

Glenn Groundwater Authority

Groundwater Sustainability Agency

PO Box 351, Willows, CA 95988 | 530.934.6501

BOARD OF DIRECTORS AGENDA BACKUP MATERIALS

MEETING DATE: JANUARY 14, 2019

AGENDA ITEM 1: CALL TO ORDER

The Chairperson will call the meeting to order and invite participants to introduce themselves voluntarily.

AGENDA ITEM 2: ROLL CALL

Roll call will be conducted.

AGENDA ITEM 3: APPROVAL OF MINUTES

- a. *Approval of meeting minutes from September 10, 2018.
- b. *Approval of special meeting minutes from November 28, 2018.

Draft meeting minutes will be reviewed and considered for approval.

Glenn Groundwater Authority

Groundwater Sustainability Agency

PO Box 351, Willows, CA 95988 | 530.934.6501

MINUTES

GLENN GROUNDWATER AUTHORITY BOARD OF DIRECTORS

SEPTEMBER 10, 2018

1:30 P.M.

720 NORTH COLUSA STREET, WILLOWS, CA 95988

Director Members Present:		Agency Representing:	
<input checked="" type="checkbox"/>	John Viegas	County of Glenn	
<input checked="" type="checkbox"/>	Bruce Roundy	City of Orland	
<input checked="" type="checkbox"/>	Gary Hansen	City of Willows	
	George Nerli	Glide Water District	
<input checked="" type="checkbox"/>	John Amaro	Glenn-Colusa Irrigation District	
<input checked="" type="checkbox"/>	Charles Schonauer	Orland-Artois Water District	
<input checked="" type="checkbox"/>	Randy Hansen	Kanawha Water District	
	Gary Enos	Princeton-Codora-Glenn Irrigation District/ Provident Irrigation District	
Alternate Members Present:			
	Vince Minto	County of Glenn	
	Pete Carr	City of Orland	
<input checked="" type="checkbox"/>	Evan Markey	City of Willows	
<input checked="" type="checkbox"/>	Leslie Nerli	Glide Water District	
	Thaddeus Bettner	Glenn-Colusa Irrigation District	
<input checked="" type="checkbox"/>	Emil Cavagnolo (1:35)	Orland-Artois Water District	
	Wade Danley	Kanawha Water District	
	Lance Boyd	Princeton-Codora-Glenn Irrigation District/ Provident Irrigation District	
2 nd Alternate Members Present:			
	Ed Vonasek	City of Orland	
<input checked="" type="checkbox"/>	Andrea Jones (1:35)	Orland-Artois Water District	
	Michael Alves	Kanawha Water District	

Others in attendance:

Lisa Hunter, GGA/Glenn County; Hilary Reinhard, Provost & Pritchard; Sharla Stockton, Glenn County; Mark Lohse, Glenn Ground Water District

1. CALL TO ORDER

- a. Pledge of Allegiance
- b. Roll Call
- c. Introductions

John Amaro called the meeting to order at 1:30 P.M. The pledge of allegiance was recited, roll call was taken as indicated above, and those in attendance were invited to introduce themselves.

2. APPROVAL OF MINUTES

- a. Approval of meeting minutes from August 13, 2018.

The August 13, 2018 minutes were approved as presented.

Motion: John Viegas, Second: Leslie Nerli, Vote: Unanimous

3. PERIOD OF PUBLIC COMMENT

None

4. FINANCIAL REPORT

- a. Review and accept Monthly Activities Report
- b. Review and consider approval of claims

A motion was made to approve and accept the monthly activities report. John Viegas requested clarification on the billing process to member agencies. Lisa Hunter stated the annual member contributions are divided into quarterly billings. The first \$10,000 received are applied to the fixed fee with the remaining portions applied to the weighted fee. Additionally, the budget account numbers have been corrected at the Department of Finance.

Motion: John Viegas, Second: Gary Hansen, Vote: Unanimous

There was brief discussion on the tracking of attorney fees to ensure the agency remains within the budgeted amount. Ms. Hunter will provide a quarterly budget update including actuals and remaining budget. A motion was made to approved claims as presented.

Motion: Gary Hansen, Second: John Viegas, Vote: Unanimous

5. LONG-TERM FUNDING

- a. Receive update from the Executive Committee on long-term funding discussions.
- b. Authorize the Executive Committee to request a quote from Provost & Pritchard to complete all necessary tasks to prepare for and implement a Property-Related Fees Assessment for Water Service consistent with the process of Colusa Groundwater Authority.
- c. Provide additional direction to Program Manager, Legal Counsel, and/or Executive Committee as needed.

John Amaro summarized the Executive Committee's recommendation to conduct a fee study. The recommendation included hiring one firm or team of consultants complete all tasks for the Proposition 218 process including public outreach, GIS work, and tax related items.

Ms. Hunter stated there are options for hiring a firm to assist in the Proposition 218 process. The Board could release a Request for Proposals (RFP) for a competitive process or request a quote from the same firm that the Colusa Groundwater Authority (CGA) has hired to achieve consistent messaging in the basin and potential cost savings. Leslie Nerli stated at the Joint Executive Committee meeting Provost & Pritchard quoted the CGA a cost of approximately \$100,000, or \$70,000 for the majority protest option. Hilary Reinhard, Provost & Pritchard, clarified the \$100,000 quote was for the entire process including

ballots. Ms. Reinhard stated she does believe there could be some economies of scale achieved by selecting the same firm as the CGA. Gary Hansen asked if the Board needs to seek counsel's advice for sole-sourcing a firm to complete the work. Ms. Hunter mentioned counsel has advised the Executive Committee could work with Provost & Pritchard to develop an estimate and bring it to the Board for consideration. She added benefits include consistent messaging and potential cost savings. Draw backs include potentially missing new ideas from other consultants.

