

Glenn Groundwater Authority

Groundwater Sustainability Agency

PO Box 351, Willows, CA 95988 | 530.934.6501

EXECUTIVE COMMITTEE AGENDA BACKUP MATERIALS

MEETING DATE: MAY 22, 2019

AGENDA ITEM 1: CALL TO ORDER

The Chairperson will call the meeting to order and invite participants to introduce themselves voluntarily.

AGENDA ITEM 2: ROLL CALL

Roll call will be conducted.

AGENDA ITEM 3: APPROVAL OF MINUTES

- a. *Approval of meeting minutes from December 26, 2018.

Draft meeting minutes are attached.

Glenn Groundwater Authority

Groundwater Sustainability Agency

PO Box 351, Willows, CA 95988 | 530.934.6501

MINUTES

GLENN GROUNDWATER AUTHORITY EXECUTIVE COMMITTEE

December 26, 2018

9:30 AM

720 NORTH COLUSA STREET, WILLOWS, CA 95988

Committee Members Present:	Agency Representing:
X John Viegas	County of Glenn
X Leslie Nerli	Glide Water District
X John Amaro	Glenn-Colusa Irrigation District

Others in attendance:

Lisa Hunter, GGA/Glenn County; Sharla Stockton, Glenn County; Pat Vellines, Department of Water Resources.

1. CALL TO ORDER

John Amaro called the meeting to order at 9:34 AM.

2. ROLL CALL

Roll was taken as indicated above.

3. APPROVAL OF MINUTES

- Approval of meeting minutes from October 24, 2018.

The October 24, 2018 meeting minutes were approved as submitted.

Motion: Leslie Nerli, Second: John Viegas, Vote: Unanimous

4. PERIOD OF PUBLIC COMMENT

None

5. STAFF UPDATES

Lisa Hunter indicated the electronic signature process written into the bylaws may need to be revisited to be consistent with the Department of Finance procedure. It is possible to have two GGA member signatures on the claims form rather than the checks. The bylaws changes will be brought to the GGA Board. Additionally, member agency invoices are prepared and will be sent out about January 1, 2019. Ms. Hunter stated the budget does not include a line item for grant reimbursements. It is likely the budget will be revised to include the grant reimbursements revenue line item. The Fair Political Practices Commission sent an email with questions relating to the GGA Conflict of Interest Code. Ms. Hunter provided clarification and will continue to update the Board.

6. APPROVE 2019 EXECUTIVE COMMITTEE MEETING SCHEDULE

The Executive Committee currently meets the fourth Wednesday of every month. The proposed meeting schedule will continue unchanged into the next year with the exception of the December meeting, which falls on a holiday. The meeting schedule was approved as submitted.

Motion: John Viegas, Second: Leslie Nerli, Vote: Unanimous

7. HYDROGEOLOGIC CONCEPTUAL MODEL AND WATER BUDGET FOR THE COLUSA SUBBASIN PROJECT

- a. Receive update on HCM/Water Budget project.
- b. Discuss approach for payment to consulting team and reimbursement of project expenses.
- c. Provide a recommendation to the GGA Board on a procedure for processing payments to the consulting team and reimbursement of project expenses.

Lisa Hunter stated the GGA and Colusa Groundwater Authority (CGA) program managers continue to coordinate with consultants on tasks related to the HCM/Water Budget project. Ms. Hunter explained DWR's reimbursement process and the lag-time in the payment to grantee (CGA). Ms. Hunter indicated the GGA manages the contract with Davids Engineering and pays the invoices as they are received and approved. The CGA indicated a willingness to pay the consultants directly, but only after reimbursement from DWR. The CGA will invoice DWR quarterly. Ms. Hunter requested direction from the committee on processing payments to the consulting team and reimbursement of project expenses. There was discussion on watching the project costs closely to ensure there is money in the budget to pay consultants and if the budget category is low or there are concerns, those concerns be brought to the Board. A motion was made continue as-is and process payments to Davids Engineering as invoices are received and approved and later invoice and be reimbursed by the CGA for project related costs. The motion was withdrawn.

Motion: Leslie Nerli, Second: John Viegas, Motion withdrawn.

The Committee agreed by consensus to accept staff's recommendation and direct staff to continue payment process as-is.

8. DEVELOPMENT OF AN AGREEMENT WITH COLUSA GROUNDWATER AUTHORITY TO DESCRIBE COOPERATION BETWEEN THE AGENCIES

- a. Discuss development of an Agreement with Colusa Groundwater Authority describing cooperation.
- b. Provide direction to Program Manager as necessary

Lisa Hunter stated the CGA Executive Committee has not yet reviewed the document. This item will be discussed at a later date.

9. ANNUAL AUDIT SERVICES

- a. Receive update and discuss final draft report provided by CliftonLarsonAllen.
- b. Provide direction to Program Manager as necessary.

