

GLENN GROUNDWATER AUTHORITY  
720 N. Colusa Street, Willows, CA 95988  
Telephone: 530-934-6501

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BOARD OF DIRECTORS AGENDA BACKUP MATERIALS

MEETING DATE: August 13, 2018

AGENDA ITEM 1: CALL TO ORDER

The Chairperson will call the meeting to order, conduct roll call, and invite participants to voluntarily introduce themselves.

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AGENDA ITEM 2: APPROVAL OF MINUTES

- a. \*Approval of meeting minutes from June 11, 2018.

Draft meeting minutes are attached.

GLENN GROUNDWATER AUTHORITY  
720 N. Colusa Street, Willows, CA 95988  
Telephone: 530-934-6501

MINUTES

GLENN GROUNDWATER AUTHORITY BOARD OF DIRECTORS

June 11, 2018

1:30 P.M.

720 NORTH COLUSA STREET, WILLOWS, CA 95988

Director Members Present:		Agency Representing:	
	John Viegas		County of Glenn
X	Bruce Roundy		City of Orland
X	Gary Hansen		City of Willows
	George Nerli		Glide Water District
X	John Amaro		Glenn-Colusa Irrigation District
X	Charles Schonauer		Orland-Artois Water District
X	Randy Hansen		Kanawha Water District
	Gary Enos		Princeton-Codora-Glenn Irrigation District/ Provident Irrigation District
Alternate Members Present:			
	Vince Minto		County of Glenn
	Pete Carr		City of Orland
X	Evan Markey		City of Willows
X	Leslie Nerli		Glide Water District
	Thaddeus Bettner		Glenn-Colusa Irrigation District
X	Emil Cavagnolo		Orland-Artois Water District
	Wade Danley		Kanawha Water District
	Lance Boyd		Princeton-Codora-Glenn Irrigation District/ Provident Irrigation District
2 <sup>nd</sup> Alternate Members Present:			
	Ed Vonasek		City of Orland
X	Andrea Jones		Orland-Artois Water District
X	Michael Alves		Kanawha Water District

Others in attendance:

Lisa Hunter, Glenn County; Sharla Stockton, Glenn County; Valerie Kincaid, O'Laughlin & Paris; George Pendell, Stony Creek; Ben Kermen, Capay Landowners Association; Erin Smith; Department of Water Resources

1. CALL TO ORDER
  - a. Pledge of Allegiance
  - b. Roll Call
  - c. Introductions

John Amaro called the meeting to order at 1:30 P.M. The pledge of allegiance was recited, roll call was taken as indicated above, and those in attendance were invited to introduce themselves.

2. APPROVAL OF AGENDA AND MINUTES
  - a. Approval of meeting minutes from May 14, 2018.

The May 14, 2018 minutes were approved as presented.

Motion: Bruce Roundy, Second: Randy Hansen, Vote: Unanimous

- b. Review and approve agenda

There were no objections and the agenda was approved as prepared.

Motion: Gary Hansen, Second: Bruce Roundy, Vote: Unanimous

3. PERIOD OF PUBLIC COMMENT  
None

4. FINANCIAL REPORT
  - a. Review and accept Monthly Activities Report
  - b. Review and consider approval of claims

The group reviewed the monthly activities report and claims. There was a motion to accept the Monthly Activities Report as presented.

Motion: Bruce Roundy, Second: Randy Hansen, Vote: Unanimous

There was a motion to approve claims as presented.

Motion: Leslie Nerli, Second: Gary Hansen, Vote: Unanimous

5. FISCAL YEAR 2018/2019 BUDGET
  - a. Consider adoption of the Fiscal Year 2018/2019 Budget.

A draft budget was presented at the April 9, 2018 Glenn Groundwater Authority (GGA) meeting. Lisa Hunter stated the anticipated cost for GGA portion of Groundwater Sustainability Plan (GSP) development and projects has been consolidated in one budget

item. On page 13 in the meeting packet there is a detailed outline regarding the changes to the budget since the April version. Leslie Nerli highlighted the total estimated expenses for the 2018-2019 budget. Ms. Hunter stated Colusa County will be administering the grant for the Colusa Subbasin, so the funds for the grant do not appear in the GGA budget. Andrea Jones inquired if the Special Department Expense item refers to Glenn County. Ms. Hunter explained that category is used for items that do not fit under the other categories for the GGA, not the County. The 2018/2019 budget was approved unanimously as presented.

Motion: Randy Hansen, Second: Charles Schonauer, Vote: Unanimous

- b. Provide direction to Program Manager and Budget Ad Hoc Committee as necessary.

There was no additional direction given to the Program Manager.

## 6. LONG-TERM FUNDING

- a. Hold discussion and provide direction to Program Manager, Legal Counsel, and/or committees as needed.

The Board reviewed the options presented by Valerie Kincaid at the May 14 meeting which were summarized and included in the meeting packet. Ms. Kincaid provided clarification to questions asked by Board members and also provided an update on the status of the Colusa Groundwater Authority (CGA) process. To her understanding, the CGA selected the property-related fee option (Option 2) and has released a Request for Proposal (RFP) to obtain a rate consultant, which will determine the fee structure for the long-term funding plan. Ms. Kincaid clarified the service provided under the water service option (Option 3) must be available to all parcels being assessed. She also mentioned there are places in the state where Option 3 has passed without resistance with a per parcel cost, excluding de minimis users. Landowners who are being assessed are the only constituents that can protest the fee. Option 3 includes an opportunity for majority protest while Option 2 includes an opportunity for majority protest followed by an affirmative voter approval by ballot. Ms. Kincaid then summarized the litigation risk, probability of passage, and estimated timeline for each option. She clarified the service being provided under Option 3 is SGMA compliance and GSP development.

Ms. Nerli asked if the Board would prefer to delegate evaluating funding options to the Executive Committee which would bring a recommendation to the GGA Board, or have Directors bring information to their respective boards and bring the item back to the July meeting as an action item. By consensus, the Board agreed to bring information to their respective boards, specifically regarding Option 2 and Option 3, and to bring the item back as an action item at the July meeting. It was further mentioned that both options will require a robust outreach plan.

7. CONSIDER AUTHORIZING EXECUTIVE COMMITTEE TO DEVELOP AND RELEASE A REQUEST FOR PROPOSALS TO PROVIDE ANNUAL AUDIT SERVICES FOR FISCAL YEAR 2017/2018 WITH THE OPTION TO EXTEND FOR AN ADDITIONAL THREE (3) YEARS THEREAFTER.

The Executive Committee discussed audit options at previous meetings. Ms. Hunter included support material in the meeting packet and she has discussed the audit process with Golden State Risk Management Authority and with the County Auditor. Michael Alves suggested that member agencies provide suggestions for auditor services. There was a motion to approve the item as presented.

