

MINUTES
COUNTY OF GLENN SAFETY COMMITTEE MEETING
BOARD OF SUPERVISORS CONFERENCE ROOM
MEMORIAL HALL BUILDING

WEDNESDAY, February 14, 2018

PRESENT:	Michelle Cavier, Personnel	Samantha Skelly, Ag/Air
	Sendy Perez, Assessor	Grinnell Norton, HHSA
	Eric Scott, Ag/Air	Loren Bouldin, GCSO
	Brooks vonBargen, Fleet	Tina Brothers, PW/COB
	Michelle Knight, Probation	Craig Bentley, HHSA
	Jennifer Peters, GSRMA	Norma Chavez, DCSS
	Ed Lamb, DOF	Susan Thurman, HHSA

1. CALL TO ORDER

Michelle Cavier called meeting to order 11:00 a.m.

2. REVIEW AND APPROVAL OF MINUTES

A motion was made by Ed Lamb, seconded by Grinnell Norton to approve the November 8, 2017 minutes. All present were in agreement.

3. INCIDENT ANALYSIS REPORT REVIEW

The Workers Compensation Claims Report was distributed and reviewed for incidents that occurred during the time period of November 4, 2017 – February 13, 2018.

4. BUDGET UPDATE

No changes in budget amount; still has a balance of \$23,590.39.

5. OPEN FORUM FOR SAFETY CONCERNS AND ISSUES

Michelle informed the committee of those that still need to pick up the new labor law posters. A list of employees that still need to complete the NIMS/SEMS was passed out to each department. A list that includes the names of employees and their due dates to attend the Ethics & Sexual Harassment training was also passed out to each department. Michelle Knight mentioned there will be a CPR/First Aide class that will be held March 6th, 7th & 8th at the Office of Education Building provided by GSRMA; the class is \$20.00 per person.

6. LOSS PREVENTION INCENTIVE PROGRAM (LPIP) REQUESTS

The Clerk-Recorder submitted an LPIP requesting to be reimbursed for a security mirror. A motion was made by Michelle Knight, seconded by Michelle Cavier to approve the request. All present were in agreement.

The Assessor's Office submitted an LPIP requesting to be reimbursed for a ½ door for better privacy. A motion was made by Michelle Knight, seconded by Susan Thurman to approve the request. All present were in agreement.

7. NEXT SCHEDULED MEETING

The next meeting is scheduled for May 23, 2018 @ 11:00 am.

Meeting adjourned at 11:35 a.m.