A motion was made to authorize the Executive Committee to request a quote from Provost & Pritchard to complete all necessary tasks to prepare for and implement a Property-Related Fees Assessment for Water Service consistent with the process of CGA.

Motion: Leslie Nerli, Second: Charles Schonauer, Vote: Unanimous

A question was asked if there is a budgeted amount for this process. Ms. Hunter indicated there is a line item dedicated to this process. She can provide the figure at a later date if desired. Ms. Hunter stated it is her understanding that she will work with Provost & Pritchard to develop a quote for the Executive Committee to review. The Executive Committee will bring a recommendation to the Board.

6. REQUEST FOR PROPOSALS TO PROVIDE ANNUAL AUDIT SERVICES FOR FISCAL YEAR 2017/2018

- a. Receive update from Audit Services RFP Selection Committee.
- b. Approve recommendation of the Audit Services RFP Selection Committee to select CliftonLarsonAllen LLP to provide annual audit services for Fiscal Year 2017/2018 with the option of extending the contract for 3 (three) fiscal years thereafter.
- c. Authorize the Executive Committee to negotiate a contract with the selected firm.
- d. Authorize Chairman to execute the negotiated contract with the selected firm.
- e. Provide direction as needed.

At a previous GGA Board meeting, the Executive Committee was authorized to serve as the Audit Services RFP Selection Committee. Mr. Amaro stated the Executive Committee reviewed RFPs for audit services and selected CliftonLarsonAllen LLP as a recommendation to provide these services. John Viegas stated using the same audit service as the county would help to keep funding transparent and easily distinguish Glenn County and the GGA as separate entities. The firm is also familiar with the county's financial accounting systems. Mr. Amaro stated the audit service could be re-evaluated for year two if desired. Ms. Hunter made hard copies of the submitted proposals from the four firms available for Board members' review. Ms. Hunter indicated the associated costs for each firm are:

- CliftonLarsonAllen LLP: \$9,500
- Matthews, Hutton & Warren, CPAs: \$4,900
- James Marta & Company LLP: \$12,000
- Roy Seiler: \$4,850

Additional discussion took place relating to details of the proposals and the Selection Committee recommendation. A motion was made to approve the recommendation from the Audit Services RFP Selection Committee to select CliftonLarsonAllen LLP to provide annual audit services for Fiscal Year 2017/2018 with the option of extending the contract for 3 (three) fiscal years thereafter.

Motion: Bruce Roundy, Second: Randy Hansen, Vote: Unanimous

There was a motion made to authorize the Executive Committee to negotiate a contract with the selected firm.

Motion: Bruce Roundy, Second: Leslie Nerli, Vote: Unanimous

There was a motion made to authorize Chairman to execute the negotiated contract with the selected firm.

Motion: Leslie Nerli, Second: Charles Schonauer, Vote: Unanimous

It was clarified that there is \$12,000 budgeted for the audit services.

7. BYLAWS

- a. Review, hold discussion, and provide comments on the draft Bylaws.
- b. Consider approval of the draft Bylaws.
- c. Provide direction as needed.

The Executive Committee reviewed several iterations of the draft bylaws. Gary Hansen stated there are a few areas that could use clarification and some grammatical edits. Mr. Hansen listed his suggested changes as follows:

Page 1 Article 1. The Authority:

1.2 OFFICE OF AUTHORITY. The principal physical office of the Authority shall be at ~~the~~ 720 NORTH COLUSA STREET, WILLOWS, CA 95988, and the principal mailing address shall be P.O. BOX 351, WILLOWS, CA 95988, or at such other location as the Board may designate by resolution.

Mr. Hansen noted he was in favor of using Rosenberg's Rules of Order.

Page 5 Article 4. Officers:

4.6.2 If the Chair and Vice-Chair, and their respective Alternates, are absent from a Board Meeting, then the Authority's Program Manager shall ~~run~~ chair the Board Meeting.

Page 7

Mr. Hansen stated administrator and Program Manager is used interchangeably in Article 6.2. Lisa Hunter stated she would work with counsel to clarify the difference between "administrator" and "Program Manager" throughout the document.

Page 8

6.3.1 The Board has appointed a the Glenn County Treasurer as the acting Treasurer of the Authority and will reimburse the County for the staff's services for the Authority.

There was a motion to approve the bylaws with the noted corrections.

Motion: Gary Hansen, Second: Charles Schonauer, Vote: Unanimous

8. HCM/WATER BUDGET PROJECT UPDATE

- a. Receive update on HCM/Water Budget Project.
- b. Provide direction as needed.

Lisa Hunter reviewed the summary that was included in the meeting packet. Byron Clark (Davids Engineering), Mary Fahey (CGA), and Lisa Hunter (GGA) held a kickoff meeting and decided to hold bi-weekly phone meetings to discuss status updates and provide guidance to the consulting team. There was some discussion on holding a public outreach meeting potentially in November consisting of general informational SGMA components, introducing the HCM/Water Budget project, and long-term funding mechanisms. It was clarified that Dave Ceppos would be assisting in the outreach process and other outreach efforts for the Colusa Subbasin. The outreach meetings will be coordinated with the CGA. There were no objections to moving forward with the public outreach meeting idea. More information will be brought to the Board at future meetings.

Ms. Hunter requested clarification on payment of consultant invoices. This is an approved project with an approved contract with a “not to exceed” amount. Does the Board feel comfortable with GGA Chair approving the consultant invoices up to \$5,000, which is currently the policy, or does the Board expect to approve invoices at Board meetings? John Amaro, current Chair, stated since it is already an approved project, he feels comfortable approving invoices up to \$5,000 and the Board will see the activities at the Board meetings. It was the consensus of the Board that the Chair can authorize payment of the invoices up to \$5,000 consistent with the policy. The payments will be included in the Monthly Activities Reports.

