

**Minutes
Glenn County
Safety Committee Meeting**

Wednesday, August 15, 2018

PRESENT:

Michelle Cavier, Personnel	Ed Lamb, DOF	Brooks VonBargen, Fleet Serv.
Loren Bouldin, Sherriff	Grinnell Norton, HHSA	Craig Bentley, HHSA
Michelle Knight, Probation	Tina Brothers, General Serv.	Jennifer Peters, GSRMA
Samantha Skelly, Ag/Air		

1. CALL TO ORDER

Michelle Cavier confirmed a quorum and called the meeting to order at 1:08pm.

2. REVIEW AND APPROVAL OF MINUTES

All present were in agreement to approve the minutes of May 23, 2018.

3. INCIDENT ANALYSIS REPORT REVIEW

The Workers Compensation Claims Report was distributed and reviewed for incidents that occurred during time period of May 23rd through August 10th, 2018.

4. BUDGET UPDATE

The balance for the Safety Budget is currently \$22,749.13.

5. OPEN FORUM FOR SAFETY CONCERNS AND ISSUES

Michelle Cavier discussed the Loss Exposure Experience Plan (LEEP) and its focus on Slips, Trips and Falls this year. The committee members were asked to look for and identify problem areas within their departments.

6. RISK MANAGEMENT ACCREDITATION PROGRAM (Formerly LPIP)

The Sheriff's Office submitted an RMAP request for the purchase of five automated External Defibrillator devices to be placed in the Sheriff's administration building, the Corrections facility and the Orland Sub-Station. The committee discussed possible liability issues and decided to table the request at this time to allow for further research to be done. Discussion will resume at the next meeting.

7. NEXT SCHEDULED MEETING

The next meeting is scheduled for November 14, 2018.

Meeting adjourned by 1:45pm