

Glenn Groundwater Authority

Groundwater Sustainability Agency

PO Box 351, Willows, CA 95988 | 530.934.6501

MEETING MINUTES

GLENN GROUNDWATER AUTHORITY BOARD OF DIRECTORS

JANUARY 14, 2019

1:30 PM

720 NORTH COLUSA STREET, WILLOWS, CA 95988

Director Members Present:		Agency Representing:	
	John Viegas		County of Glenn
X	Bruce Roundy		City of Orland
X	Gary Hansen		City of Willows
	George Nerli		Glide Water District
X	John Amaro		Glenn-Colusa Irrigation District
X	Charles Schonauer		Orland-Artois Water District
X	Randy Hansen		Kanawha Water District
X	Gary Enos		Princeton-Codora-Glenn Irrigation District/ Provident Irrigation District
Alternate Members Present:			
	Vince Minto		County of Glenn
	Pete Carr		City of Orland
X	Evan Markey		City of Willows
X	Leslie Nerli		Glide Water District
	Thaddeus Bettner		Glenn-Colusa Irrigation District
	Emil Cavagnolo		Orland-Artois Water District
	Wade Danley		Kanawha Water District
	Lance Boyd		Princeton-Codora-Glenn Irrigation District/ Provident Irrigation District
2 nd Alternate Members Present:			
	Ed Vonasek		City of Orland
X	Andrea Jones		Orland-Artois Water District
	Michael Alves		Kanawha Water District

Others in attendance:

Lisa Hunter, GGA/Glenn County; Sharla Stockton, Glenn County; Mark Lohse, Glenn Ground Water District; Valerie Kincaid, GGA Counsel (Via phone-in); Pat Vellines, Department of Water Resources; George Pendell, Stony Creek

1. CALL TO ORDER

John Amaro called the meeting to order at 1:30 PM.

2. ROLL CALL

Roll was taken and is indicated above. Those in attendance were invited to introduce themselves.

3. APPROVAL OF MINUTES

- a. Approval of meeting minutes from September 10, 2018.
- b. Approval of special meeting minutes from November 28, 2018.

The September 10, 2018 minutes were approved as presented.

Motion: Gary Hansen, Second: Bruce Roundy, Vote: Unanimous

The November 28, 2018 minutes were approved as presented.

Motion: Gary Enos, Second: Randy Hansen, Vote: Unanimous

4. PERIOD OF PUBLIC COMMENT

Lisa Hunter mentioned Glenn County will be updating its General Plan beginning this year.

5. STAFF UPDATES

Lisa Hunter distributed a Program Manager Report and a budget to actuals financial summary. She highlighted a coordination meeting she had with the Colusa Groundwater Authority (CGA) Program Manager, which was very productive. Ms. Hunter mentioned Fair Political Practice Commission Statement of Economic Interests (Form 700s) are due April 2, 2019. A Technical Support Services application was approved for installation of a monitoring well in Arbuckle, where there is substantial subsidence in the Colusa Subbasin. The project is moving forward and will be funded through the Department of Water Resources.

6. FINANCIAL REPORT

- a. Review and accept Monthly Activities Report
- b. Review and consider approval of claims

The Monthly Activities Report and Claims Summary were included in the meeting packet. A motion was made to accept the Monthly Activities Report as presented.

Motion: Gary Hansen, Second: Leslie Nerli, Vote: Unanimous

A motion was made to approve Claims as presented.

Motion: Leslie Nerli, Second: Charles Schonauer, Vote: Unanimous

7. APPROVE 2019 GGA BOARD MEETING SCHEDULE

The draft meeting schedule proposes continuing to meet generally on the second Monday of each month at 1:30 PM. The meetings will be held at the Glenn County Department of Agriculture, 720 North Colusa Street, Willows, CA 95988. It was clarified that meetings could be cancelled as needed. The Directors reviewed the suggested meeting dates and exceptions. A motion was made to approve the meeting schedule as presented. The 2019 meeting dates are:

- | | | |
|---------------------|-------------------|---------------------|
| • January 14, 2019 | • May 13, 2019 | • September 9, 2019 |
| • February 11, 2019 | • June 10, 2019 | • October 14, 2019 |
| • March 11, 2019 | • July 8, 2019 | • November 12, 2019 |
| • April 8, 2019 | • August 12, 2019 | • December 9, 2019 |

Motion: Leslie Nerli, Second: Bruce Roundy, Vote: Unanimous

8. ANNUAL AUDIT FOR FISCAL YEAR 2017/2018

- a. Receive overview of Final Report from CliftonLarsonAllen LLP staff.
- b. Accept Final Report: *Financial Statements and Supplementary Information for Year ended June 30, 2018* provided by CliftonLarsonAllen LLP.

A hard copy of the final report was provided to each Director to deliver to each member agency. Paul Phangureh, CliftonLarsonAllen LLP (CLA), joined the meeting by phone. Mr. Phangureh provided an overview of the *Financial Statements and Supplementary Information for Year ended June 30, 2018* Report. Mr. Phangureh reviewed cash balance, liabilities, revenues, statement of activities, and notes to the statements. He also added the "management discussion and analysis" portion of the report was omitted in this year's report because, being the first year, there is not any information for comparison, but will be included in the future reports when there are numbers to compare financials.

There was a motion to accept the final report provided by CliftonLarsonAllen LLP.

Motion: Gary Enos, Second: Bruce Roundy, Vote: Unanimous

9. LONG-TERM FUNDING

- a. Receive update on long-term funding discussions.
- b. Provide additional direction to Program Manager, Legal Counsel, and/or Executive Committee as needed.