Ms. Hunter also advised the consultant work will be covered through the Proposition 1 grant and a funding agreement between the GGA and CGA will be brought before the Board for review in the future. CGA is the grant administrator for this grant and the invoices are submitted quarterly. There will be significant lag time between payment to consultants and reimbursement from CGA.

Ms. Hunter added Reclamation District 108, member of the CGA, is considering conducting a complete water budget for their area, which is partly in the Yolo County. Conversations are ongoing regarding the proposal and cost estimate for the additional work. If the scope changes to include this additional work, the revision will be brought to the GGA Board for consideration.

9. PROGRAM MANAGER UPDATES

Lisa Hunter provided a Program Manger Updates handout and highlighted the Glenn Ground Water District formation process update, the Form 700 and ethics training for GGA members, and the final scope of work, schedule, and budget for the Colusa Subbasin Groundwater Sustainability Plan grant.

10. COMMITTEE UPDATES

- a. Executive Committee
 - i. CGA/GGA Joint Executive Committee

John Amaro, Lisa Hunter, and committee members provided updates from the committee, which were generally covered in previous items. An activity summary is also included in the meeting packet.

b. CGA/GGA Technical Ad Hoc Committee

The Technical Ad Hoc Committee did not meet and has nothing to report.

c. Stakeholder Engagement Committee

The Stakeholder Engagement Committee has not meet and has nothing to report.

d. Basin Boundary Modification Ad Hoc Committee

The Basin Boundary Modification Ad Hoc Committee has not met and has nothing new to report.

11. MEMBER REPORTS AND COMMENTS

John Viegas wanted to thank Lisa Hunter and Matteo Crow for presenting at the Glenn County Board of Supervisors meeting regarding Proposition 3, the water bond. The Board of Supervisors provided a letter supporting Proposition 3, which will be placed on the November ballot.

Mr. Viegas also reported that west of Orland there are concerns regarding domestic wells going dry and lowering groundwater levels perceived to be due to agricultural well production. Constituents asked Mr. Viegas to bring these concerns to the GGAs attention. It was also mentioned that many of these wells are within the Orland Project, but do not utilize surface water.

Hilary Reinhard mentioned that public outreach will be difficult, but a very important process.

Gary Hansen noted that he appreciates the new header.

12. NEXT MEETING

The next meeting is scheduled for October 8, 2018 at 1:30 P.M.

13. ADJOURN

The meeting was adjourned 2:41 P.M.

Glenn Groundwater Authority

Groundwater Sustainability Agency

PO Box 351, Willows, CA 95988 | 530.934.6501

SPECIAL MEETING MINUTES

GLENN GROUNDWATER AUTHORITY BOARD OF DIRECTORS

NOVEMBER 28, 2018

1:00 PM

720 NORTH COLUSA STREET, WILLOWS, CA 95988

Director Members Present:		Agency Representing:	
	John Viegas		County of Glenn
X	Bruce Roundy		City of Orland
X	Gary Hansen		City of Willows
	George Nerli		Glide Water District
X	John Amaro		Glenn-Colusa Irrigation District
X	Charles Schonauer (1:04)		Orland-Artois Water District
X	Randy Hansen		Kanawha Water District
X	Gary Enos		Princeton-Codora-Glenn Irrigation District/ Provident Irrigation District
Alternate Members Present:			
	Vince Minto		County of Glenn
	Pete Carr		City of Orland
X	Evan Markey		City of Willows
X	Leslie Nerli		Glide Water District
	Thaddeus Bettner		Glenn-Colusa Irrigation District
	Emil Cavagnolo		Orland-Artois Water District
	Wade Danley		Kanawha Water District
	Lance Boyd		Princeton-Codora-Glenn Irrigation District/ Provident Irrigation District
2 nd Alternate Members Present:			
	Ed Vonasek		City of Orland
	Andrea Jones		Orland-Artois Water District
	Michael Alves		Kanawha Water District

Others in attendance:

Lisa Hunter, GGA/Glenn County; Bill Ehorn, Department of Water Resources; Sharla Stockton, Glenn County; Mark Lohse, Glenn Ground Water District; Marcie Skelton, Glenn County; Valerie Kincaid, GGA Counsel; Linda Sloan, Provost & Pritchard

1. CALL TO ORDER

John Amaro called the meeting to order at 1:00 PM. The pledge of allegiance was recited and those in attendance were invited to introduce themselves.

2. ROLL CALL

Roll was taken and is indicated above.

3. APPROVAL OF MINUTES

- a. Approval of meeting minutes from September 10, 2018.

The September 10, 2018 minutes approval were not available and approval was postponed.

4. PERIOD OF PUBLIC COMMENT

None

5. STAFF UPDATES

Ms. Hunter distributed a Program Manager Report. The Conflict of Interest Code has been submitted to the Fair Political Practices Commission (FPPC) for review and approval. Ms. Hunter received an email from the FPPC and will answer questions and clarifications from FPPC staff. The 2019 meeting schedule will be considered at the next Board meeting. Colusa Subbasin Groundwater Sustainability Plan (GSP) development grant has been executed by the Department of Water Resources and the Colusa Groundwater Authority (CGA). The HCM/Water Budget Project is continuing with close coordination with the CGA including bi-weekly status update meetings. Ms. Hunter is working with the CGA on streamlining the consultant payment and reimbursement process from the grant. A Technical Support Services application was submitted on behalf of the subbasin for a monitoring well in Arbuckle. Another well may be considered in the GGA portion of the basin. The audit process will be discussed under Item 8 on the agenda. The CGA/GGA MOU is being reviewed by the CGA. It is likely that a Joint Executive Committee meeting will be planned to discuss the MOU.

A question was asked regarding the Airborne Electromagnetic (AEM) survey taking place in Glenn and Butte counties. Ms. Hunter and Sharla Stockton explained the AEM method essentially takes an "MRI" of the ground. The flights to collect data will begin Wednesday, November 28, 2018. The use of this geophysical method will provide better geologic information and enhance understanding of aquifer characteristics in the survey area.

