

**Minutes
Glenn County
Safety Committee Meeting
August 14, 2019**

Present:

Michelle Cavier-Personnel, Tina Brothers-COB/GS, Jennifer Brown-Ag/Air, Michelle Knight-Probation, Laura Niehues-Assessor, Jennifer Peters-GSRMA, Sarah Stupey-HHSA, Jolene Swanson-Public Works, Grinnell Norton-HHSA, Allyson Draper-Public Works, Steve Peirce-CAD, Norma Chavez-DCSS, Don Rust-PCDS

1. CALL TO ORDER

Michelle Cavier confirmed a quorum and called the meeting to order at 11:02 am.

2. REVIEW AND APPROVE MEETING MINUTES OF JUNE 27, 2019

On motion by Michelle Knight, seconded by Tina Brothers, to approve the minutes of June 27, 2019. All present agreed.

3. INCIDENT ANALYSIS REPORT REVIEW

The Workers Compensation Claims Report was distributed and reviewed for incidents that occurred during May 7, 2019 through August 9, 2019.

4. DEPARTMENTAL SAFETY RESPONSIBILITIES

HHSA has assigned Ergonomics in the Workplace to all of their employees. This year's safety focus is on strengthening our knowledge and use of ergonomics and their effects on musculoskeletal disorders.

Michelle Cavier stated that the Ag/Air Pollution Department did a great job on passing their Office Safety Inspection.

Michelle also informed the committee that GSRMA's RMAP program has increased the maximum award amount from \$50,000 to \$75,000 for members that meet the specified criteria outlined for 2019/2020.

Jennifer Peters informed the committee that GSRMA offers CPR Training and Fire Extinguisher Training. CPR/First Aid costs are \$20 per person.

5. BUDGET UPDATE

The Budget Analysis Report was distributed and reviewed.

6. OPEN FORUM FOR SAFETY CONCERN AND ISSUES

None at this time.

7. RMAP REQUESTS DISCUSSION AND APPROVAL PROCESS

None at this time.

8. NEXT MEETING

The next meeting is scheduled for November 13, 2019 and RMAP Requests are due by October 31, 2019.

Meeting adjourned at 11:40am.