At previous meetings, the Board approved selecting Provost & Pritchard to assist in the Proposition 218 process. The Board also approved including a "not to exceed clause" and a schedule in the contract for services with Provost & Pritchard, which was not in the original proposal. Lisa Hunter worked with legal counsel and Provost & Pritchard staff to include the appropriate language in the contract. The contract process is nearly complete. Additionally, Provost & Pritchard staff requested the GGA consider giving them permission to share the GGAs progress with the CGA and will ensure maximum alignment for the processes. No objections were heard.

Ms. Hunter reported she coordinated with the County's Department of Finance, Auditors Office to determine schedule and process to include the fee in the County's processes. August 10, 2019 is the deadline to provide the necessary information to include the fee in this year's tax rolls. The proposed schedule provided by Provost & Pritchard is a slightly longer timeline. Ms. Hunter will coordinate with Provost & Pritchard staff to determine if it is reasonable for the schedule to be condensed in order to coincide with the Auditors Office deadlines.

It was mentioned the CGA public meeting will be held January 31, 2019 at the Colusa Indian Community Center in the evening. A series of public meetings will be scheduled in the near future, separate from their Proposition 218 process. Dates and times are yet to be determined.

Valerie Kincaid clarified that if the August 10 deadline is not met the GGA can send out their own bill. If the GGA chooses not to do that, or if the GGA does send a bill and people do not pay the bill, the assessor could

be notified and it can be added to tax bill the next time the bills are sent. More options will be discussed as needed once the contract has been signed and the schedule has been finalized.

10. HCM/WATER BUDGET PROJECT

- a. Receive update on HCM/Water Budget Project.
- b. Provide direction as needed.

Ms. Hunter stated there is very little to report since the previous update. Davids Engineering is also working on an evaluation being conducted in Butte County, which will also help in the Colusa Subbasin GSP development process. The consultants are leaning towards using C2VSim for the GSP development process. The consulting team was able to provide updated information on land use and water diversions to the Department of Water Resources for the update and calibration of C2VSim. The consulting team, CGA staff, and GGA staff are continuing regular phone meetings. The consulting team is also coordinating the water budget work being conducted in Yolo County to ensure consistency across boundaries and within RD 108 in the CGA portion of the basin. The CGA is working with the Environmental Defense Fund on the Open ET project, which should help with evapotranspiration calibration numbers, which are a component in hydrogeologic conceptual models.

11. CONSIDER RECOMMENDATION FROM GGA TECHNICAL AD HOC COMMITTEE ON COMPOSITION AND SELECTION PROCESS FOR THE STANDING TECHNICAL ADVISORY COMMITTEE

John Amaro reviewed the information included in the agenda packet. The Technical Advisory Committee would be a standing committee subject to the Brown Act. Lisa Hunter mentioned, as an example, the Technical Advisory Committee would be responsible for coordinating with consultants on modeling components. The current ad hoc committee members are Michael Alves, Emil Cavagnolo, and John Viegas.

Ms. Nerli stated the committee recommended having five members with a technical background on the standing committee and the members do not necessarily have to be GGA Board members. There was some discussion on potential members. Gary Enos stated he would like to see the selection process incorporate including representation of a diversity of geographic areas and user type, for instance, groundwater users, surface water users, a city representative or a CalWater representative. Mr. Enos also suggested having the Executive Committee review nominations and providing a recommendation to the Board for selection. It was discussed that there is no application process and each member agency can provide nominations. Gary Hansen added if the item is agendaized for the next Board meeting, nominations could be reviewed, and the Board would have the flexibility to make selections or request the Executive Committee to review. It was clarified the nomination would be an individual, not an agency.

A motion was made to accept the Technical Ad Hoc Committee's recommendation with the addition of adding that members will represent diverse geographic areas and types of groundwater users.

Ms. Hunter requested clarification on the motion and noted the Board would hold itself responsible to ensure representation of diverse geographic areas and user types rather than noting criteria in the selection process.

Motion: Gary Enos, Second: Bruce Roundy, Vote: Unanimous

12. COMMITTEE UPDATES

- a. Executive Committee
 - i. CGA/GGA Joint Executive Committee

The GGA Executive Committee met December 26, 2018. Highlighted topics included the long-term funding process and steps to move the process forward more rapidly.

- b. GGA/CGA Technical Ad Hoc Committee
 - i. CGA/GGA Technical Ad Hoc Committee

The GGA Technical Ad Hoc Committee met November 14, 2018 to develop a recommendation to the Board on the composition of a Standing Technical Advisory Committee. The Committee's recommendation was reviewed under Item 11.

- c. Stakeholder Engagement Committee

The Stakeholder Engagement Committee met December 6, 2018. John Amaro and Lisa Hunter reviewed the draft Stakeholder Communication and Engagement Plan provided by the facilitation team and provided comments back to the team. Next steps include a meeting with the facilitation team, CGA staff, and Ms. Hunter to review and further develop the plan. The contract (between the facilitation team and DWR) for this project was extended through March, so the plan will need to be finalized by the end of March.

Andrea Jones asked if there was a CGA Committee to coordinate with on stakeholder engagement. Ms. Hunter stated she would forward the CGA meeting dates and encouraged GGA members to attend if interested.

13. MEMBER REPORTS AND COMMENTS

None

14. NEXT MEETING

The next meeting is scheduled for February 11, 2019 at 1:30 PM.

15. ADJOURN

The meeting was adjourned 2:41 PM.