

**Minutes  
Glenn County  
Safety Committee Meeting**

**Wednesday, May 23, 2018**

**PRESENT:**

Michelle Cavier, Personnel

Sendy Perez, Assessor

Norma Chavez, DCSS

Loren Bouldin, Sherriff

Grinnell Norton, HHSA

Craig Bentley, HHSA

Michelle Knight, Probation

Tina Brothers, General Services

**1. CALL TO ORDER**

Michelle Cavier confirmed a quorum and called the meeting to order at 11:05 a.m.

**2. REVIEW AND APPROVAL OF MINUTES**

On motion by Michelle Knight, seconded by Norma Chavez, to approve the minutes of February 14, 2018. All present were in agreement.

**3. INCIDENT ANALYSIS REPORT REVIEW**

The Workers Compensation Claims Report was distributed and reviewed for incidents that occurred during time period of February 14, 2018 through May 22, 2018.

**4. BUDGET UPDATE**

Michelle Cavier mentioned that Betsy at Golden State Risk Management Agency informed her that Glenn County was awarded \$50,000.00 for the Loss Prevention Incentive Program (LPIP) for 2017-2018. The ending budget balance as of April 24, 2018 is \$18,892.00.

**5. OPEN FORUM FOR SAFETY CONCERNS AND ISSUES**

Michelle Cavier mentioned that in 2019 there will be new Heat Prevention Regulations for indoors. She will setup training through Golden State Risk Management. Michelle also mentioned that she has been getting a lot of Ergonomic Evaluation Requests. The forms that need filled out can be found on the County Website under: Personnel/Safety Loss Prevention Program/Forms.

**6. LOSS PREVENTION INCENTIVE PROGRAM (LPIP) REQUESTS**

The Public Works Agency submitted a LPIP requesting to be reimbursed for an ice machine pump. A motion was made by Michelle Knight, seconded by Grinnell Norton, to approve the request. All present were in agreement.

**7. NEXT SCHEDULED MEETING**

The next meeting is scheduled for August 8, 2018.

Meeting adjourned by 11:14 a.m.