Applicable standards include, but are not limited to:

- Caltrans Local Assistance Procedures Manual (LAPM);
- Project Program Supplemental Agreements;
- 23 CFR, Chapter 1, Part 172 – Administration of Engineering and Design Related Service Contracts;
- 48 CFR, Federal Acquisitions Regulation Systems (FAR), Chapter 1 FAR, Part 31- Contract Cost Principles and Procedures;
- 48 CFR, Chapter 99 – Cost Accounting Standards, Subpart 9900;
- 49 CFR, Transportation, Subtitle A, Office of the Secretary of Transportation, Volume 1, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Government;
- 49 CFR, Part 18.20 – Standards for Financial Management Systems;
- 23 USC, Part 112 – Letting of Contracts;
- United States Government Accountability Office, Government Auditing Standards (GAS);
- Proposed contract terms and conditions.

Dollar thresholds for audits or reviews are stratified as follows:

- Greater than or equal to \$1M (Section 10.1.3 of Caltrans Local Assistance Procedures Manual).



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Contracts shall not be awarded to a Consultant without an adequate financial management and accounting system as required by 48 CFR Part 16.301-3, 49 CFR Part 18 and 48 CFR Part 31. All consultants, including prime and subconsultants, on a proposed contract with a dollar value equal to or greater than \$1,000,000 are subject to an Indirect Cost Rate (ICR) financial review by Caltrans Independent Office of Audits and Investigations (IOAI). The financial documents required are detailed in the Financial Document Review Request form. IOAI will review the ICR financial documents to either accept or adjust the indirect cost rate prior to contract execution using a risk-based approach. Should the Consultant contract exceed \$1,000,000, all documentation required pursuant to LAPM chapter 10.1.3 shall be provided to the County for audit purposes.

DISPUTE RESOLUTION

Should any Consultant dispute the County of Glenn's determinations and findings during the One-Step RFP process, such Consultant shall give the County of Glenn written notice of the matter in dispute within five (5) days of Consultant's first knowledge of the decision or determination. The Consultant shall thereafter, within ten (10) days of Consultant's first knowledge of the County of Glenn's decision or determination in dispute, provide the County of Glenn with a complete and comprehensive "Statement of Dispute" that discusses all the reasons why the Consultant disputes the County of Glenn's determination or decision and submit all documentary evidence relied on by the Consultant. The Statement of Dispute must meet the following conditions and requirements:

1. Provide a complete statement of the factual and legal basis for the protest.
2. Refer to the specific portions of the RFP which form the basis for the protest, and all documentary evidence relied upon.
3. Include the name, address, and telephone number of the person representing the protesting party.
4. The party filing the Statement of Dispute must concurrently transmit a copy of the initial protest document and any attached documentation to all other parties with a direct financial interest, which may be adversely affected by the outcome of the protest. Such parties shall include all other Consultants, who shall have seven (7) calendar days to respond to the Statement of Dispute.
5. The Statement of Dispute must be submitted by mail to the Glenn County Public Works Department, Attn: Donald Rust, P.O. Box 1070, Willows, CA 95988. The County of Glenn will review the Statement of Dispute, and may elect to hold an administrative hearing thereon, and may request Consultant to produce further evidence as the County of Glenn deems material to a decision on the issue, after which time, the County of Glenn will issue a determination which shall be final. The procedure and time limits set forth in this paragraph are mandatory and are the Consultant's sole and exclusive remedy in the event of protest. Failure to comply with these procedures shall constitute a waiver of any right to further pursue the protest, including filing a Government Code Claim or legal proceedings. Failure to strictly follow this procedure shall waive any further rights to dispute the County of Glenn's decisions and determinations made during the RFP process.



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SCHEDULE OF WORK

An anticipated selection process schedule is shown below.

No.	Item of Work	Date
1	RFP Release	10/11/2023
2	Deadline for submission of written questions	11/8/2023
3	Technical Proposals due	11/16/2023
4	Evaluation of Technical Proposals	Week of November 27
5	Interviews/Negotiations	Week of November 27
6	Board of Supervisors approval of selected Consultant	12/5/2023
7	Notice of Contract award	12/9/2023

ADDITIONAL INFORMATION

The County of Glenn is an equal opportunity employer (EOE) and Disadvantaged Business Enterprises (DBEs) are encouraged to participate.

For additional technical information or technical proposal submittal, please contact Donald Rust at (530) 934-6530 or engineer@countyofglenn.net