6. FINANCIAL REPORT

- a. Review and accept Monthly Activities Report
- b. Review and consider approval of claims

A motion was made to approve and accept the Monthly Activities Report and approve the claims.

Motion: Gary Hansen, Second: Gary Enos, Vote: Unanimous

7. LONG-TERM FUNDING

- a. Discuss Quote for Services from Provost & Pritchard.
- b. Authorize the Program Manager or Board Chair to enter into a contract with Provost & Pritchard, on behalf of the GGA, for services to complete a Proposition 218 Majority Protest process for long-term funding of GGA operations.
- c. Provide additional direction to Program Manager, Legal Counsel, and/or Executive Committee as needed.

John Amaro requested clarification on whether the cities would be charged a flat fee or city parcels would be included in the study. Lisa Hunter stated the options would be addressed in the evaluation process. Valerie Kincaid added that component would be included in task one of the services quote provided to the GGA. Ms. Kincaid stated Provost & Pritchard would likely coordinate closely with city representatives to make this determination. Mr. Amaro clarified the coordination meetings mentioned in the scope are with

Provost & Pritchard and the GGA. Public outreach meetings are separate. He stated it appears there is one public outreach meeting and additional meetings can be added for an additional cost. Linda Sloan stated after the first public meeting the GGA will have the public presentation materials and could hold their own meeting or hold additional meetings through Provost & Pritchard services for an additional cost if desired. Ms. Kincaid suggested having a standing agenda item for status updates on this project. It was clarified this process would take approximately 6-8 months to complete and task one would begin immediately after the contract is executed. It was also recommended to add "not to exceed" language to the contract to ensure communication on budget and task status. A schedule should also be included in the contract.

Leslie Nerli made a motion to authorize the Program Manager and/or Board Chair to enter into a contract with Provost & Pritchard, on behalf of the GGA, for services to complete a Proposition 218 Majority Protest process for long-term funding of GGA operations. Leslie Nerli amended the motion to include a schedule and "not to exceed" language based on the presented budget.

Motion: Leslie Nerli, Second: Bruce Roundy, Vote: Unanimous

Ms. Hunter asked the Board if there were any changes to the sample contract they would recommend in addition to those mentioned in the motion. None were heard. Ms. Hunter suggested she work with Legal Counsel to review changes the CGA made to the sample contract and incorporate those changes as applicable. The Board agreed minor changes could be made prior to execution of the contract.

8. ANNUAL AUDIT FOR FISCAL YEAR 2017/2018

- a. Receive update on annual audit progress.
- b. Discuss draft audit reports from CliftonLarsonAllen LLP.
- c. Provide direction as needed.

The Board previously selected CliftonLarsonAllen LLP (CLA) to provide annual audit services for Fiscal Year 2017/2018. Lisa Hunter stated the annual audit process is almost complete and the draft report is included in the meeting packet. The font issues will be corrected. She mentioned the CLA team has been easy to work with and the process has been relatively smooth. The Board members provided comments on the draft report.

- "County of Orland" should be "City of Orland"
- Include Alternates on page (i)

Ms. Hunter indicated she has a few items to clarify with the CLA team prior to finalizing the report. Board members can send additional comments to Ms. Hunter to be included in the final report.

A representation letter to be confirmed and signed by the Board Chairman and Program Manager is included in the agenda packet. Ms. Kincaid reviewed the document and did raise any concerns.

9. AUTHORIZE PROGRAM MANAGER OR EXECUTIVE COMMITTEE TO ESTABLISH AND IMPLEMENT A PROTOCOL ALLOWING FOR ELECTRONIC SIGNATURES BY THE CHAIR OR VICE-CHAIR IN ORDER TO FACILITATE EFFICIENT OPERATION OF THE AUTHORITY AS PROVIDED IN ARTICLE 7.1 OF THE BYLAWS

A motion was made to authorize the Program Manager or Executive Committee to establish and implement a protocol allowing for electronic signatures by the Chair or Vice-Chair in order to facilitate efficient operation of the authority as provided in Article 7.1 of the Bylaws.

Motion: Bruce Roundy, Second: Leslie Nerli, Vote: Unanimous

10. CONSIDER NOMINATING A CANDIDATE FOR THE SPECIAL DISTRICT REPRESENTATIVE POSITION ON THE GOLDEN STATE RISK MANAGEMENT AUTHORITY BOARD OF DIRECTORS

Ms. Hunter stated Golden State Risk Management Authority (GSRMA) sent a letter to inform special district members of a vacancy of the Special District Representative position on the GSRMA Board of Directors. If the GGA Board is interested, they can submit a nomination to be considered. If the GGA wins the election, the GGA would appoint a Board member to serve on the GSRMA Board. The Board declined to provide a nomination.

11. COMMITTEE UPDATES

a. Executive Committee

i. CGA/GGA Joint Executive Committee

The Executive Committee met October 24, 2018. Many discussion topics were included in previous agenda items. An activity summary is included in the meeting packet. The Draft CGA/GGA MOU has been sent to the CGA Executive Committee for their review and comment.

b. CGA/GGA Technical Ad Hoc Committee

The GGA Technical Ad Hoc Committee met November 14, 2018 to discuss the proposed composition of a Standing Technical Advisory Committee. The Committee's recommendation will be presented and considered at the December 10, 2018 Board meeting.

c. Stakeholder Engagement Committee

The first Stakeholder Engagement Committee Meeting will be held on December 6, 2018.

d. Basin Boundary Modification Ad Hoc Committee

The Basin Boundary Modification Ad Hoc Committee has not met and has nothing new to report. It is anticipated basin boundary modification results from DWR should be available in early spring 2019.

