

Glenn Groundwater Authority – October 11, 2021 Board meeting

Staff Report on Item 9(b)

Issue

Selection of consultant for annual report due April 1, 2022.

Recommended Action

Conditional approval of Davids Engineering scope of work for annual report pending DWR grant amendment and Colusa Groundwater Authority concurrence.

Background

In June of 2020, pursuant to the requirements of the Proposition 68 grant agreement, the Glenn Groundwater Authority adopted Resolution 2020-001 which set forth the *GGA Purchasing Policies Regarding the Selection, Engagement and Requirements of Professional Consultants* (“Purchasing Policies”). The Purchasing Policies set forth the policy that selection of professional services of architectural, engineering, construction project management, land surveying, environmental firms and other consultant services shall be on the basis of demonstrated competence and professional qualifications, rather than competitive bidding. This Purchasing Policy follows the governing State statute (Gov. Code Section 4526). In addition, the Purchasing Policy allows for sole source contracts to be submitted to the GGA Board in writing and be supported by findings of fact to support the sole source award.

Analysis of Sole Source Application

A sole source contract is appropriate when the selection of professional service is essential in maintaining continuity, when one provider provides a specialized expertise, or when the service will maintain compliance with established requirements. In the present situation, as reflected by the Draft Scope of Work, Davids Engineering is the provider that has access to all existing data, provided the technical support in developing the groundwater sustainability plan (“GSP”), understands how the GSP complies with the Sustainable Groundwater Management Act (“SGMA”), and has specialized knowledge regarding the requirements and compliance with the annual report. In addition, the annual report is due on April 1, 2022, which is only two months after the submission of the GSP, upon which the annual report will be based. For these reasons, other professional providers would not be able to provide the same service with regard to the annual report as Davids Engineering, as it would be costly for any other provider to obtain and understand the information already possessed by Davids Engineering and it would likely not be possible in the short time frame available. Therefore, in this situation, a sole source contract with Davids Engineering for development and submittal of the annual report complies with the terms and conditions of the Purchasing Policies.