Motion: Gary Hansen, Second: Charles Schonauer, Vote: Unanimous

8. BASIN BOUNDARY MODIFICATION AD HOC COMMITTEE REPORT AND RECOMMENDATIONS

- a. Hear report from the Basin Boundary Ad Hoc Committee

Ms. Hunter stated a report regarding Basin Boundary Modifications from the Basin Boundary Modification Ad Hoc Committee is included in the meeting packet. The committee has worked diligently on understanding, discussing, and providing recommendations on potential basin boundary modifications.

- b. Consider recommendation to provide a Letter of Support for the Colusa Groundwater Authority's proposed Basin Boundary Modification to bring a portion of the West Butte Subbasin into the Colusa Subbasin.

The Board approved the recommendation as presented.

Motion: Bruce Roundy, Second: Randy Hansen, Vote: Unanimous

- c. Consider recommendation to provide a Letter of Support for Butte County's proposed Basin Boundary Modification to adjust the subbasin boundaries to align with existing County boundaries to address inconsistencies in the current mapping.

Ms. Hunter stated most of the items contained in Butte County's request do not affect the GGA directly. However, included in the Vina Subbasin application, Butte County is going to add some language to align the subbasin boundaries to the existing county boundaries rather than the rivers and streams boundaries making them more consistent, which is essentially a GIS mapping issue. The Board approved the recommendation as presented.

Motion: Gary Hansen, Second: Bruce Roundy, Vote: Unanimous

- d. Consider providing a Letter of Support to bring the Glenn County portion of the Corning Subbasin into the Colusa Subbasin pending formal notification of a request stating such.

Ms. Hunter explained there has been discussion regarding merging the Glenn County portion of the Corning Subbasin into the Colusa Subbasin. There are concerns with the Proposition 1 funding allocation which was awarded to Glenn County for the development of a GSP in the Corning Subbasin. Glenn County and Tehama County staff are coordinating with Department of Water Resources (DWR) to clarify the Proposition 1 funding for the Corning Subbasin as it relates to potential basin boundary modification. Ms. Hunter stated it has not been decided to move forward with this potential basin boundary modification; however, if Glenn County chooses to move forward, it would be beneficial to have the GGA's support.

Ben Kerman spoke to the GGA Board on behalf of the Capay Landowners Association which is part of the Corning Subbasin. He commented that most water users in the Corning Subbasin are completely groundwater dependent and are unique in that way. He expressed to the group that he wants to make sure there is ongoing coordination between counties and GSAs to ensure groundwater sustainability. Ms. Hunter stated it is required by SGMA that GSPs are coordinated and one subbasin cannot operate at the detriment of another.

The Board approved the item as presented.

Motion: Charles Schonauer, Second: Leslie Nerli, Vote: Unanimous

#### 9. DEPARTMENT OF WATER RESOURCES DRAFT 2018 SGMA BASIN PRIORITIZATION

- a. Consider providing a comment letter to the Department of Water Resources concerning the Draft 2018 SGMA Basin Prioritization.

Lisa Hunter briefly reviewed the DWR's Draft Basin Prioritization. The Colusa Subbasin in the updated DWR basin re-prioritization is considered a high priority basin rather than a medium prioritization. Under SGMA, high and medium priority basins are treated the same including submittal deadlines. The Colusa Subbasin has been reprioritized based on component 8, groundwater related transfers. The CGA is also considering this item. There may be an opportunity to develop a joint letter if the Board desires.

Erin Smith clarified that water transfers were not originally considered in the previous basin prioritizations and it was determined they should be factored in the scoring components. Ms. Smith added there are public workshop announcements and additional information online. She also mentioned the online comment period is currently open through July 18.

Valerie Kincaid further clarified that basin priority is different than critically overdrafted basins. Priority is not a measure of groundwater management activities, and does not mean the basin is being managed unsustainably.

- b. Provide direction to Program Manager, and/or committees as needed.

By consensus, the Board directed the Executive Committee to review comments and draft a comment letter to bring back to the Board for consideration.

#### 10. ELECTION OF OFFICERS TO TAKE EFFECT JULY 1, 2018 FOR A TERM OF ONE YEAR

a. Election of Chairperson

Leslie Nerli nominated John Amaro for the position of Chairperson. Gary Hansen moved to close nominations, seconded by Randy Hansen. The Board unanimously voted John Amaro to the position of Chairperson.

b. Election of Vice-Chairperson

Leslie Nerli nominated John Viegas as Vice-Chairperson. Gary Hansen moved to close nominations. The Board unanimously voted John Viegas as Vice-Chairperson.

c. Election of Secretary

Leslie Nerli nominated Lisa Hunter for the position of Secretary. Gary Hansen moved to close nominations. The Board unanimously voted Lisa Hunter as Secretary.

d. Confirm appointment of Treasurer as County of Glenn

A motion was made to approve the item as presented.

Motion: Leslie Nerli, Second: Charles Schonauer, Vote: Unanimous

#### 11. PROGRAM MANAGER UPDATES

Lisa Hunter distributed a handout describing Program Manager Updates. She highlighted a few items including the Letter of Support for the Water Supply Water Quality Act of 2018, budget reconfiguration and draft budget preparation, and ethics training and Form 700 for GGA Directors.

#### 12. COMMITTEE UPDATES

John Amaro, Lisa Hunter, and committee members provided updates for each committee. Activity summaries are also included in the meeting packet.

a. Executive Committee

i. CGA/GGA Joint Executive Committee

The Executive Committee did not meet and has nothing to report. The committee's next meeting is scheduled for June 27, 2018.

b. CGA/GGA Technical Ad Hoc Committee

The Technical Ad Hoc Committee did not meet and has nothing to report.

c. HCM/Water Budget Selection Committee

The HCM/Water Budget did not meet and has nothing to report. CGA and GGA staff are working with consultants on revisions to scope of work and contract prior to the committee's next meeting.

d. Stakeholder Engagement Committee

The Stakeholder Engagement Committee did not meet and has nothing to report. Lisa Hunter is coordinating with the facilitator to determine when it would be best to convene this committee.

e. Budget Ad Hoc Committee

The Budget Ad Hoc Committee did not meet. The committee reviewed the proposed budget changes presented in Item 5 and has nothing further to report.

f. Basin Boundary Modification Ad Hoc Committee

The Basin Boundary Modification Ad Hoc Committee report was discussed in Item 8. The committee has nothing further to report.

13. MEMBER REPORTS AND COMMENTS

Leslie Nerli inquired if the Basin Boundary Modification Ad Hoc Committee could be dissolved? It was suggested that the Committee remain active until the next Board meeting.

14. NEXT MEETING

The next meeting is scheduled for July 9, 2018 at 1:30 P.M.