12. CONSIDER DISSOLVING BASIN BOUNDARY MODIFICATION AD HOC COMMITTEE

A motion was made to dissolve the Basin Boundary Modification Ad Hoc Committee.

Motion: Leslie Nerli, Second: Charles Schonauer, Vote: Unanimous

13. MEMBER REPORTS AND COMMENTS

Bruce Roundy stated the Orland Fairgrounds are still currently open for Camp Fire evacuees.

14. NEXT MEETING

The next meeting is scheduled for December 10, 2018 at 1:30 PM.

15. ADJOURN

The meeting was adjourned 1:50 PM.

Glenn Groundwater Authority

Groundwater Sustainability Agency

PO Box 351, Willows, CA 95988 | 530.934.6501

AGENDA ITEM 4: PERIOD OF PUBLIC COMMENT

Members of the public are encouraged to address the GGA Board of Directors. Public comment will be limited to items on the agenda.

AGENDA ITEM 5: STAFF UPDATES

The program manager will provide a brief status updates. Reminders and/or clarifications may also be made at this time.

AGENDA ITEM 6: FINANCIAL REPORT

- a. *Review and accept Monthly Activities Report.
- b. *Review and consider approval of claims.

Monthly Activities Report and Claims Summary are attached. The Program Manager discussed the County's Administrative Support billing rates with the Executive Committee prior to submitting the invoice for services provided July 1, 2018 through December 31, 2018. It was agreed to exclude costs associated with services the GGA does not utilize (i.e. County Counsel) and to continue to include costs associated with supplies and other overhead charges. The custom rate methodology change occurred for services provided beginning 8/10/18.

Glenn Groundwater Authority
 Monthly Activities Report
 November 2018

Description	Amount
Beginning Balance	\$ 420,375.57
Revenue	
18-GGA-11 2ND QUARTER CITY OF WILLOWS	\$ 4,124.00
18-GGA-02 & 18-GGA-10 1ST AND 2ND QUARTER CITY OF ORLAND RE #237284	\$ 9,101.50
GLENN-COLUSA IRRIGATION DISTRICT- 2ND QUARTER PAYMENT	\$ 19,292.25
KANAWHA WATER DISTRICT- 2ND QUARTER PAYMENT	\$ 6,339.00
GLIDE WATER DISTRICT- 2ND QUARTER PAYMENT	\$ 4,973.00
PRINCETON-CODORA-GLENN IRRIGATION DISTRICT/PROVIDENT IRRIGATION DISTRICT- 2ND QUARTER PAYMENT	\$ 7,964.00
ORLAND-ARTOIS WATER DISTRICT- 2ND QUARTER PAYMENT	\$ 10,096.25
Total Revenue	\$ 61,890.00
Expenses	
Total Expenses	\$ -
Ending Balance	\$ 482,265.57

Glenn Groundwater Authority
 Monthly Activities Report
 December 2018 DRAFT

	Description	Amount
Beginning Balance		\$ 482,265.57
Revenue		
	INTEREST 12/18	\$ 1,952.01
Total Revenue		\$ 1,952.01
Expenses		
	O'Laughlin & LLP Inv # 8830	\$ 5,510.00
	Davids Engineering Inv 1178.01-3209	\$ 3,570.75
	Davids Engineering Inv 1178.01-3237	\$ 6,929.75
	O'Laughlin & LLP Inv # 8862	\$ 3,675.00
	CliftonLarsonAllen Inv #1943042 (Audit for FY17-18)	\$ 2,850.00
Total Expenses		\$ 22,535.50
Ending Balance		\$ 461,682.08

Glenn Groundwater Authority

Invoices to be paid

Meeting Date: January 14, 2019

Invoice Date	Invoice Number	Description	Amount
12/30/2019	1985731	CliftonLarsonAllen, LLP	\$ 6,650.00
1/10/2019	19-WR-01	Glenn County- Admin Support	\$ 30,755.30
Total			\$ 37,405.30

Glenn Groundwater Authority

Groundwater Sustainability Agency

PO Box 351, Willows, CA 95988 | 530.934.6501

AGENDA ITEM 7: *APPROVE 2019 GGA BOARD MEETING SCHEDULE

See proposed draft meeting schedule below.

Glenn Groundwater Authority Board of Directors 2019 DRAFT Meeting Schedule

The GGA Board of Directors will meet generally on the 2nd Monday of each month at 1:30 PM. Meetings will be held at the Glenn County Department of Agriculture, 720 North Colusa Street, Willows, CA 95988. Exceptions are noted below.

- January 14, 2019
- February 11, 2019
- March 11, 2019
- April 8, 2019
- May 13, 2019
- June 10, 2019
- July 8, 2019
- August 12, 2019
- September 9, 2019
- October 14, 2019
- November 12, 2019 (November 11 is Veteran's Day)
- December 9, 2019

AGENDA ITEM 8: ANNUAL AUDIT FOR FISCAL YEAR 2017/2018

- a. Receive overview of Final Report from CliftonLarsonAllen LLP staff.
- b. *Accept Final Report: *Financial Statements and Supplementary Information for Year ended June 30, 2018* provided by CliftonLarsonAllen LLP.

September 10, 2018, the Board selected CliftonLarsonAllen LLP (CLA) to provide annual audit services for Fiscal Year 2017/2018. Staff has coordinated with the Treasurer and with CLA to provide necessary documentation and provide clarifications as required. The Draft Report was discussed at the November 28, 2018 Board meeting. Comments were provided to CLA and have been incorporated into the final report. CLA staff will provide an overview of the audit report and be available to answer any further questions. The Final Report is attached.

