

GLENN GROUNDWATER AUTHORITY EXECUTIVE COMMITTEE
720 N. Colusa Street, Willows, CA 95988
Telephone: 530-934-6501

MINUTES

GLENN GROUNDWATER AUTHORITY EXECUTIVE COMMITTEE
JULY 9, 2018
1:30 P.M.
720 NORTH COLUSA STREET, WILLOWS, CA 95988

Committee Members Present:	Agency Representing:
X John Viegas	County of Glenn
X Leslie Nerli	Glide Water District
X John Amaro	Glenn-Colusa Irrigation District

Others in attendance:

Lisa Hunter, Glenn County; Mary Fahey, Colusa Groundwater Authority

1. CALL TO ORDER

John Amaro called the meeting to order at 1:33 PM. Those in attendance were invited to introduce themselves.

2. APPROVAL OF AGENDA

- a. Review and approve agenda.

The agenda was approved as presented.

Motion: John Viegas, Second: Leslie Nerli, Vote: Unanimous

3. PERIOD OF PUBLIC COMMENT

None.

4. ANNUAL AUDITS

- a. Discuss preparation for Request for Proposals soliciting proposals to provide Annual Audit Services for Fiscal Year 2017/2018 with the option to extend for an additional three (3) years thereafter.

The committee reviewed the draft Request for Proposals focusing on the highlighted portions of the draft and the List of Potential Firms for Consideration handout. The proposed schedule was discussed. The proposed closing date is a few days after the August 13, 2018 GGA meeting in which the Board would provide more clarification on who will sit on the selection committee. It was clarified that Section 10 would be deleted if nothing further was suggested to be added. A motion was made to release the RFP and invite the firms listed on the handout to submit proposals. It was further clarified that the RFP would be sent to all the firms listed on handout.

Motion: Leslie Nerli, Second: John Viegas, Vote: Unanimous

- b. Provide direction to Program Manager as necessary

The committee directed the Program Manager to add choosing the selection committee members to the next GGA Board meeting agenda.

5. BYLAWS

- a. Discuss and review Draft Bylaws.

Lisa Hunter suggested that committee members also review the Draft Bylaws to determine if anything should be added to help clarify agency processes. The committee reviewed the Draft Bylaws and comments in the handout focusing on highlighted areas and areas that include tracked changes and comments. Additional clarifications and changes were suggested including clarifications to the conflict resolution section, committees, and vacancies.

- b. Provide direction to Program Manager as necessary.

The committee directed the Program Manager to compile the comments and work with Legal Counsel to develop a final draft for the Board's consideration at the August Board meeting. This item will be added to the August Board meeting for review and comment with a target for September approval.

6. DEVELOPMENT OF AN AGREEMENT WITH COLUSA GROUNDWATER AUTHORITY TO DESCRIBE COOPERATION BETWEEN THE AGENCIES

- a. Discuss development of Agreement with Colusa Groundwater Authority describing cooperation.

Lisa Hunter and Mary Fahey have discussed the need to hold a Colusa Groundwater Authority/Glenn Groundwater Authority Joint Executive Committee meeting to discuss this item, as well as the potential for a joint comment letter, which will be discussed under Item 7, and the Proposition 218 process options. Legal Counsel from both agencies would also attend the Joint Meeting. Lisa Hunter reviewed the draft Memorandum of Understanding and key principles. The committee discussed suggested clarifications, changes, and additions, including the number and composition of representatives, functions, and voting of the Basin Advisory Committee mentioned in Article 4 and Financial Provisions discussed in Article 6. Committee members will review the Draft MOU and provide comment to Ms. Hunter.

- b. Provide direction to Program Manager as necessary.

The committee directed the Program Manager to compile comments and work with Legal Counsel to develop the next iteration of the Draft MOU.

7. DEPARTMENT OF WATER RESOURCES DRAFT 2018 SGMA BASIN PRIORITIZATION

- a. Discuss and consider providing recommendation to GGA Board regarding providing a comment letter to the Department of Water Resources concerning the Draft 2018 SGMA Basin Prioritization.

Lisa Hunter mentioned that there are comment letters posted on the Department of Water Resources website that can be used as examples if needed. Ms. Hunter then reviewed the draft comment letter. The committee suggested having questions addressed to the Program Manager rather than the Chairman. It was discussed that there should be consistent messaging in the Colusa Groundwater Authority and Glenn Groundwater Authority comment letters; however, due to the timeline, it may not be possible to send a joint letter, although the committee would entertain the approach of a joint letter. A motion was made to coordinate the comment letter with Colusa and if possible to send a joint letter or if timing does not allow, send the letter with Chairman signature.

Motion: Leslie Nerli, Second: John Viegas

Upon further discussion, Ms. Hunter indicated the Board has given the Executive Committee the authority to recommend a comment letter to the Board. Ms. Nerli amended the motion to recommend to the Board that the comment letter be coordinated with Colusa and if possible to send a joint letter or if timing does not allow, send the letter with Chairman signature. Mr. Viegas agreed with the amendment.

Vote: Unanimous

- b. Provide direction to Program Manager as necessary.

Lisa Hunter will work with Mary Fahey to determine if the timeline might support the development of a joint letter. The draft letter will be placed on the August GGA Board agenda as an action item.

8. NEXT MEETING

The next meeting GGA Executive Committee is scheduled for August 22, 2018.

9. ADJOURN

The was adjourned at 3:44 PM.