

GLENN GROUNDWATER AUTHORITY EXECUTIVE COMMITTEE
720 N. Colusa Street, Willows, CA 95988
Telephone: 530-934-6501

MINUTES

GLENN GROUNDWATER AUTHORITY EXECUTIVE COMMITTEE
May 8, 2018
2:00 P.M.
720 NORTH COLUSA STREET, WILLOWS, CA 95988

Committee Members Present:	Agency Representing:
X John Viegas	County of Glenn
X Leslie Nerli	Glide Water District
X John Amaro	Glenn-Colusa Irrigation District

Others in attendance:

Lisa Hunter, Glenn County; Erin Smith, Department of Water Resources; Bruce Roundy, City of Orland; Randy Hansen, Kanawha Water District; Gary Enos; Princeton-Codora-Glenn Irrigation District/Provident Irrigation District; Valerie Kincaid, O'Laughlin & Paris

1. CALL TO ORDER

John Amaro called the meeting to order at 2:00 PM.

2. PERIOD OF PUBLIC COMMENT

None

3. DISCUSS AND CONSIDER APPROVAL OF MEETING SCHEDULE

The Executive Committee set a meeting schedule for the fourth Wednesday of each month at 9:30 AM (Option 1A included in the agenda packet).

Motion: Leslie Nerli, Second: John Viegas, Vote: Unanimous

4. DRAFT CONFLICT OF INTEREST CODE

a. Review and Discuss Draft Resolution to Adopt Conflict of Interest Code.

Ms. Hunter stated at the previous GGA Board meeting, the Board approved sending the draft Conflict of Interest Code out for public comment. The comment period is April 23, 2018 through June 7, 2018. Any public comments made will be reviewed and the draft will be considered for approval at a future GGA Board meeting.

b. Provide direction to Program Manager as necessary.

No additional direction was given to the Program Manager on this item.

5. DRAFT ETHICS POLICY AND RESOLUTION TO ADOPT ETHICS POLICY

a. Review and discuss Draft Ethics Policy and Resolution to Adopt Ethics Policy

Mr. Viegas stated the draft ethics policy is relatively straight forward. Ms. Hunter stated there will be more time to review the policy and changes can be made to the draft policy before the item is presented to the GGA Board for approval. Valerie Kincaid clarified it is not necessary to send the ethics policy out for public comment.

b. Provide direction to Program Manager as necessary.

There was no additional direction given to the Program Manager on this item.

6. ANNUAL AUDITS

a. Discuss requirements for Annual Audits.

Ms. Hunter stated it is required to have annual audits. There may be an option to use the same auditor that the county utilizes, to capitalize on any efficiencies since all the books are currently kept in county system. The Board will ultimately take action on this item and contract directly with the chosen firm.

b. Provide direction to Program Manager as necessary.

Ms. Hunter will review audit options, including the potential to coordinate auditing with the same auditor the county utilizes, and bring the information to the committee for further discussion at the next meeting.

7. BYLAWS

a. Discuss and review Draft Bylaws.

Ms. Hunter stated the draft bylaws are in the meeting packet. Ms. Kincaid provided some insight on the creation of draft bylaws. Bylaws dictate how the organization is run. The bylaws can be very specific or general in nature. Specific provisions can be included in bylaws. Mr. Viegas suggested having a provision in regards to bringing items back which were previously decided upon. For instance, if a board member was out-voted, there could be an opportunity to revisit the topic. He suggested adding provisions in regards to the process by which members are added to the GGA Board in the future. Ms. Hunter added during the working group discussions, there was a large focus on conflict resolution. Ms. Kincaid will review these items and draft the next version for discussion. Mr. Viegas stated there may need to be direction in the bylaws in regards to a public records request policy. Ms. Hunter asked the committee members to email her comments on the draft bylaws. Ms. Hunter will compile any comments and forward them to Ms. Kincaid for inclusion in the next iteration of the draft bylaws.

b. Provide direction to Program Manager as necessary.

There was no additional direction given to the Program Manager on this item.

8. POTENTIAL DEVELOPMENT OF AN AGREEMENT WITH COLUSA GROUNDWATER AUTHORITY TO DESCRIBE COOPERATION BETWEEN THE AGENCIES

- a. Discuss potential development of Agreement with Colusa Groundwater Authority describing cooperation.

Ms. Hunter briefly reviewed the item. The interconnected grant funding between the GGA and the Colusa Groundwater Authority (CGA) for Groundwater Sustainability Plan development is currently a driving factor in the creation of a coordination agreement, although the agreement is beneficial for many future joint tasks. Ms. Kincaid stated the agreement could include many types of items including finances or consultant selection criteria, or other items. There was also discussion regarding the creation of a joint technical committee between the GGA and the CGA. Discussion took place in regards to the Proposition 218 process and potential issues if it does not pass. Erin Smith from Department of Water Resources commented that it is important to convey to stakeholders the implications of the back-stop of the State Water Resources Control Board managing a basin including funding. Further discussion included stakeholder outreach, holding public workshops, public education, and basin boundary modifications.

- b. Provide direction to Program Manager as necessary.

Ms. Hunter stated there will be an item on the June 14 GGA Board agenda to discuss a joint GGA and CGA technical committee.

9. PROGRAM MANAGER UPDATES

Ms. Hunter stated she is currently working with county staff on the GGA budget to reconfigure accounts prior to presenting the final draft budget for GGA Board review. She also updated the group on potential basin boundary modifications in the Corning Subbasin.

10. DISCUSS POTENTIAL ITEMS TO BE ADDED TO THE MAY 14, 2018 GGA BOARD MEETING AGENDA

It was confirmed that fees and Proposition 218 will be discussed.

11. EXECUTIVE COMMITTEE MEMBER REPORTS AND COMMENTS

There were no member reports or comments.

12. NEXT MEETING

The next meeting will be May 23, 2018 at 9:30 AM.

13. ADJOURN

The meeting was adjourned 3:23 P.M.