

# Glenn Groundwater Authority

## Groundwater Sustainability Agency

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### SPECIAL MEETING MINUTES

GLENN GROUNDWATER AUTHORITY BOARD OF DIRECTORS

NOVEMBER 28, 2018

1:00 PM

720 NORTH COLUSA STREET, WILLOWS, CA 95988

Director Members Present:		Agency Representing:	
	John Viegas		County of Glenn
X	Bruce Roundy		City of Orland
X	Gary Hansen		City of Willows
	George Nerli		Glide Water District
X	John Amaro		Glenn-Colusa Irrigation District
X	Charles Schonauer (1:04)		Orland-Artois Water District
X	Randy Hansen		Kanawha Water District
X	Gary Enos		Princeton-Codora-Glenn Irrigation District/ Provident Irrigation District
Alternate Members Present:			
	Vince Minto		County of Glenn
	Pete Carr		City of Orland
X	Evan Markey		City of Willows
X	Leslie Nerli		Glide Water District
	Thaddeus Bettner		Glenn-Colusa Irrigation District
	Emil Cavagnolo		Orland-Artois Water District
	Wade Danley		Kanawha Water District
	Lance Boyd		Princeton-Codora-Glenn Irrigation District/ Provident Irrigation District
2 <sup>nd</sup> Alternate Members Present:			
	Ed Vonasek		City of Orland
	Andrea Jones		Orland-Artois Water District
	Michael Alves		Kanawha Water District

#### Others in attendance:

Lisa Hunter, GGA/Glenn County; Bill Ehorn, Department of Water Resources; Sharla Stockton, Glenn County; Mark Lohse, Glenn Ground Water District; Marcie Skelton, Glenn County; Valerie Kincaid, GGA Counsel; Linda Sloan, Provost & Pritchard

#### 1. CALL TO ORDER

John Amaro called the meeting to order at 1:00 PM. The pledge of allegiance was recited and those in attendance were invited to introduce themselves.

#### 2. ROLL CALL

Roll was taken and is indicated above.

### 3. APPROVAL OF MINUTES

- a. Approval of meeting minutes from September 10, 2018.

The September 10, 2018 minutes approval were not available and approval was postponed.

### 4. PERIOD OF PUBLIC COMMENT

None

### 5. STAFF UPDATES

Ms. Hunter distributed a Program Manager Report. The Conflict of Interest Code has been submitted to the Fair Political Practices Commission (FPPC) for review and approval. Ms. Hunter received an email from the FPPC and will answer questions and clarifications from FPPC staff. The 2019 meeting schedule will be considered at the next Board meeting. Colusa Subbasin Groundwater Sustainability Plan (GSP) development grant has been executed by the Department of Water Resources and the Colusa Groundwater Authority (CGA). The HCM/Water Budget Project is continuing with close coordination with the CGA including bi-weekly status update meetings. Ms. Hunter is working with the CGA on streamlining the consultant payment and reimbursement process from the grant. A Technical Support Services application was submitted on behalf of the subbasin for a monitoring well in Arbuckle. Another well may be considered in the GGA portion of the basin. The audit process will be discussed under Item 8 on the agenda. The CGA/GGA MOU is being reviewed by the CGA. It is likely that a Joint Executive Committee meeting will be planned to discuss the MOU.

A question was asked regarding the Airborne Electromagnetic (AEM) survey taking place in Glenn and Butte counties. Ms. Hunter and Sharla Stockton explained the AEM method essentially takes an "MRI" of the ground. The flights to collect data will begin Wednesday, November 28, 2018. The use of this geophysical method will provide better geologic information and enhance understanding of aquifer characteristics in the survey area.

### 6. FINANCIAL REPORT

- a. Review and accept Monthly Activities Report
- b. Review and consider approval of claims

A motion was made to approve and accept the Monthly Activities Report and approve the claims.

Motion: Gary Hansen, Second: Gary Enos, Vote: Unanimous

### 7. LONG-TERM FUNDING

- a. Discuss Quote for Services from Provost & Pritchard.
- b. Authorize the Program Manager or Board Chair to enter into a contract with Provost & Pritchard, on behalf of the GGA, for services to complete a Proposition 218 Majority Protest process for long-term funding of GGA operations.
- c. Provide additional direction to Program Manager, Legal Counsel, and/or Executive Committee as needed.

John Amaro requested clarification on whether the cities would be charged a flat fee or city parcels would be included in the study. Lisa Hunter stated the options would be addressed in the evaluation process. Valerie Kincaid added that component would be included in task one of the services quote provided to the GGA. Ms. Kincaid stated Provost & Pritchard would likely coordinate closely with city representatives to make this determination. Mr. Amaro clarified the coordination meetings mentioned in the scope are with

Provost & Pritchard and the GGA. Public outreach meetings are separate. He stated it appears there is one public outreach meeting and additional meetings can be added for an additional cost. Linda Sloan stated after the first public meeting the GGA will have the public presentation materials and could hold their own meeting or hold additional meetings through Provost & Pritchard services for an additional cost if desired. Ms. Kincaid suggested having a standing agenda item for status updates on this project. It was clarified this process would take approximately 6-8 months to complete and task one would begin immediately after the contract is executed. It was also recommended to add “not to exceed” language to the contract to ensure communication on budget and task status. A schedule should also be included in the contract.

