

GLENN GROUNDWATER AUTHORITY
720 N. Colusa Street, Willows, CA 95988
Telephone: 530-934-6501

MINUTES

GLENN GROUNDWATER AUTHORITY BOARD OF DIRECTORS
AUGUST 13, 2018
1:30 P.M.
720 NORTH COLUSA STREET, WILLOWS, CA 95988

Director Members Present:		Agency Representing:	
	John Viegas		County of Glenn
X	Bruce Roundy		City of Orland
X	Gary Hansen		City of Willows
	George Nerli		Glide Water District
X	John Amaro		Glenn-Colusa Irrigation District
X	Charles Schonauer		Orland-Artois Water District
X	Randy Hansen		Kanawha Water District
X	Gary Enos		Princeton-Codora-Glenn Irrigation District/ Provident Irrigation District
Alternate Members Present:			
X	Vince Minto		County of Glenn
	Pete Carr		City of Orland
	Evan Markey		City of Willows
X	Leslie Nerli		Glide Water District
	Thaddeus Bettner		Glenn-Colusa Irrigation District
X	Emil Cavagnolo		Orland-Artois Water District
	Wade Danley		Kanawha Water District
	Lance Boyd		Princeton-Codora-Glenn Irrigation District/ Provident Irrigation District
2 nd Alternate Members Present:			
	Ed Vonasek		City of Orland
X	Andrea Jones		Orland-Artois Water District
	Michael Alves		Kanawha Water District

Others in attendance:

Lisa Hunter, Glenn County; Valerie Kincaid, O’Laughlin & Paris; Erin Smith; Department of Water Resources; Linda Sloan, Provost & Pritchard; Kandi Manhart, Glenn County Resource Conservation District

1. CALL TO ORDER

- a. Pledge of Allegiance
- b. Roll Call
- c. Introductions

John Amaro called the meeting to order at 1:30 P.M. The pledge of allegiance was recited, roll call was taken as indicated above, and those in attendance were invited to introduce themselves.

2. APPROVAL OF AGENDA AND MINUTES

- a. Approval of meeting minutes from June 11, 2018.

The June 11, 2018 minutes were approved as presented.

Motion: Charles Schonauer, Second: Randy Hansen, Vote: Unanimous

3. PERIOD OF PUBLIC COMMENT

None

4. FINANCIAL REPORT

- a. Review and accept Monthly Activities Report
- b. Review and consider approval of claims

A motion was made to approve claims as presented.

Motion: Gary Enos, Second: Vince Minto, Vote: Unanimous

5. CONFLICT OF INTEREST CODE

- a. Review and Discuss Draft Conflict of Interest Code, any comments received, and Resolution to Adopt Conflict of Interest Code.
- b. Approve Resolution adopting the Conflict of Interest Code pursuant to the Political Reform Act.
- c. Authorize Program Manager to submit any and all necessary documents to the Fair Political Practice Commission as required by the Political Reform Act.

The Board reviewed the information provided in the agenda packet. Valerie Kincaid stated the code is relatively standard. It was reiterated that no comments were received. A motion was made to approve the Item 5b as submitted. The motion passed by roll call vote as indicated below.

Motion: Gary Hansen, Second: Bruce Roundy

Roll Call Vote:

Director Roundy: Aye

Director G. Hansen: Aye
Director Amaro: Aye
Director Schonauer: Aye
Director R. Hansen: Aye
Director Enos: Aye
Director Minto: Aye
Director Nerli: Aye

A motion was made to approve Item 5c as presented.

Motion: Vince Minto, Second: Leslie Nerli, Vote: Unanimous

6. ETHICS POLICY

- a. Review and discuss Draft Ethics Policy and Resolution to Adopt Ethics Policy.
- b. Approve Resolution adopting Ethics Policy.
- c. Provide direction to Program Manager as necessary.

The Board reviewed the information in the agenda packet. Bruce Roundy asked if this policy included the Ethics Training that Board Members are required to take. John Amaro stated that training is an individual ethics training taken every two years. A motion was made to approve the Resolution in Item 6b as presented. The motion passed by roll call vote as indicated below.