**GLENN GROUNDWATER AUTHORITY
GROUNDWATER SUSTAINABILITY AGENCY**

**FINANCIAL STATEMENTS AND
SUPPLEMENTARY INFORMATION**

YEAR ENDED JUNE 30, 2018

**GLENN GROUNDWATER AUTHORITY
GROUNDWATER SUSTAINABILITY AGENCY
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**GLENN GROUNDWATER AUTHORITY
GROUNDWATER SUSTAINABILITY AGENCY
LIST OF DIRECTORS
YEAR ENDED JUNE 30, 2018**

NAME	AGENCY	POSITION
John Viegas	County of Glenn	Director
Pete Carr	City of Orland	Director
Gary Hansen	City of Willows	Director
George Nerli	Glide Water District	Director
John Amaro	Glenn-Colusa Irrigation District	Director
Charles Schonauer	Orland-Artois Water District	Director
Randy Hansen	Kanawha Water District	Director
Gary Enos	Princeton-Codora-Glenn Irrigation District/Provident Irrigation District	Director
Vince Minto	County of Glenn	Alternate
Bruce Roundy	City of Orland	Alternate
Evan Markey	City of Willows	Alternate
Leslie Nerli	Glide Water District	Alternate
Thaddeus Bettner	Glenn-Colusa Irrigation District	Alternate
Emil Cavagnolo	Orland-Artois Water District	Alternate
Wade Danley	Kanawha Water District	Alternate
Lance Boyd	Princeton-Codora-Glenn Irrigation District/Provident Irrigation District	Alternate
Ed Vonasek	City of Orland	Alternate
Andrea Jones	Orland-Artois Water District	Alternate



CliftonLarsonAllen

CliftonLarsonAllen LLP
CLAconnect.com

INDEPENDENT AUDITORS' REPORT

Board of Directors
Glenn Groundwater Authority
Groundwater Sustainability Agency
Willows, California

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and the major fund, of the Glenn Groundwater Authority Groundwater Sustainability Agency (the Authority), as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of the Glenn Groundwater Authority Sustainability Agency, as of June 30, 2018, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that budgetary comparison information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 10, 2018 on our consideration of Glenn Groundwater Authority Groundwater Sustainability Agency's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Glenn Groundwater Authority Groundwater Sustainability Agency's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Glenn Groundwater Authority Groundwater Sustainability Agency's internal control over financial reporting and compliance.



CliftonLarsonAllen LLP

December 10, 2018

**GLENN GROUNDWATER AUTHORITY
GROUNDWATER SUSTAINABILITY AGENCY
STATEMENT OF NET POSITION
JUNE 30, 2018**

ASSETS

Cash and investments	\$ 325,371
Interest Receivable	<u>1,494</u>
Total Assets	<u>326,865</u>

LIABILITIES

Accounts Payable	<u>24,594</u>
Total Liabilities	<u>24,594</u>

NET POSITION

Unrestricted	<u>302,271</u>
Total Net Position	<u><u>\$ 302,271</u></u>

See accompanying Notes to Basic Financial Statements.

**GLENN GROUNDWATER AUTHORITY
GROUNDWATER SUSTAINABILITY AGENCY
STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2018**

EXPENSES	
Professional Services	\$ 34,436
Administrative Support	59,599
Insurance	1,350
Total Expenses	95,385
 PROGRAM REVENUES	
Agency Contributions	395,307
Net Program Revenues (Expenses)	299,922
 GENERAL REVENUES	
Interest Income	2,349
Total General Revenues	2,349
CHANGE IN NET POSITION	302,271
Net Position - Beginning of the Year	-
NET POSITION - END OF YEAR	\$ 302,271

See accompanying Notes to Basic Financial Statements.

**GLENN GROUNDWATER AUTHORITY
GROUNDWATER SUSTAINABILITY AGENCY
BALANCE SHEET – GOVERNMENTAL FUND
JUNE 30, 2018**

ASSETS

Cash and investments	\$ 325,371
Interest Receivable	<u>1,494</u>
Total Assets	<u><u>\$ 326,865</u></u>

LIABILITIES

Accounts Payable	<u>24,594</u>
Total Liabilities	24,594

FUND BALANCE

Unassigned	<u>302,271</u>
Total Fund Balance	<u><u>\$ 302,271</u></u>

See accompanying Notes to Basic Financial Statements.

**GLENN GROUNDWATER AUTHORITY
GROUNDWATER SUSTAINABILITY AGENCY
STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCES – GOVERNMENTAL FUND
YEAR ENDED JUNE 30, 2018**

REVENUES	
Agency Contributions	\$ 395,307
Interest Income	<u>2,349</u>
Total Revenues	<u>397,656</u>
 EXPENDITURES	
Professional Services	34,436
Administrative Support	59,599
Insurance	<u>1,350</u>
Total Expenditures	<u>95,385</u>
 CHANGE IN FUND BALANCE	 302,271
Fund Balance - Beginning of the Year	<u>-</u>
 FUND BALANCE - END OF YEAR	 <u><u>\$ 302,271</u></u>

See accompanying Notes to Basic Financial Statements.

**GLENN GROUNDWATER AUTHORITY
GROUNDWATER SUSTAINABILITY AGENCY
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2018**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The Glenn Groundwater Authority Groundwater Sustainability Agency (the Authority) was created by forming a Joint Exercise of Powers Agreement, signed by nine local agencies, with the purpose of being a Groundwater Sustainability Agency for the Glenn County portion of the Colusa Subbasin of the Sacramento Valley Groundwater Basin.

The State of California under the Sustainable Groundwater Management Act (SGMA) law requires all groundwater well users to live under a Groundwater Sustainability Plan developed by Groundwater Sustainability Agencies that must be completed by January 31, 2022 in non-critically over drafted basins. This Plan will require all groundwater well use to be sustainable for all parts of the basins throughout California, and will potentially require meters and records on groundwater use. Also, required will be a plan for recharging the aquifers if groundwater falls into an overdraft situation.