15. ADJOURN

The meeting was adjourned 3:21 P.M.

DRAFT

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AGENDA ITEM 3: PERIOD OF PUBLIC COMMENT

Members of the public are encouraged to address the GGA Board of Directors on items relevant to the GGA that are not on the agenda. Public comments are limited to no more than 5 minutes. No action may be taken on public comments.

Any additions to the agenda must meet the requirements of Government Code Section 54954.2 (b).

Government Code Section 54954.2. (b) Notwithstanding subdivision (a), the legislative body may take action on items of business not appearing on the posted agenda under any of the conditions stated below. Prior to discussing any item pursuant to this subdivision, the legislative body shall publicly identify the item.

(1) Upon a determination by a majority vote of the legislative body that an emergency situation exists, as defined in Section 54956.5.

(2) Upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

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AGENDA ITEM 4: FINANCIAL REPORT

- a. \*Review and accept Monthly Activities Report.
- b. \*Review and consider approval of claims.

Monthly Activities Report and Claims Summary are attached.

Glenn Groundwater Authority  
 Monthly Activities Report  
 April 2018

	Description	Amount
Beginning Balance		\$ 244,915.96
Revenue		
	PRINCETON-CODORA-GLENN INV 18-GGA-08 3RD QUARTER	\$ 8,120.00
	CITY OF WILLOWS INV 18-GGA-11 4TH QUARTER	\$ 4,170.50
	ORLAND-ARTOIS WATER DIST INV 18-GGA-15 4THQUARTER	\$ 10,313.25
Total Revenue		\$ 22,603.75
Expenses		
Total Expenses		\$ -
Ending Balance		\$ 267,519.71

Glenn Groundwater Authority  
 Monthly Activities Report  
 May 2018

Description	Amount
Beginning Balance	\$ 267,519.71
Revenue	
GLIDE WATER DIST INV 18-GGA-13 4th QUARTER	\$ 5,043.75
KANAWHA WATER DISTRICT INV 18-GGA-14 4th QUARTER	\$ 6,448.75
GCID Inv 18-GGA-12 4th Quarter	\$ 19,772.00
PRINCETON-CODORA-GLENN/Provident Irr Dist INV 18-gga-16 4th QUARTER	\$ 8,120.00
CITY OF ORLAND INV 18-gga-10 4th QUARTER	\$ 4,609.25
COUNTY OF GLENN- INV 18-GGA-09 4TH QUARTER	\$ 40,349.50
<b>Total Revenue</b>	<b>\$ 84,343.25</b>
Expenses	
O'Laughlin & Paris LLP Inv 8555	\$ 4,480.00
O'Laughlin & Paris LLP Inv 8584	\$ 420.00
Colusa Goundwater Authority c/o Colusa Co Inv 1117.01	\$ 99.90
181 Water Resources Inv 18-WR-05	\$ 7,857.38
<b>Total Expenses</b>	<b>\$ 12,857.28</b>
Ending Balance	\$ 339,005.68

Glenn Groundwater Authority  
 Monthly Activities Report  
 June 2018

	Description	Amount
Beginning Balance		\$ 339,005.68
Revenue		
	06/18 Interest Appn Accrual	\$ 1,494.13
Total Revenue		\$ 1,494.13
Expenses		
	O'Laughlin & Paris LLP Inv 8648	\$ 3,440.00
	O'Laughlin & Paris LLP Inv 8685	\$ 10,195.00
Total Expenses		\$ 13,635.00
Ending Balance		\$ 326,864.81

Glenn Groundwater Authority  
 Monthly Activities Report  
 July 2018 DRAFT

	Description	Amount
Beginning Balance		\$ 326,864.81
Revenue		
	18-GGA-01 1ST QUARTER (COUNTY OF GLENN)	\$ 39,298.00
Total Revenue		\$ 39,298.00
Expenses		
	Golden State Risk Management Authority Inv #1807100579	\$ 1,800.00
Total Expenses		\$ 1,800.00
Ending Balance		\$ 364,362.81

Glenn Groundwater Authority  
Invoices to be paid  
Meeting Date: August 13, 2018

Invoice Date	Invoice Number	Description	Amount
7/2/2018	8722	O'Laughlin & Paris LLP	\$ 9,415.00
7/27/2018	8759	O'Laughlin & Paris LLP	\$ 3,680.00
8/8/2018	18-WR-08	County of Glenn	\$ 15,178.81
<b>Total</b>			<b>\$ 28,273.81</b>

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AGENDA ITEM 5: CONFLICT OF INTEREST CODE

- a. Review and Discuss Draft Conflict of Interest Code, any comments received, and Resolution to Adopt Conflict of Interest Code.
- b. \*Approve Resolution adopting the Conflict of Interest Code pursuant to the Political Reform Act.
- c. \*Authorize Program Manager to submit any and all necessary documents to the Fair Political Practice Commission as required by the Political Reform Act.

At the April 9, 2018 meeting, the Board authorized the release of the Draft Conflict of Interest Code for public comment. The Draft Conflict of Interest Code was released for public comment and placed on the GGA's webpage (<http://www.countyofglenn.net/dept/ag-commissioner/water-resources/glenn-groundwater-authority>) on April 23, 2018. The comment period closed June 7, 2018. No comments were received during the comment period.

A Draft Resolution to adopt the Conflict of Interest Code has been reviewed by the Executive Committee and is included in the meeting packet.

**CONFLICT OF INTEREST CODE FOR THE  
GLENN GROUNDWATER AUTHORITY**

The Political Reform Act (Government Code Section 81000, et. seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an Authority's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices, designating positions and establishing disclosure requirements, shall constitute the conflict of interest code of **Glenn Groundwater Authority (Authority)**.

Individuals holding designated positions shall file their statements of economic interests with the **Authority**, which will make the statements available for public inspection and reproduction. (Gov. Code Sec. 81008.) All statements will be retained by the Glenn County Department of Agriculture on the Authority's behalf.

**CONFLICT OF INTEREST CODE FOR THE  
GLENN GROUNDWATER AUTHORITY  
APPENDIX A-Designated Positions**

<u>Position</u>	<u>Disclosure Category</u>
Board Members	1, 2
Administrator	1, 2
Treasurer	1, 2
Internal Committee Member	1, 2
General Counsel	1, 2
Special Legal Counsel	1, 2
Consultants/New Positions	*

Note: The designated positions are filled by employees of member agencies who act in a staff capacity for the Authority.

\*Consultants/new positions shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitations:

The Authority may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirements described in this section. Such determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Authority's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code. (Gov. Code Section 81008)

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The following positions are NOT covered by the conflict-of-interest code because they must file under Government Code Section 87200 and, therefore, are listed for informational purposes only:

- Board Members/Alternates

An individual holding one of the above listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by Government Code Section 87200.