CliftonLarsonAllen (CLA) was hired to provide annual audit services to the GGA. John Amaro spoke with a staff member from the CLA reviewing and confirming audit details. Lisa Hunter mentioned the report incorporates the comments from the GGA Board meeting and budget items that were not included in the first draft report. John Viegas asked if CLA will provide a presentation of the final report at the January GGA Board meeting. Ms. Hunter will coordinate with CLA on a presentation at the January Board meeting and include an action item to accept the report.

10. LONG-TERM FUNDING

- a. Receive update and discuss long-term funding project.
- b. Provide direction to Program Manager as necessary.

The contract with Provost & Pritchard is under review by Valerie Kincaid. Lisa Hunter stated due to the timeline the CGA has selected for the outreach process, there may not be as much cost efficiency as previously expected. However, there still may be some cost benefits on outreach materials and miscellaneous tasks. The CGA will continue with their outreach process and the GGA will need to stay well informed of the CGA Proposition 218 processes. There was discussion on the necessity of outreach and education and potentially expediting the schedule to better align with the CGA timeline and tax roll deadlines. Ms. Hunter will make expediting this processes a priority and find out the related information for the outreach process and the deadline to get all pertinent information to Glenn County to be included in the 2019 tax roll.

11. PROGRAM MANAGER BILLING RATE

- a. Discuss Program Manager billing rate and administrative charges.
- b. Provide direction to Program Manager as necessary.

Lisa Hunter discussed the different costs included in calculating county employee billing rates. The goal of the discussion is to ensure a fair and equitable billing rate to recover county costs to staff the GGA, but also to ensure the GGA does not incur costs they do not benefit from (i.e. County Counsel services). There was agreement to remove the portion of the billing rate that includes County Counsel services and keep the portion of the billing rate for Agricultural Department services (oversite, administration processes, some building use costs, etc.). The services and supplies portion of the rate and the portion relating to building use and computer and phone systems should also remain included.

12. EXECUTIVE COMMITTEE MEMBER REPORTS AND COMMENTS

John Viegas mentioned the GGA Ad Hoc TAC met to provide a recommendation on the standing TAC which we be considered at the January GGA Board meeting.

John Amaro reported that Lisa Hunter and Mary Fahey provided an update to the Tehama Colusa Canal Authority at their December meeting. There were fee related questions and concerns. It seems likely the same questions will come up during outreach events.

It was also mentioned that when the CGA public meeting schedule is released, it should be sent to the GGA Board members as an informational item.

13. DISCUSS ADDITIONAL POTENTIAL ITEMS TO BE ADDED TO THE NEXT GGA BOARD MEETING AGENDA

The following items will be brought to the next GGA Board meeting:

- Long term funding- Provost & Pritchard timeline, 2019 tax roll deadlines, CGA fee estimate
- Audit report presentation and acceptance of the report
- Bylaws update regarding electronic signatures

14. NEXT MEETING

The next Executive Committee meeting is scheduled for January 23, 2019 at 9:30 AM.

15. ADJOURN

The meeting adjourned at 10:46 AM

Glenn Groundwater Authority

Groundwater Sustainability Agency

PO Box 351, Willows, CA 95988 | 530.934.6501

AGENDA ITEM 4: PERIOD OF PUBLIC COMMENT

Members of the public are encouraged to address the GGA Executive Committee on items relevant to the GGA. Public comments are limited to no more than 5 minutes. No action may be taken on public comments.

Any additions to the agenda must meet the requirements of Government Code Section 54954.2 (b).

AGENDA ITEM 5: STAFF UPDATES

The Program Manager will provide brief activity updates. Reminders and/or clarifications may also be made at this time.

AGENDA ITEM 6: GLENN GROUND WATER DISTRICT

- a. *Develop recommendation to the GGA Board regarding confirming new membership to the Glenn Groundwater Authority JPA including reasonable reimbursement for costs incurred in the formation and early implementation of the Authority.

The GGA received a letter from the Glenn Groundwater District requesting seat on the GGA Board. The letter was approved at their May 1, 2019 meeting. A signed copy of the letter will be sent at a later date. An unsigned copy of the letter is attached.

The GGA Board requested the Executive Committee to develop a recommendation regarding confirming the new membership to the Glenn Groundwater Authority JPA including reasonable reimbursement for costs incurred in the formation and early implementation of the Authority. Excerpts from the JPA are included below.