Glenn Groundwater Authority Member Agencies include:

- City of Orland
- City of Willows
- County of Glenn
- Glenn-Colusa Irrigation District
- Glide Water District
- Kanawha Water District
- Orland-Artois Water District
- Princeton-Codora-Glenn Irrigation District
- Provident Irrigation District

The basic financial statements present information on the financial activities of the Authority. The financial statements have been prepared in conformity with accounting principles generally accepted in the United States of America. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the accounting policies are described below.

B. Basis of Presentation and Accounting

Government-Wide Statements

The statement of net position and statement of activities display information about the primary government (the Authority). These statements include the financial activities of the overall Authority.

The statement of activities demonstrates the degree to which program expenses of a given function are offset by program revenues. Program expenses include direct expenses, which are clearly identifiable with a specific function, and allocated indirect

**GLENN GROUNDWATER AUTHORITY
GROUNDWATER SUSTAINABILITY AGENCY
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2018**

expenses. Program revenues include Agency contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues are presented instead as general revenues.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when incurred, regardless of the timing of related cash flows. Nonexchange transactions, in which the Authority gives (or receives) value without directly receiving (or giving) equal value in exchange, include intergovernmental revenues. Revenues from grants, entitlements, and donations are recognized in the fiscal year in which all eligibility requirements have been satisfied.

Fund Financial Statements

The Authority is engaged in a single-governmental activity and has only a general fund. The governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available (susceptible to accrual). Revenues are accrued when their receipt occurs within sixty days after the end of the accounting period so as to be measurable and available. Expenditures are generally recorded when a liability is incurred, as under accrual accounting.

C. Use of Estimates

The preparation of basic financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

D. Fund Balances – Governmental Fund Financial Statements

Beginning with the fiscal year 2018, the Authority implemented GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. This statement provides more clearly defined fund balance categories to make the nature and extent of the constraints placed on a government's fund balance more transparent. The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used:

- **Nonspendable fund balance** – amounts that cannot be spent because they are either not spendable in form or legally or contractually required to remain intact.
- **Restricted fund balance** – amounts with constraints placed on their use by those external to the Authority, including creditors, grantors, contributors or laws and regulations of other governments. It also includes constraints imposed by law through constitutional provisions or enabling legislation.
- **Committed fund balance** – amounts that can only be used for specific purposes determined by formal action of the Authority's highest level of decision-making authority (the Authority) and that remain binding unless removed in the same manner. The underlying action that imposed the limitation needs to occur no later than the close of the reporting period.

**GLENN GROUNDWATER AUTHORITY
GROUNDWATER SUSTAINABILITY AGENCY
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2018**

- Assigned fund balance – amounts that are constrained by the Authority's intent to be used for specific purposes. The intent can be established at either the highest level of decision making or by a body or an official designed for that purpose.
- Unassigned fund balance – the residual classification that includes amounts not contained in the other classifications.

The Authority's governing board establishes, modifies, or rescinds fund balance commitments and assignments by passage of a resolution. When restricted and unrestricted resources are available for use, it is the Authority's policy to use restricted resources first, followed by unrestricted committed, assigned, and unassigned resources as they are needed.

NOTE 2 CASH AND INVESTMENTS

Cash and investments at June 30, 2018 consisted of the following:

Cash in County Treasury	<u>\$325,371</u>
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The Authority maintains all of its cash and investments with the County of Glenn in an investment pool. On a quarterly basis, the Department of Finance allocates interest to participants based upon their average daily balances. Required disclosure information regarding categorization of investments and other deposit and investment risk disclosures can be found in the County's financial statements. The County of Glenn's financial statements may be obtained by contacting the County Glenn Department of Finance office at 516 W. Sycamore Street Willows, CA 95988.

GASB Statement No. 40 requires additional disclosures about a government's deposits and investment risks that include credit risk, custodial risk, concentration risk, and interest rate risk. The Authority has no deposit or investment policy that addresses a specific type of risk.

Required disclosures for the Authority's deposit and investment risks at June 30, 2018 were as follows:

Credit risk	Not rated
Custodial risk	Not applicable
Concentration of credit risk	Not applicable
Interest rate risk	1.92 years

Investments held in the County's investment pool are available on demand and are stated at cost plus accrued interest, which approximates fair value.

NOTE 3 RELATED PARTY TRANSACTIONS

The Authority's staff is under contract by Glenn County. During the fiscal year ended June 30, 2018, the Authority paid these departments \$59,599 for administrative services.

**GLENN GROUNDWATER AUTHORITY
GROUNDWATER SUSTAINABILITY AGENCY
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2018**

NOTE 4 RISK MANAGEMENT

The Authority is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets, errors and omissions and natural disasters. The Authority is covered from risk of loss by Golden State Risk Management.

REQUIRED SUPPLEMENTARY INFORMATION

**GLENN GROUNDWATER AUTHORITY
GROUNDWATER SUSTAINABILITY AGENCY
BUDGETARY COMPARISON SCHEDULE – GENERAL FUND
YEAR ENDED JUNE 30, 2018**

	Original Budget	Final Budget	Actual Amount	Variance with Final Budget
Revenues				
Agency Contributions	\$ 395,307	\$ 395,307	\$ 395,307	\$ --
Grants	40,000	40,000	-	(40,000)
Use of money and property	--	--	2,349	2,349
Total Revenues	<u>435,307</u>	<u>435,307</u>	<u>397,656</u>	<u>(37,651)</u>
Expenditures				
Professional Services	82,000	82,000	34,436	47,564
Administrative Support	150,000	150,000	59,599	90,401
Insurance	1,800	1,800	1,350	450
Other	201,507	201,507	-	201,507
Total Expenditures	<u>435,307</u>	<u>435,307</u>	<u>95,385</u>	<u>339,922</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	-	-	302,271	302,271
Fund Balance - Beginning of the Year	-	-	-	-
FUND BALANCE - END OF YEAR	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 302,271</u>	<u>\$ 302,271</u>

See accompanying Notes to Required Supplementary Information – Budget and Budgetary Reporting.