Motion: Vince Minto, Second: Gary Hansen

Roll Call Vote:

Director Roundy: Aye
Director G. Hansen: Aye
Director Amaro: Aye
Director Schonauer: Aye
Director R. Hansen: Aye
Director Enos: Aye
Director Minto: Aye
Director Nerli: Aye

7. LONG-TERM FUNDING

- a. Review and hold discussion on long-term funding options.
- b. Select option to proceed with long-term funding plan.
- c. Discuss consultant needs for implementing chosen option.
- d. Authorize Executive Committee, or other committee, to develop and release a Request for Proposals for one or more consultants to facilitate preparation for and implementation of the chosen option.
- e. Provide additional direction to Program Manager, Legal Counsel, and/or committees as needed.

John Amaro introduced the item stating the long-term funding options have been discussed at prior meetings. The Glenn Groundwater Authority (GGA) Executive Committee met with the Colusa Groundwater Authority (CGA) in a Joint Executive Committee meeting to discuss funding options. It was the consensus of the GGA and CGA Executive Committees to recommend Option 3 to their respective boards. Leslie Nerli requested clarification on per-parcel votes verses per-acre votes. Valerie Kincaid clarified that for Option 3, the fees are assessed per acre while the voting structure is based on a per parcel protest process. Charles Schonauer asked how cities would be assessed in this process. Ms. Kincaid stated how the cities would be assessed was part of the discussion that took place at the Joint Executive Committee and the topic is still being discussed. Currently, the CGA is considering having cities pay a per acre fee and the parcels within the cities would not be included in the 218 process, though the structure is not completely developed. Ms. Kincaid added how the Board proposes to include or not include city parcels and/or de minimis users in the assessment will be a policy decision that can be further evaluated as a part of the fee study. Outreach is necessary for all options.

A motion was made to select Option 3.

Motion: Vince Minto, Second: Leslie Nerli, Vote: Unanimous

There was additional discussion on consultant needs for Option 3 including discussion on rate consultants, engineers reports, parcel investigation, and outreach components. The timeline for a long-term funding plan to be established as stated in the Joint Power Agreement is about one year. There are funds allocated to this process in the approved budget.

A motion was made to approve Item 8d as presented.

It was clarified recommendations on consultant needs including mapping, GIS work, and outreach components would be brought to the next Board meeting.

Motion: Vince Minto, Second: Gary Hansen, Vote: Unanimous

8. REQUEST FOR PROPOSALS TO PROVIDE ANNUAL AUDIT SERVICES FOR FISCAL YEAR 2017/2018
 - a. Receive update on Audit Services RFP.
 - b. Approve process to review proposals submitted to provide annual audit services.
 - c. Authorize Executive Committee to serve as the Audit Services RFP selection committee.

The Board received an update on the Audit Service RFP from Lisa Hunter. The Request For Proposals (RFPs) have been sent out and proposals are currently being submitted. Additional information is included in the meeting packet. A motion was made to approve the process to review proposals submitted to provide annual audit services as

presented and to authorize the Executive Committee to serve as the Audit Services RFP selection committee.

Motion: Bruce Roundy, Second: Vince Minto, Vote: Unanimous

9. DEPARTMENT OF WATER RESOURCES DRAFT 2018 SGMA BASIN PRIORITIZATION

- a. Consider approving recommendation of the Executive Committee to submit a comment letter to the Department of Water Resources concerning the Draft 2018 SGMA Basin Prioritization.
- b. Provide direction to Program Manager, Legal Counsel, and/or committees as needed.

Ms. Hunter stated the GGA draft comment letter is on page 32 of the meeting packet. The Colusa Groundwater Authority comment letter regarding the Draft 2018 SGMA Basin Prioritization is also included. Leslie Nerli made a motion to approve the draft comment letter reflecting the GGAs concerns in regards to the Draft 2018 SGMA Basin Prioritization as presented.