ARTICLE 4: GOVERNANCE

- 4.1 Board of Directors. The business of the Authority will be conducted by a Board of Directors that is hereby established, and that shall be initially composed of and appointed as follows:
 - One member of the County of Glenn Board of Supervisors, appointed by the County Board of Supervisors;
 - One member of the Orland City Council, appointed by the City of Orland City Council;
 - One member of the Willows City Council, appointed by the City of Willows City Council;
 - One member of the Board of the Glenn Colusa Irrigation District, appointed by the Glenn Colusa Irrigation District;
 - One member of the Board of the Princeton-Codora-Glenn Irrigation District or the Provident Irrigation District, said appointment to switch every two years beginning with an appointment by the Princeton-Codora-Glenn Irrigation District of one of its Board members;
 - One member of the Board of the Glide Water District, appointed by the Glide Water District;
 - One member of the Board of the Orland-Artois Water District, appointed by Orland-Artois Water District;

Glenn Groundwater Authority

Groundwater Sustainability Agency

PO Box 351, Willows, CA 95988 | 530.934.6501

- One member of the Board of the Kanawha Water District, appointed by Kanawha Water District.
- a. Modifications to Board. The composition of the Board of Directors shall be modified from time to time to reflect the withdrawal or termination of any Member or the admission of any new Member to the Authority, subject to the procedures provided herein. Admission and withdrawal of new Members, and modifications to the Board of Directors to reflect such changes, shall not constitute an amendment of this Agreement.

ARTICLE 6: CHANGES TO MEMBERSHIP, WITHDRAWAL AND TERMINATION

- 6.1 Addition to Membership. Any local agency within the Basin that is qualified to be a GSA pursuant to Water Code section 10723, and which was not a Member of the Authority at the time of its effective date, is eligible to become a Member of the Authority subject to the requirements in this Article 6.1. Such local agency must notify the Authority in writing of its intent to become a Member, and the Authority shall confirm the local agency's membership in writing within sixty (60) days, provided the local agency's notice of intent includes all of the following verifications:
- a. The local agency is qualified to be a GSA under the applicable requirements of Water Code section 10723.
 - b. The local agency agrees to become a Member of and signatory to this Agreement, and subject to all requirements, rights and obligations of this Agreement.
 - c. The local agency agrees to contribute a proportionate share of the costs of to the Authority, as reasonably determined by the Board of the Authority. Such costs may include, at the discretion of the Board, reasonable reimbursement for costs incurred in the formation and early implementation of the Authority pursuant to Article 5.1 and the Funding Agreement.

The Board's written confirmation of the new membership will serve as an addendum to this Agreement, and to Exhibit A, and shall ratify the admission of the new Member to the Authority. Such addendum does not constitute an Amendment of this Agreement, nor does it require separate approval of this Agreement by the Members. Upon written confirmation by the Board of the new membership, such new Member may appoint a Board member and alternates as provided in Article 4.1, and shall be entitled to participate in the Authority as provided herein.

Item 6: Glenn Ground Water District

General Information:

- Total Acreage: 33,255 (Vicinity Map)
- Approximate acreage within GGA: 27,875 (from 18/19 Budget)
 - That would leave 5,380 acres in the Corning Subbasin
- Formation Date: Resolution 2018-2, Ordering Certification of the Formation of the Glenn Ground Water District approved January 25, 2018
- Formally requested seat on GGA Board: Letter approved May 1, 2019
- GGA must respond in writing by June 30, 2019