**GLENN GROUNDWATER AUTHORITY
GROUNDWATER SUSTAINABILITY AGENCY
NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION
YEAR ENDED JUNE 30, 2018**

NOTE 1 BUDGET AND BUDGETARY REPORTING

The Authority prepares and legally adopts a final budget on or before June 30 of each fiscal year. The Authority operation, commencing July 1, is governed by the proposed budget, adopted by the Board of Directors in June of the prior year.

After the budget is approved, the appropriations can be added to, subtracted from, or changed only by Authority resolution. All such changes must be within the revenues and reserves estimated as available in the final budget or within revised revenue estimates as approved by the Authority.

An operating budget is adopted each fiscal year on the modified accrual basis. Additionally, encumbrance accounting is utilized to assure effective budgetary control. Encumbrances outstanding at year-end represent the estimated amount of the expenditures ultimately to result if the unperformed contracts in process at year-end are completed or purchased commitments satisfied. Such year-end encumbrances are reported as reservations of fund balances and do not constitute expenditures or liabilities because the commitments will be honored during the subsequent year and included in the subsequent year's budget. Unencumbered appropriations lapse at year-end.

The legal level of budgetary control (the level on which expenditures may not legally exceed appropriations) is at the object level. Object category levels of expenditures are as follows: salaries and benefits, services and supplies, and other charges.

OTHER REPORT



**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER
MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Board of Directors
Glenn Groundwater Authority
Groundwater Sustainability Agency
Willows, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Glenn Groundwater Authority Groundwater Sustainability Agency (the Authority) as of and for the year ended June 30, 2018, and the related notes to the financial statements, and have issued our report thereon dated December 10, 2018.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Authority's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of the Authority's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Authority's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Authority's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



CliftonLarsonAllen LLP

Roseville, California
December 10, 2018

Glenn Groundwater Authority

Groundwater Sustainability Agency

PO Box 351, Willows, CA 95988 | 530.934.6501

AGENDA ITEM 9: LONG-TERM FUNDING

- a. Receive update on long-term funding discussions.
- b. Provide additional direction to Program Manager, Legal Counsel, and/or Executive Committee as needed.

Receive an update and provide any necessary guidance on long-term funding process.

AGENDA ITEM 10: HCM/WATER BUDGET PROJECT

- a. Receive update on HCM/Water Budget Project.
- b. Provide direction as needed.

Receive update from staff and provide any necessary guidance on HCM/Water Budget Project.

AGENDA ITEM 11: *CONSIDER RECOMMENDATION FROM GGA TECHNICAL AD HOC COMMITTEE ON COMPOSITION AND SELECTION PROCESS FOR THE STANDING TECHNICAL ADVISORY COMMITTEE

The GGA Technical Ad Hoc Committee met November 14, 2018 to discuss and develop a recommendation for a standing Technical Advisory Committee (TAC). The standing TAC would coordinate with the Colusa Groundwater Authority on the development of the technical portions of the Groundwater Sustainability Plan for the Colusa Subbasin and bring recommendations to the GGA Board. The TAC would be subject to the Ralph M. Brown Act and would be open to the public.

See attached GGA Technical Ad Hoc Committee Report.

Glenn Groundwater Authority
Technical Advisory Ad Hoc Committee
Recommendation to the GGA Board

Recommendations on Standing Technical Advisory Committee Composition

- Five members
 - Technical background that knows and works in the area.
 - Members would likely be member agency managers and/or member agency technical staff
- Selection process
 - Recommendations/nominations by member agencies
 - **Appointment** by GGA Board
 - The GGA Board **can** request the Executive Committee to review nominations and bring a recommendation to the Board if desired
 - The Board or Executive Committee **can** request additional information from applicants if desired

Glenn Groundwater Authority

Groundwater Sustainability Agency

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AGENDA ITEM 12: COMMITTEE UPDATES

- a. Executive Committee
 - i. CGA/GGA Joint Executive Committee

The GGA Executive Committee met December 26, 2018. Highlighted topics of discussion included approving the 2019 meeting schedule, an update on the HCM/Water Budget project including payment and reimbursement process, an update on the annual audit services, long-term funding process, and administrative billing rates. The next meeting is scheduled for January 23, 2019.

The CGA/GGA Joint Executive Committee has not met and has nothing further to report. It is anticipated the committees will meet in February or March 2019.

AGENDA ITEM 12: COMMITTEE UPDATES

- b. GGA/CGA Technical Ad Hoc Committee
 - i. CGA/GGA Technical Ad Hoc Committee

The GGA Technical Ad Hoc Committee met November 14, 2018 to develop a recommendation to the Board on the composition of a Standing Technical Advisory Committee. The Committee's recommendation was reviewed under Item 11.

The CGA/GGA Technical Ad Hoc Committee has not met and has nothing further to report.

AGENDA ITEM 12: COMMITTEE UPDATES

- c. Stakeholder Engagement Committee

The Stakeholder Engagement Committee met December 6, 2018 to review and provide comments on the draft Stakeholder Communication and Engagement Plan. A template plan was provided by Consensus and Collaboration Program (CCP). These services are made available through the Colusa Subbasin Facilitation Support Services provided by the Department of Water Resources. Staff will continue to work with Colusa Groundwater Authority staff and the CCP team to incorporate comments and further develop the Plan for future consideration.

AGENDA ITEM 13: MEMBER REPORTS AND COMMENTS

Members of the GGA Board are encouraged to share information, reports, comments, and suggest future agenda items. Action cannot be taken on items brought up under this item.

Glenn Groundwater Authority

Groundwater Sustainability Agency

PO Box 351, Willows, CA 95988 | 530.934.6501

AGENDA ITEM 14: NEXT MEETING

The 2019 meeting schedule is being considered under Item 7.

AGENDA ITEM 15: ADJOURN
