

**Minutes
Glenn County
Safety Committee Meeting**

Wednesday, November 14, 2018

PRESENT:

Michelle Cavier, Personnel	Ed Lamb, DOF	Stephen Wood, GSRMA
Betsey Downey, GSRMA	Keith Corum, BOS	Craig Bentley, HHSA
Michelle Knight, Probation	Norma Chavez, DCSS	Sonia Melgarejo, Sheriff's Dept.
Samantha Skelly, Ag/Air	Pakou Cha, Ag/Air	Don Rust, Comm. & Plan Dev.
Mohammad Qureshi/Public Works		

1. CALL TO ORDER

Michelle Cavier confirmed a quorum and called the meeting to order at 11:00am.

2. REVIEW AND APPROVAL OF MINUTES

All present were in agreement to approve the minutes of August 15, 2018.

3. HISTORY OF LOSSES, PRESENTATION BY BETSEY DOWNEY AND STEPHEN WOOD OF GSRMA

Betsey reviewed the latest statistical data for the past 10 years as it relates to Worker's Compensation claims made the Glenn County employees.

- Overall cost totaled \$6.87 million with 721 claims
 - Over \$2 million of that amount was from employees being struck, injured or altercations/struggles.
- Major causes were twisting, strains, lifting type of injuries.
- Problematic areas are stairs, slips, trips and falls.
- Prevalent were employees not paying attention which resulted in half of these injuries.
- Discussed were ways to improve upon prevention such as being mindful, look for and eliminate potential causes. (For example: remove a rug that has a corner lifted, etc.)
- Details on the most expensive injuries include lower back, knees and shoulders.
- Data revealed most injuries occur on a Thursday and in the month of April.
- Data revealed losses are less likely to occur when employees are given the time and needed equipment to safely do their jobs.
- Property and liability costs: \$2.12 million with 191 claims – 10 yr. period.

4. BUDGET UPDATE

No change to budget to report since last safety meeting. Balance remains at \$22,749.13.

5. OPEN FORUM FOR SAFETY CONCERNS AND ISSUES

Michelle Cavier talked about more intensive driver training for some staff who keep having collisions. Michelle Knight suggested checking with Thunderhill Raceway regarding their driving program as well as the CHP to see if they can create a training locally.

Michelle Knight mentioned the GSRMA form 5020 should be filled out for all employees who assisted with the Camp Fire through their employment, while on duty. Should employees experience any respiratory issues or need any other medical care as a result of their work at the fire. The form 5020 would be on file to initiate a claim.

The Worker's Comp Claims Review Summary was reviewed.

6. RMAP REQUESTS

- Request previously made to purchase AED equipment by Lt. Bouldin was withdrawn.
- Request made by the Probation Department to purchase mats to be used during weaponless defense training was approved. Motion to approve made by Ed Lamb, 2nd made by Norma Chavez. Motion passed.
- Request made to purchase specialty ballistic eye glasses for Sheriff's Deputies/Task Force was approved. Motion to approve made by Michelle Knight, 2nd made by Michelle Cavier. Motion passed.
- Request made by Assessor's Office to purchase office chairs. Motion to approve made by Michelle Knight, 2nd made by Michelle Cavier. Further discussion revealed the department may have other funds within own budget to cover cost. Michelle Cavier said she would talk to the department to see if they would like to discuss further at the next safety meeting or withdraw the request.

7. NEXT SCHEDULED MEETING

The next meeting is scheduled for February 13, 2019.

Meeting adjourned by 11:57am.