Motion: Leslie Nerli, Second: Vince Minto, Vote: Unanimous

10. REVIEW COMMITTEES AND REVISE AS NECESSARY

- a. Review current committees and discuss need for any updates.
- b. Assign new committees, update membership, and/or dissolve committees as needed.

Leslie Nerli stated she believes the Technical Ad Hoc Committee should stay active and potentially add some members. Lisa Hunter indicated the ad hoc committee was appointed for a specific purpose. The Board previously approved developing a standing Technical Ad Hoc Committee that would work with the Colusa Groundwater Authority on Groundwater Sustainability Plan development. Ms. Nerli added the standing Technical Advisory Committee could be a venue to discuss technical issues that arise between the GSAs. Ms. Kincaid added the Technical Committee is not a decision making body and any formal decisions would be made by the GGA and CGA Boards. Ms. Hunter clarified that the current Technical Ad Hoc Committee needs to stay in place until the committee brings a recommendation to the Board on the proposed structure of the Standing Technical Ad Hoc Committee. Once the standing committee is developed and task complete, the committee could be dissolved.

The group generally discussed all committees and determined the HCM/Water Budget Selection Committee and Budget Ad Hoc Committee had completed their tasks. There was a motion to dissolve the HCM/Water Budget Selection Committee and Budget Ad Hoc Committee.

Motion: Vince Minto, Second: Leslie Nerli, Vote: Unanimous

11. PROGRAM MANAGER UPDATES

Lisa Hunter handed out a detailed Program Manager Update report. She highlighted a few items including GGA and CGA coordination on joint projects, long-term funding, a draft MOU between the GGA and CGA, and the Colusa Subbasin Hydrogeologic Conceptual Model (HCM)/Water Budget Project. She added the GGA is the agency contracting with Davids Engineering for the HCM/Water Budget Project.

12. COMMITTEE UPDATES

John Amaro, Lisa Hunter, and committee members provided updates for each committee. Activity summaries are also included in the meeting packet.

- a. Executive Committee
 - i. CGA/GGA Joint Executive Committee

The Executive Committee met with the CGA and discussion focused on long-term funding options and the coordination agreement.

- b. CGA/GGA Technical Ad Hoc Committee

The Technical Ad Hoc Committee did not meet and has nothing to report.

- c. HCM/Water Budget Selection Committee

The HCM/Water Budget met to finalize the scope of work, budget, and schedule for the project. The committee also determined that the GGA would contract with Davids Engineering on behalf of the agencies.

- d. Stakeholder Engagement Committee

The Stakeholder Engagement Committee did not meet and has nothing to report. Ms. Hunter is waiting for a contract extension between DWR and the facilitator. Following the extension, the committee will review and provide input on a draft outreach plan. Erin Smith reported the extension was approved last week.

- e. Budget Ad Hoc Committee

The Budget Ad Hoc Committee recommended a budget to the Board in June, which was approved. The committee's task is complete.

- f. Basin Boundary Modification Ad Hoc Committee

The Basin Boundary Modification Ad Hoc Committee has not met since June and has nothing new to report.

13. MEMBER REPORTS AND COMMENTS

Gary Enos asked if there were any updates on the status of the West Butte Subbasin. Lisa Hunter stated a basin boundary modification request is being submitted to align the basin with the

County boundary rather than the Sacramento River. There are discussions on proposed modifications to the West Butte Subbasin, which may affect coordination efforts between the GGA and GSAs in the West Butte Subbasin. Ms. Hunter elaborated the modifications include consolidating large portions of the East and West Butte Subbasins and to bring the Vina Subbasin boundary to the south. Erin Smith added public comments can be submitted via the DWR website.

Ms. Smith also indicated she will be the grant manager for the Prop 1 grant funding which CGA applied for on behalf of the Colusa Subbasin and the work plan is being finalized.

14. NEXT MEETING

The next meeting is scheduled for September 10, 2018 at 1:30 P.M.

15. ADJOURN

The meeting was adjourned 2:45 P.M.