**CONFLICT OF INTEREST CODE FOR THE  
GLENN GROUNDWATER AUTHORITY  
APPENDIX B-Disclosure Categories**

1. Investments and business positions in business entities, and income, including receipt of loans, gifts, and travel payments, from sources of the type that provide services, supplies, materials, machinery, or equipment of the type utilized by the Authority.
  
2. Interests in real property located within the jurisdiction of the Authority, or within two miles of the jurisdictional boundaries of the Authority, or within two miles of any land owned or used by the Authority.

**DRAFT RESOLUTION NO. 2018-**

**RESOLUTION OF THE GLENN GROUNDWATER AUTHORITY  
ADOPTING A CONFLICT OF INTEREST CODE**

WHEREAS, the Sustainable Groundwater Management Act (SGMA) was signed into law on September 16, 2014 and adopted as California Water Code, section 10720, et. seq.; and

WHEREAS, the Glenn Groundwater Authority (GGA) was formed as a joint powers authority pursuant to Government Code section 6500, et. seq., by agencies that qualify to be groundwater sustainability agencies (Members); and

WHEREAS, Article 10 of the of the GGA Bylaws requires the Authority to adopt an ethics policy as well as a conflict of interest code as required and as provided by the implementing regulations of the Political Reform Act; and

WHEREAS, Valerie C. Kincaid, Counsel to the GGA, has been working with the FPPC, as the Code reviewing body, to prepare a Conflict of Interest Code for the Authority; and

WHEREAS, the Glenn Groundwater Authority, at their [DATE] [Special or Regular] Board Meeting, voted to recommend that the GGA adopt the Code as presented.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the GGA that the attached Conflict of Interest Code (Attachment 1) be adopted.

Moved by Director \_\_\_\_\_, seconded by Director \_\_\_\_\_, that the foregoing resolution be adopted. Upon roll call, the following vote was had:

Ayes:           Directors  
Noes:           Directors  
Absent:         Directors

The Chair declared the resolution \_\_\_\_\_

I, \_\_\_\_\_, Chair of the Board of Directors of the GLENN GROUNDWATER AUTHORITY, do hereby CERTIFY that the foregoing is a full, true and correct copy of a resolution duly adopted at a regular meeting of said Board of Directors held the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
\_\_\_\_\_, Chair, Board of  
Directors

Glenn Groundwater Authority

ATTEST: \_\_\_\_\_, Secretary  
Glenn Groundwater Authority

DRAFT

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AGENDA ITEM 6: ETHICS POLICY

- a. Review and discuss Draft Ethics Policy and Resolution to Adopt Ethics Policy.
- b. \*Approve Resolution adopting Ethics Policy.
- c. Provide direction to Program Manager as necessary.

Adoption of an Ethics Policy is required by the Political Reform Act. The Draft Ethics Policy and Draft Resolution included in the meeting packet have been developed over the past several months by Legal Counsel with input from the Executive Committee. The Executive Committee requested the item be brought to the Board for comments and consideration of approval.

## GLENN GROUNDWATER AUTHORITY

### ETHICS POLICY

It is the policy of the Glenn Groundwater Authority (Authority) that its employees, officers and board members uphold the highest standards of ethical, professional behavior. To that end, these employees, officers and board members shall dedicate themselves to carrying out the mission of this Authority and shall:

- 1) Hold paramount the safety, health and welfare of the public in the performance of professional duties.
- 2) Act in such a manner as to uphold and enhance personal and professional honor, integrity and the dignity of the profession.
- 3) Treat with respect and consideration all persons, regardless of race, religion, gender, sexual orientation, maternity, marital or family status, disability, age or national origin.
- 4) Engage in carrying out the Authority's mission in a professional manner.
- 5) Collaborate with and support other professionals in carrying out the Authority's mission.
- 6) Build professional reputations on the merit of services and refrain from competing unfairly with others.
- 7) Recognize that the chief function of the Authority at all times is to serve the best interests of its constituency.
- 8) Accept as a personal duty the responsibility to keep up to date on emerging issues and to conduct themselves with professional competence, fairness, impartiality, efficiency, and effectiveness.
- 9) Respect the structure and responsibilities of the Board of Directors, provide them with facts and advice as a basis for their making policy decisions, and uphold and implement policies adopted by the Board of Directors.
- 10) Keep the community informed about issues affecting groundwater in the Glenn Groundwater Authority.
- 11) Conduct organizational and operational duties with positive leadership exemplified by open communication, creativity, dedication, and compassion.

- 12) Exercise whatever discretionary authority they have under the law to carry out the mission of the Authority.
- 13) Serve with respect, concern, courtesy, and responsiveness in carrying out the Authority's mission.
- 14) Demonstrate the highest standards of personal integrity, truthfulness, honesty, and fortitude in all activities in order to inspire confidence and trust in such activities.
- 15) Avoid any interest or activity that is in conflict with the conduct of their official duties.
- 16) Respect and protect privileged information to which they have access in the course of their official duties.
- 17) Strive for personal and professional excellence and encourage the professional developments of others.

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**DRAFT RESOLUTION NO. 2018-\_\_\_\_\_**

**RESOLUTION OF THE GLENN GROUNDWATER AUTHORITY  
ADOPTING AN ETHICS POLICY**

WHEREAS, the Sustainable Groundwater Management Act (SGMA) was signed into law on September 16, 2014 and adopted as California Water Code, section 10720, et. seq.; and

WHEREAS, the Glenn Groundwater Authority (GGA) was formed as a joint powers authority pursuant to Government Code section 6500, et. seq., by agencies that qualify to be groundwater sustainability agencies (Members); and

WHEREAS, Article 10 of the of the GGA Bylaws requires the Authority to adopt an ethics policy as well as a conflict of interest code as required and as provided by the implementing regulations of the Political Reform Act; and

WHEREAS, the Glenn Groundwater Authority, at their (date) [Special or Regular] Board Meeting, voted to recommend that the GGA adopt the Policy as amended.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the GGA that the attached Ethics Policy (Attachment 1) be adopted.

Moved by Director \_\_\_\_\_, seconded by Director \_\_\_\_\_,  
that the foregoing resolution be adopted. Upon roll call, the following vote was had:

Ayes:           Directors  
Noes:           Directors  
Absent:         Directors

The Chair declared the resolution \_\_\_\_\_

I, \_\_\_\_\_, Chair of the Board of Directors of the GLENN GROUNDWATER AUTHORITY, do hereby CERTIFY that the foregoing is a full, true and correct copy of a resolution duly adopted at a regular meeting of said Board of Directors held the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
\_\_\_\_\_, Chair, Board of Directors  
Glenn Groundwater Authority

ATTEST: \_\_\_\_\_, Secretary  
Glenn Groundwater Authority

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AGENDA ITEM 7: LONG-TERM FUNDING

- a. Review and hold discussion on long-term funding options.
- b. \*Select option to proceed with long-term funding plan.
- c. Discuss consultant needs for implementing chosen option.
- d. \*Authorize Executive Committee, or other committee, to develop and release a Request for Proposals for one or more consultants to facilitate preparation for and implementation of the chosen option.
- e. Provide additional direction to Program Manager, Legal Counsel, and/or committees as needed.