Leslie Nerli made a motion to authorize the Program Manager and/or Board Chair to enter into a contract with Provost & Pritchard, on behalf of the GGA, for services to complete a Proposition 218 Majority Protest process for long-term funding of GGA operations. Leslie Nerli amended the motion to include a schedule and “not to exceed” language based on the presented budget.

Motion: Leslie Nerli, Second: Bruce Roundy, Vote: Unanimous

Ms. Hunter asked the Board if there were any changes to the sample contract they would recommend in addition to those mentioned in the motion. None were heard. Ms. Hunter suggested she work with Legal Counsel to review changes the CGA made to the sample contract and incorporate those changes as applicable. The Board agreed minor changes could be made prior to execution of the contract.

#### 8. ANNUAL AUDIT FOR FISCAL YEAR 2017/2018

- a. Receive update on annual audit progress.
- b. Discuss draft audit reports from CliftonLarsonAllen LLP.
- c. Provide direction as needed.

The Board previously selected CliftonLarsonAllen LLP (CLA) to provide annual audit services for Fiscal Year 2017/2018. Lisa Hunter stated the annual audit process is almost complete and the draft report is included in the meeting packet. The font issues will be corrected. She mentioned the CLA team has been easy to work with and the process has been relatively smooth. The Board members provided comments on the draft report.

- “County of Orland” should be “City of Orland”
- Include Alternates on page (i)

Ms. Hunter indicated she has a few items to clarify with the CLA team prior to finalizing the report. Board members can send additional comments to Ms. Hunter to be included in the final report.

A representation letter to be confirmed and signed by the Board Chairman and Program Manager is included in the agenda packet. Ms. Kincaid reviewed the document and did raise any concerns.

#### 9. AUTHORIZE PROGRAM MANAGER OR EXECUTIVE COMMITTEE TO ESTABLISH AND IMPLEMENT A PROTOCOL ALLOWING FOR ELECTRONIC SIGNATURES BY THE CHAIR OR VICE-CHAIR IN ORDER TO FACILITATE EFFICIENT OPERATION OF THE AUTHORITY AS PROVIDED IN ARTICLE 7.1 OF THE BYLAWS

A motion was made to authorize the Program Manager or Executive Committee to establish and implement a protocol allowing for electronic signatures by the Chair or Vice-Chair in order to facilitate efficient operation of the authority as provided in Article 7.1 of the Bylaws.

Motion: Bruce Roundy, Second: Leslie Nerli, Vote: Unanimous

10. CONSIDER NOMINATING A CANDIDATE FOR THE SPECIAL DISTRICT REPRESENTATIVE POSITION ON THE GOLDEN STATE RISK MANAGEMENT AUTHORITY BOARD OF DIRECTORS

Ms. Hunter stated Golden State Risk Management Authority (GSRMA) sent a letter to inform special district members of a vacancy of the Special District Representative position on the GSRMA Board of Directors. If the GGA Board is interested, they can submit a nomination to be considered. If the GGA wins the election, the GGA would appoint a Board member to serve on the GSRMA Board. The Board declined to provide a nomination.

11. COMMITTEE UPDATES

a. Executive Committee

i. CGA/GGA Joint Executive Committee

The Executive Committee met October 24, 2018. Many discussion topics were included in previous agenda items. An activity summary is included in the meeting packet. The Draft CGA/GGA MOU has been sent to the CGA Executive Committee for their review and comment.

b. CGA/GGA Technical Ad Hoc Committee

The GGA Technical Ad Hoc Committee met November 14, 2018 to discuss the proposed composition of a Standing Technical Advisory Committee. The Committee's recommendation will be presented and considered at the December 10, 2018 Board meeting.

c. Stakeholder Engagement Committee

The first Stakeholder Engagement Committee Meeting will be held on December 6, 2018.

d. Basin Boundary Modification Ad Hoc Committee

The Basin Boundary Modification Ad Hoc Committee has not met and has nothing new to report. It is anticipated basin boundary modification results from DWR should be available in early spring 2019.

12. CONSIDER DISSOLVING BASIN BOUNDARY MODIFICATION AD HOC COMMITTEE

A motion was made to dissolve the Basin Boundary Modification Ad Hoc Committee.

Motion: Leslie Nerli, Second: Charles Schonauer, Vote: Unanimous

13. MEMBER REPORTS AND COMMENTS

Bruce Roundy stated the Orland Fairgrounds are still currently open for Camp Fire evacuees.

14. NEXT MEETING

The next meeting is scheduled for December 10, 2018 at 1:30 PM.

15. ADJOURN

The meeting was adjourned 1:50 PM.