

Policies and Procedures of The Glenn County Water Advisory Committee

Goal

It is the desire of the people of Glenn County that sufficient and affordable water of good quality be available on a sustainable basis to meet the needs of agricultural, industrial, recreational, environmental, residential and municipal users within the county, both now and in the future.

Purpose

The purpose of these policies and procedures is to prescribe the terms and conditions by which the business and affairs of the Glenn County Water Advisory Committee shall be managed.

Powers and Duties

- I. The Glenn County Water Advisory Committee shall have the authorities and obligations set forth in the Glenn County Ordinance Number 1237.
- II. The Glenn County Water Advisory Committee shall operate as a standing committee of the Glenn County Board of Supervisors and shall operate in accordance with the open meeting laws of the State of California.

Members

Members of the Glenn County Water Advisory Committee shall be appointed by and serve at the pleasure of the Board of Supervisors and will be composed of representatives of the following areas and interests:

1. At-large Private Pumpers (Agricultural/Municipal/Industrial) - 4
2. Resource Conservation District - 1
3. Glenn County Farm Bureau- 1
4. Orland Unit Water Users Association Area - 1
5. Tehama Colusa Canal Authority Area Districts - 2
6. Glenn-Colusa Irrigation District Area - 1
7. Central River Irrigation District Area -1
8. East County Reclamation and Irrigation Districts - 2

Committee Members should have background, experience or general knowledge in the area of water, domestic water use or irrigation, especially relative to local groundwater issues. Members should be residents of Glenn County, and/or be employed in Glenn County, and have an economic interest in the preservation, protection and enhancement of the groundwater resources of Glenn County.

A Technical Advisory Committee composed of ten (10) persons shall be appointed by and serve at the pleasure of the Board of Supervisors and shall represent the following interests:

1. Glenn County Agricultural Commissioner
2. Glenn County Environmental Health Department
3. Glenn County Planning and Public Works Department
4. University of California Cooperative Extension Service
5. California Department of Water Resources
6. Southern Area of Glenn County
7. Eastern Area of Glenn County
8. Northern Area of Glenn County
9. Central Area of Glenn County
10. Board of Supervisors (ex-officio)

Meetings, Quorum, and Rules of Order

- I. The Water Advisory Committee shall meet at least three times per year or more frequently as decided by the majority of the Committee.
- II. The Committee shall designate the time and place of meetings. Regular meetings will typically be scheduled for the second Tuesday of the month.
- III. A majority of the total appointed voting Committee members shall constitute a quorum.
- IV. Any member of the Committee may request an item be placed on the agenda.
- V. The agenda and supporting materials will generally be distributed at least one week prior to a scheduled meeting.
- VI. Technical Advisory Committee members and any public guests may not vote on issues but may enter into discussions of the Committee.
- VII. Committee proceedings shall be conducted according to Rosenberg's Rules of Order.

Election and Duties of Officers

- I. A Chairperson and Vice-Chairperson shall be elected every two years at the last regular meeting of the Committee and shall assume the duties of such office at the first regular meeting of the next year.
- II. No member shall hold the office of Chairperson or Vice-Chairperson for more than two consecutive terms.
- III. An officer may be removed from office and relieved of duties by a majority of the membership.
- IV. The Chairperson shall preside at all meetings of the Committee and perform duties consistent with the procedures outlined herein.
- V. In the absence of the Chairperson, or in the event of his/her inability to act, the Vice-Chairperson shall act as Chairperson.
- VI. The presiding Officer shall call the meeting to order, maintain order and decorum and decide questions of procedure subject to the right of the Committee to appeal.
- VII. The Chairperson is authorized to call additional meetings of the Committee as he/she may deem necessary to conduct business.

Committees

The Water Advisory Committee may create standing and working committees. The Chairperson shall appoint Committee members with the concurrence of the individual appointed and with prior notification to the Water Advisory Committee.

Miscellaneous Provisions

- I. All meetings of the Water Advisory Committee and all meetings of the Committees appointed by the Chairperson shall be open to the public, and shall comply with applicable California open meeting laws.
- II. The Technical Advisory Committee reports and makes recommendations to the Water Advisory Committee. The Water Advisory Committee reports and makes recommendations to the Glenn County Board of Supervisors.
- III. These bylaws may be altered, amended, suspended, or repealed by a two-thirds majority of the Committee, upon approval of the Board of Supervisors.

Approved by WAC February 12, 2013
Approved by BOS April 2, 2013