Valerie Kincaid provided a presentation on long-term funding options at the May 14, 2018 meeting. Options Include:

- Option 1: Regulatory Fees
- Option 2: Property-Related Fees
- Option 3: Property-Related Fees for Water Service
- Option 4: Special Assessment
- Option 5: Special Taxes

The options were discussed further at the June 11, 2018 where it was decided that the Directors would seek input from their respective Boards and the item would be brought back as an action item at the next meeting.

Attached are the following:

1. Glenn Groundwater Authority: GSA Funding Options (one-page summary)
2. Colusa Groundwater Basin- CGA and GGA Funding Options

Document 1 was developed by Valerie Kincaid summarizing GSA Funding options and was discussed at the June 11, 2018 meeting. Document 2 was developed by Valerie Kincaid (GGA Legal Counsel) and Ernest Conant (CGA Legal Counsel) outlining Options 1, 2, and 3 in more detail. This document was discussed at the CGA/GGA Joint Executive Committee on August 6, 2018.

The CGA and GGA Executive Committee discussed long-term funding coordination at the August 6, 2018 Joint Executive Committee meeting. The general consensus at the meeting was to move forward with Option 3. It was also recommended that, although the GSAs will each implement its own long-term funding process, it would be helpful to agree on similar timelines for process development and potentially coordinate on some aspects of outreach.

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Direction will also be necessary to guide how city and small community parcels will be represented in the long-term funding process as well as the mapping component to determine which parcels, or portions of parcels, will be included in the subbasin.

Based on the option selected, it will be important to consider hiring a consultant to guide the process and develop the reports and support materials necessary to implement the process. Consultants may include those necessary to complete and Engineers Report, a ratepayer consultant, public relations firm, or others as the Board desires. The Executive Committee, or other committee, could develop and release a Request for Proposals (RFP) to begin the hiring process. Alternatively, the selected committee could review consultant options or develop an RFP and bring options and/or a draft RFP to the Board for approval at a future meeting.

The Board may provide direction to Program Manager, Legal Counsel, and/or committees as needed to continue developing the long-term funding plan.

## Glenn Groundwater Authority: GSA Funding Options

### Option 1: Regulatory Fees.

- Fees (not property based) typically based on an activity, such as groundwater extractions
- Subject to Prop. 26, not Prop. 218
- Prop. 26 requires: fee is not a tax, is fair, and bears reasonable relationship to cost
- Process: Pass a resolution with approval from 2/3 present and voting Directors

### Option 2: Property-Related Fees.

- Fees imposed on a parcel for “property-related services” to that parcel (usually fee is based on either a per-acre or per-parcel fee)
- Subject to Prop. 218
- Prop. 218 requires that fees: must be fair, cannot exceed the cost of the service, must be used for the service collected, and cannot be imposed unless the service is used or available to the owner
- Process: Pass a resolution with approval from 2/3 present and voting Directors, retain rate consultant to develop a report on reasonableness of rates for fees, comply with Prop. 218’s procedures addressing parcel identification and fee calculation, notice, public hearings, opportunity for majority protest, and affirmative voter approval by ballot

### Option 3: Property-Related Fees for Water Service.

- Type of property-related fee (Option 2) levied for “water service”
- “Water” for this fee means any system of public improvements intended to provide for the production, storage, supply, treatment, or distribution of water from any source
- Subject to Prop. 218’s requirement that fee be fair, cannot exceed the cost of the service, must be used for the service collected, and cannot be imposed unless the service is used or available to the owner
- Process: identical to Option 2 except that affirmative voter approval by ballot is not required

### Option 4: Special Assessment.

- A levy or charge on real property for the “special benefit” conferred on a parcel (each parcel has specific estimated cost)
- Subject to Prop. 218; A special benefit is a distinct benefit over and above general benefits conferred on real property (does not include general enhancement of property value)
- Process: Pass a resolution with approval from 2/3 present and voting Directors, authorize the development of an engineer’s report (requires approval from a majority of Directors present and voting), comply with Prop. 218’s provisions addressing: special assessment calculation, engineer’s report, notice, ballots, public hearings, and voting/opportunity for majority protest
- Note: Prop. 218 provides for a weighted voting/majority protest procedure (i.e., the higher a parcel’s assessment bill, the more that parcel’s ballot will count in the majority protest hearing)

### Option 5: Special Taxes.

- Because it is not a fee, charge, or special assessment – it’s not limited to the relative benefit it provides to the property owner/taxpayer
- Most common form is a parcel tax (not based on property value) on parcel size or use
- Process: Adopt an ordinance proposing to put the tax on the ballot, coordinate with the county to put tax measure on the ballot, gain approval from 2/3 of resident voters
- Doubtful GGA has the authority to adopt because CA Water District members do not have the power, in their individual capacity, to levy special taxes

## Colusa Groundwater Basin—CGA and GGA Funding Options

### Summary

#### Option 1: Regulatory Fee — No Election Required

- GSAs are specifically authorized under SGMA to impose fees “on groundwater extraction or other regulated activity” for funding their groundwater sustainability program. (Wat. Code, § 10730, subd. (a).) [Also post-GSP adoption fees under section 10730.2(a) --A GSA that adopts a GSP “. . .may also impose fees on the extraction of groundwater from the basin to fund groundwater management...”]
- The most recent case law on groundwater management fees found that they are properly categorized as regulatory fees. However, those fees were volumetric, not per-acre.
- If the fee is based on groundwater extractions, the challenge in the short term would be how to determine the amount of the extractions.
- Substantive Limits:
  - Regulatory fees are not subject to Prop. 218, but they are subject to Prop. 26;
  - The fee must not exceed the reasonable cost of the activity to be funded;
  - The manner of allocating the fee to each payer must bear a fair or reasonable relationship to the payer’s burdens on or benefits from the activity.
- Process:
  - SGMA requires a public meeting to enact a regulatory fee. The data upon which the proposed fee is based must be made public 20 days before the meeting. [see Water Code section 10730 (b)(3): “At least 20 days prior to the meeting, the groundwater sustainability agency shall make available to the public data upon which the proposed fee is based.”]
  - There is no vote or protest process.

#### Option 2: Assessment — “Majority Approval” Assessment Ballot Proceeding

- This is the process typically used by water/irrigation districts to increase assessments for fixed costs.
- An assessment is imposed on a parcel for “special benefits” derived from the project or activity, here retaining local control of groundwater management. A special benefit is “a particular and distinct” benefit over and above general benefits conferred on real property located in the district or to the public at large.
- Substantive Limits:
  - The assessment must be apportioned to each parcel in a way that is proportionate to the share of the special benefits conferred on the parcel and not exceeding the reasonable cost of the benefit conferred on the parcel.
  - Only special benefits are assessable. If a project produces both special and general benefits, GSAs would need a separate funding source for the general benefits conferred on the public. The general enhancement of property value does not constitute a special benefit.

- Process:
  - Assessments are subject to the requirements of section 4 of Prop 218;
  - An Engineers Report is prepared to justify the fee;
  - A customized notice and ballot is sent to every landowner to be charged (45 days before the hearing);
  - The hearing is held, after which the ballots received are counted;
  - Voting is weighted based on the proposed assessment for each landowner, and 50+% of the weighted vote must be in favor of the proposed fee. (For example, assuming an equal charge per acre and 400,000 acres/votes, if ballots for 300,000 votes were returned, at least 150,001 votes must vote favorably to proceed with the fee.)

### **Option 3: Property Related Fee for Water Service —“Majority Protest” Proceeding**

- This is the process typically used by water/irrigation districts and cities to increase water charges.
- A property related service for “water services,” which means fees to provide for the production, storage, supply, treatment, or distribution of water from any source.
- Substantive Limits:
  - The full amount of the fee must not exceed the reasonable cost of the activity to be funded;
  - The fee on any one parcel cannot exceed the proportional cost attributable to the parcel;
  - A parcel may not be charged unless the service is actually available to that parcel.
- Process:
  - Property related fees are subject to section 6 of Prop. 218;
  - Although a formal Engineers Report is not required there would be some form of Fee Study to justify fee;
  - A simple notice is sent to every landowner to be charged (45 days before the hearing).
  - The agency proposing the fee holds a hearing;
  - If at the end of the hearing written protests have not been filed by 50+% of owners of parcels, the measure passes (there is no affirmative voting ballot process). (For example, if there were 5000 APNs, there would be no “majority protest” and the fee could proceed unless owners of 2501 parcels filed a written protest by the end of the hearing.)

### **All Options:**

- Under the GSA’s joint powers agreements, any fee requires a 2/3 vote of Directors present and voting to impose.
- Assume there would be a public outreach effort for any fee.
- Assume any of the above can be collected through the County property tax bills.
- The process will be much simplified if the cities and urban water purveyors pay an alternative fee for their customers, rather than the GSA mailing notices/ballots to urban landowners.
- **This is an evolving area of the law; there are no reported cases involving such fees collected for SGMA compliance; certain options have greater risks than others.**

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AGENDA ITEM 8: REQUEST FOR PROPOSALS TO PROVIDE ANNUAL AUDIT SERVICES FOR FISCAL YEAR 2017/2018

- a. Receive update on Audit Services RFP.
- b. \*Approve process to review proposals submitted to provide annual audit services.
- c. \*Authorize Executive Committee to serve as the Audit Services RFP selection committee.

The Board authorized the Executive Committee to develop and release a Request for Proposals (RFP) at the June 11, 2018 meeting. Member agencies were requested to forward contact information for firms they would like to see included in the process. A final list was compiled and used to invite firms to submit a proposal.

The RFP was released July 16, 2018 and will close August 17, 2018. Eleven firms were invited to submit proposals. An addendum answering questions received was prepared and sent to the interested firms on August 6, 2018.

A draft schedule is included below. If approved, the selection committee will bring a recommendation to the September 10, 2018 Board meeting.

- 7/16/2018- Release the RFP (COMPLETE)
  - 8/1/2018- Deadline to submit questions/clarifications by 5:00 PM (COMPLETE)
  - 8/6/2018- Response to questions in addendum by 5:00 PM (COMPLETE)
  - 8/17/2018- Close submission period at 3:00 PM
  - 8/20/2018- Distribute packets to selection committee by 5:00 PM
  - 8/24/18-8/27/18- Selection Committee meeting tentatively on Friday (8/24) or Monday (8/27)
  - 8/30/18 -9/4/18- Interviews if needed on Thursday (8/30), Friday (8/31), or Tuesday (9/4) (Monday is a holiday)
  - 9/10/2018- Selection recommendation to GGA Board
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AGENDA ITEM 9: DEPARTMENT OF WATER RESOURCES DRAFT 2018 SGMA BASIN PRIORITIZATION

- a. \*Consider approving recommendation of the Executive Committee to submit a comment letter to the Department of Water Resources concerning the Draft 2018 SGMA Basin Prioritization.
- b. Provide direction to Program Manager, Legal Counsel, and/or committees as needed.

On June 11, 2018, the Board discussed the DRAFT Department of Water Resources (DWR) Basin Prioritization based on the 2016 Basin Boundary Modifications. The Public Comment period opened May 18, 2018 and will close September 28, 2018. On June 11, the Board directed the Executive Committee to review comments and develop a comment letter for the Board's consideration.

The Executive Committee developed the attached draft comment letter. This item was also discussed at the CGA/GGA Joint Executive Committee on August 6, 2018. The Joint Executive Committee recommended sending separate comment letters; however, the message contained in the letters should be consistent. The CGA letter is also attached for reference. There was considerable discussion on the subject of groundwater related transfers. It is the committee's understanding that the information provided by DWR to justify the basin priority results does not distinguish between in-basin versus out-of-basin groundwater related transfers. It was recommended that the Boards consider adding some discussion in the comment letters regarding this distinction.

Additional information including data, resources, and reports including the Draft 2018 SGMA Basin Prioritization Process and Results can be found at:

<https://data.cnra.ca.gov/dataset/sgma-basin-prioritization-2018>

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DATE, 2018

California Department of Water Resources  
P.O. Box 942836  
Sacramento, CA 94236-0001

Subject: Comments on DRAFT 2018 SGMA Basin Prioritization

To Whom It May Concern:

The Glenn Groundwater Authority is the Groundwater Sustainability Agency for the Glenn County portions of the Colusa Subbasin of the Sacramento Valley Groundwater Basin (5-021.52). The GGA appreciates the opportunity to provide comments on the Draft 2018 SGMA Basin Prioritization and offers the following for consideration:

1. Assigning maximum points for a single component, such as done in Component 8.d.2 does not accurately reflect the importance of groundwater in a basin/subbasin. Component 8.d.2 should include ranges in priority points to be consistent with other components and should consider documented impacts associated with groundwater related transfer, not merely that a basin has participated in a groundwater related transfer. Provide transparent description of how the data was used to meet the criteria. Additionally, all basins/subbasins listed in Table 13 are high or medium priority basins and will be managed under a Groundwater Sustainability Plan, which will consider groundwater related transfers when developing the Plan to avoid significant and unreasonable undesirable results.
2. The differentiation between high and medium, and similarly low and very low, should be stricken. These prioritization categories are out-dated and were developed for analysis through the California Statewide Groundwater Elevation Monitoring (CASGEM) program, and should be updated to more accurately reflect the intention of SGMA to manage or not manage a basin/subbasin. It is our understanding there are no differences in treatment of high or medium priority basins/subbasins; however, there is a difference in perception and there are concerns about future changes to this interpretation affecting how basin priority ranking will guide future requirements. It is instead recommended to use "managed" or "unmanaged" under SGMA.

Thank you for your consideration. If you desire further clarification, please contact the Glenn Groundwater Authority Program Manager by phone at (530) 934-6501 or by email at [lhunter@countyofglenn.net](mailto:lhunter@countyofglenn.net).

Sincerely,

John Amaro  
Glenn Groundwater Authority  
Chairman

# Colusa Groundwater Authority

## Groundwater Sustainability Agency

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100 Sunrise Blvd., Suite A | Colusa, CA 95932 | 530.458.7709

August 8, 2018

California Department of Water Resources  
P.O. Box 942836  
Sacramento, CA 94236-0001

Subject: Comments on DRAFT 2018 SGMA Basin Prioritization

To Whom it May Concern;

The Colusa Groundwater Authority (CGA) is a twelve-member Joint Powers Authority and serves as the Groundwater Sustainability Agency for the Colusa County portions of the Colusa Subbasin of the Sacramento Valley Groundwater Basin (5-021.52). The agencies that make up the Board of Directors of the CGA are: County of Colusa, City of Colusa, City of Williams, Colusa County Water District, Glenn Colusa Irrigation District, Princeton-Codora-Glenn Irrigation District, Provident irrigation District, Maxwell Irrigation District, Westside Water District, Reclamation District 108, Reclamation District 479, Colusa Drain Mutual Water Company, and two Private Pumper representatives from the Colusa County Groundwater Commission. We appreciate the opportunity to provide the following comments regarding the draft 2018 SGMA Basin Prioritization.

As stated on page 30 of the 2018 SGMA Basin Prioritization Process and Results Document, "The consideration of groundwater related transfers... is a new consideration in the 2018 SGMA Basin Prioritization". On page 31, Table 13, Sub-component 8.d.2 lists ten basins, including the Colusa Subbasin, that participated in groundwater related transfers in any amount and at any time over the past ten years. Component 8.d.2 assigns maximum points (42) to each of the basins listed in Table 13, automatically placing those basins in the high priority category. This type of ranking does not take into consideration the frequency of, or amounts of water associated with, these transfers. It also does not consider groundwater conditions or groundwater management activities in these basins.

In the Colusa Subbasin, DWR identified eight groundwater related transfers during 2013, 2014 and 2015 as the basis for assigning the random 42 points. Of these eight, one transfer originated in what is now the Yolo Subbasin, and six transfers were in-basin to make water available for districts along the Tehama Colusa Canal (TCCA) during severe drought when TCCA had a historic two-year zero percent surface water allocation.

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County of Colusa | City of Colusa | City of Williams | Colusa County Water District  
Glenn Colusa Irrigation District | Princeton-Codora-Glenn Irrigation District / Provident irrigation District  
Maxwell Irrigation District / Westside Water District | Reclamation District 108 | Reclamation District 479  
Colusa Drain Mutual Water Company | Private Pumper Representative 1 | Private Pumper Representative

# Colusa Groundwater Authority

## Groundwater Sustainability Agency

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There is absolutely no analysis present demonstrating that any groundwater-related transfers that have occurred in the past from the Colusa Subbasin are potentially injurious to the Basin to justify an arbitrary assignment of 42 points and placing the Basin in the high priority category. DWR should consider documented impacts associated with groundwater related transfers, not merely that a basin has participated in one or more groundwater related transfers in the past. All of the transfers listed in Table 13 from the Sacramento Valley basins were approved by DWR and USBR, and the required monitoring, reporting and mitigation programs were put into place for each transfer. It is not reasonable to change the priority of a basin based on State-approved transfers that occurred in the past. It would, on the other hand, be reasonable to hold basins accountable in the future for any types of water transfers that cause undesirable results under SGMA standards.

We note that both surface water and groundwater related transfers are essential tools for water management in California, and that they are encouraged in the California Water Action Plan. Furthermore Water Code Section 109(b) provides in pertinent part “*The Legislature hereby directs the Department of Water Resources [emphasis added], the State Water Resources Control Board, and other appropriate state agencies to encourage voluntary transfers of water and water rights [emphasis added]...*” and other water code sections state similar State policies.

This portion of the Draft Basin Prioritization Document penalizing those basins that have cooperated to help achieve State policies to encourage water transfers is inconsistent with, among other things, the California Water Action Plan and directives of the Legislature. Accordingly, the groundwater related transfer component of the Draft Basin Prioritization Document should be removed.

Components 2 (Population Growth), and 7B (Documented Subsidence) are similarly treated with a broad brush approach that does not accurately reflect conditions in the basin:

Component 2, Part B, Population Growth, does not take into consideration population density in a basin. A low density population indicates the relative abundance of groundwater per person as compared with a high density population. This scoring criterion penalizes low density basins that have a higher estimated future population growth, but would still be considered a low density basin. Conversely, basins with high density but a lower estimated future population growth receive a lower score while maintaining a high density population. This criterion, as applied, has no connection to groundwater sustainability.

Subcomponent 7B, Documented Subsidence, assigns maximum points for any incidence of subsidence, regardless of the magnitude or whether or not the subsidence creates actual physical impacts to infrastructure.

# Colusa Groundwater Authority

## Groundwater Sustainability Agency

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While the CGA understands the literal legislated requirement to use the CASGEM process we would like to point out that there are several flaws associated with using the 2014 CASGEM basin prioritization process for SGMA:

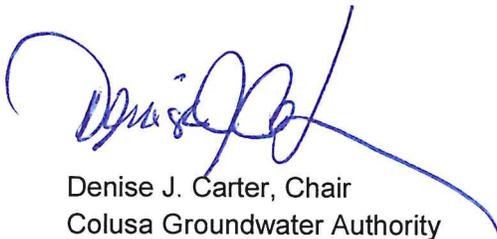
The 2018 SGMA Basin Prioritization should apply all of the criteria to the state of the basins in 2015, which is the SGMA baseline. Instead, water transfers are determined by the last ten years of activity, and other components are based on conditions well before 2015.

Table 14, 2018 SGMA Basin Prioritization Priority Based on Total Priority Points, provides no explanation of the reasoning behind the point allocations for each priority.

The differentiation between very low, low, medium, and high priority rankings is not suitable for SGMA. These prioritization categories should be updated to more accurately reflect the intention of SGMA. It is our understanding that there are no differences in treatment of high or medium priority basins/subbasins under SGMA; however, there is a difference in perception and there are concerns that potential changes to SGMA regulations in the future could affect the requirements for high priority basins vs. medium priority basins. It is instead recommended to use just two prioritization categories for SGMA that would categorize basins/subbasins as either subject to SGMA or not subject to SGMA. We understand that this change requires legislative action, but we encourage DWR to move forward on this in the early stages of SGMA implementation in order to alleviate any future complications related to having four prioritization categories.

Thank you for your consideration of the Colusa Groundwater Authority's comments.

Sincerely,



Denise J. Carter, Chair  
Colusa Groundwater Authority  
100 Sunrise Blvd., Suite A  
Colusa, CA 95932

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AGENDA ITEM 10: REVIEW COMMITTEES AND REVISE AS NECESSARY

- a. Review current committees and discuss need for any updates.
- b. Assign new committees, update membership, and/or dissolve committees as needed.

The active committee list is included below.

### GGA Active Committee List

Committee	Member
Executive Committee	John Amaro
Executive Committee	Leslie Nerli
Executive Committee	John Viegas
CGA/GGA Technical Ad Hoc Committee	Michael Alves
CGA/GGA Technical Ad Hoc Committee	Emil Cavagnolo
CGA/GGA Technical Ad Hoc Committee	John Viegas
HCM/Water Budget Selection Committee	Michael Alves
HCM/Water Budget Selection Committee	Emil Cavagnolo
HCM/Water Budget Selection Committee	John Viegas
HCM/Water Budget Selection Committee	Ed Vonasek
Stakeholder Engagement Committee	John Amaro
Stakeholder Engagement Committee	Gary Enos
Stakeholder Engagement Committee	John Viegas
Budget Ad Hoc Committee	John Amaro
Budget Ad Hoc Committee	Gary Hansen
Budget Ad Hoc Committee	Leslie Nerli
Basin Boundary Modification Ad Hoc Committee	Bruce Roundy
Basin Boundary Modification Ad Hoc Committee	Leslie Nerli
Basin Boundary Modification Ad Hoc Committee	Chuck Schonauer

The Program Manager recommends dissolving the following committees:

- HCM/Water Budget Selection Committee
- Budget Ad Hoc Committee
- Basin Boundary Modification Ad Hoc Committee

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AGENDA ITEM 11: PROGRAM MANAGER UPDATES

The program manager will provide a brief status updates. Reminders and/or clarifications may also be made at this time.

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AGENDA ITEM 12: COMMITTEE UPDATES

- a. Executive Committee
  - i. CGA/GGA Joint Executive Committee

The GGA Executive Committee met June 27, 2018 and July 9, 2018. The July 25, 2018 meeting was cancelled. Many of the discussion items were covered in previous agenda items including the Audit RFP, the Conflict of Interest Code, the Ethics Policy, long-term funding, and the basin prioritization comment letter. The committee is developing the Draft CGA/GGA MOU as directed by the Board at the May 14, 2018 meeting. The committee is also working on draft bylaws for the Board's consideration at a future meeting. The next meeting is scheduled for August 22, 2018.

The CGA/GGA Joint Executive Committee met August 6, 2018. Discussion topics included long-term funding options, the draft CGA/GGA MOU, update on the HCM/Water Budget Project, and the basin prioritization comment letters. The next Joint Executive Committee meeting will be scheduled as needed.

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AGENDA ITEM 12: COMMITTEE UPDATES

- b. GGA/CGA Technical Ad Hoc Committee

The GGA Technical Ad Hoc Committee duties regarding the Hydrogeologic Conceptual Model and Water Budget for the Colusa Subbasin have been assigned to the HCM/Water Budget Selection Committee and is included in Agenda Item 12.c.

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AGENDA ITEM 12: COMMITTEE UPDATES

- c. HCM/Water Budget Selection Committee

The CGA Technical Committee and the GGA HCM/Water Budget Selection Committee met July 18, 2018. Topics included the Colusa Subbasin Hydrogeologic Conceptual Model (HCM)/Water Budget Project and an initial discussion on an approach to the RFP process for Colusa Subbasin GSP development activities.

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The Committees reviewed and approved the final work plan, schedule, and budget for the HCM/Water Budget project as well as developed suggested changes to the contract with Davids Engineering. At the direction of the committees, staff finalized the contract with Davids Engineering including the committee's suggested changes. The committees also assigned the GGA as the contracting agency for this project. Staff has since worked with Davids Engineering and the Board Chairman to execute a contract for the project.

The Committees also discussed an initial approach to the RFP process for the Colusa Subbasin GSP. It was generally decided it may be too early to develop an RFP for the next projects until the HCM/Water Project is underway; however, it will be important to continue discussions and create a timeline for these projects so GSP development is not delayed and can be completed by the deadline. There was also some concern that consulting teams may not have the capacity to take on new projects if the RFP was not released in a timely manner. Further discussion will take place on this item and be brought to the Board for consideration when appropriate.

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AGENDA ITEM 12: COMMITTEE UPDATES

d. Stakeholder Engagement Committee

The Stakeholder Engagement Committee was formed at the January 8, 2018 meeting. The committee has not met. Lisa Hunter was coordinating with the facilitator assigned to the Colusa Subbasin to determine when it would be best to convene the committee. The facilitator's contract with DWR for work in the Colusa Subbasin expired, but the contract is expected to be extended. Once the Program Manager is notified work with the facilitator can continue, the coordination will resume. Prior to the contract expiring, a draft outreach plan was nearly ready for review.

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AGENDA ITEM 12: COMMITTEE UPDATES

e. Budget Ad Hoc Committee

The Budget Ad Hoc Committee has not met since the June GGA Board meeting. The Budget was approved June 11, 2018 and the committee's assignment is complete. The committee has nothing further to report.

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AGENDA ITEM 12: COMMITTEE UPDATES

f. Basin Boundary Modification Ad Hoc Committee

The Basin Boundary Modification Ad Hoc Committee has not met since the June GGA meeting. The committee has nothing further to report.

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AGENDA ITEM 13: MEMBER REPORTS AND COMMENTS

Members of the GGA Board are encouraged to share information, reports, comments, and suggest future agenda items. Action cannot be taken on items brought up under this item.

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AGENDA ITEM 14: NEXT MEETING

The next meeting is scheduled for September 10, 2018 at 1:30 PM.

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AGENDA ITEM 15: ADJOURN

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