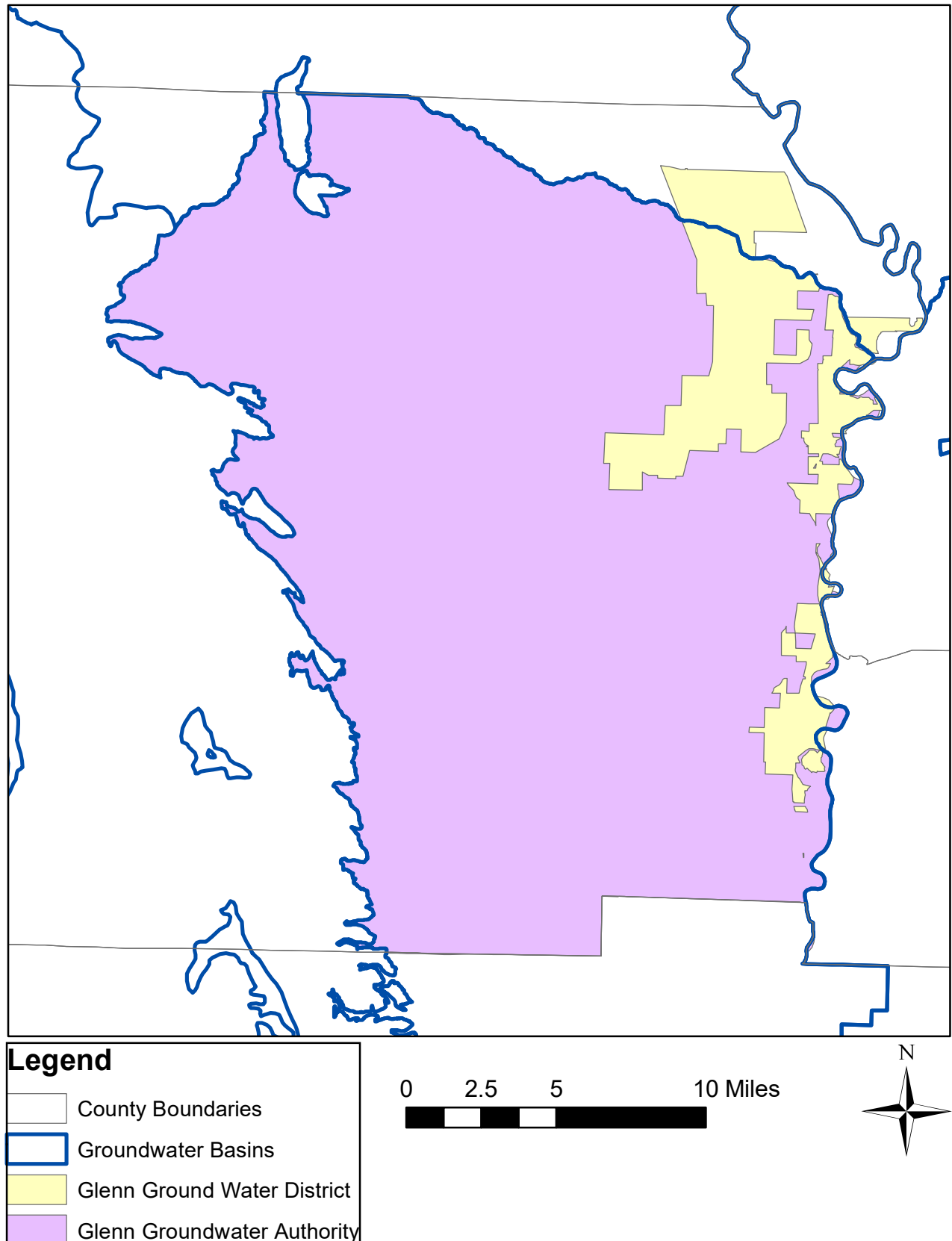
Considerations:

1. Lands within the GGWD area were considered “white space”/County responsibility & representation
2. County paid acreage fees for the area ($\$30,105 + \$29,269 = \$59,374$)
3. The fixed fee portion was not paid.
 - a. Not included as a revenue in FY 17/18 budget
 - b. Was included as a revenue in FY 18/19 budget
4. Who is “paid back”?
 - a. County for acreage fee portion
 - b. GGA for fixed fee portion

Options for past fees:

1. FY 17/18 and 18/19 (equal to the other agencies)
 - a. $\$10,000 + \$30,105 + \$10,000 + \$29,269 = \$79,374$
 - b. $\$30,105 + \$10,000 + \$29,269 = \$69,374$
2. FY 18/19
 - a. $\$10,000 + \$29,269 = \$39,269$
3. From Certification date (would need to pro-rate FY 17/18 and charge all of FY 18/19)
 - a. $5/12(\$10,000 + \$30,105) + \$10,000 + \$29,269 = \$55,979$
 - b. $5/12(\$30,105) + \$10,000 + \$29,269 = \$51,813$
4. Some other arrangement

Glenn Ground Water District in Relation to the GGA



Glenn Ground Water District

109 N Marshall Ave
Willows, CA 95988

May 1, 2019

Glenn Groundwater Authority
PO Box 351
Willows, CA 95988

Dear Board of Directors:

Glenn Ground Water District would like to request a seat for our district on the Glenn Groundwater Authority (GGA) Board. It is our understanding that a seat was designated for our district, and we appreciate the GGA's allowing our Director Mark Lohse to participate on the Technical Work Group while we organize our formation.

Please advise as to what steps we would need to take to facilitate that. We look forward to participating as a full member of the GGA Board of Directors and collaborating to ensure our groundwater resources remain sustainable.

Sincerely,

Jason Enos, Director

Seth Fiack, Director

Mark Lohse, Director

Julia Violich, Director

Richard Whyler, Director

Glenn Groundwater Authority

Groundwater Sustainability Agency

PO Box 351, Willows, CA 95988 | 530.934.6501

AGENDA ITEM 7: DEPARTMENT OF WATER RESOURCES 2019 DRAFT BASIN PRIORITIZATION RESULTS

- a. *Discuss DWR Draft Basin Prioritization Results and determine if a comment letter is desired.
- b. Provide direction to Program Manager as needed.

The Department of Water Resources (DWR) released the 2019 Draft Basin Prioritization Phase 2 results on April 30, 2019. The release of the results initiated a 30-day public comment period ending May 30, 2019. The Final Prioritization is expected to be announced in the summer 2019. The GGA previously submitted comments (attached) regarding the re-prioritization of the Colusa Subbasin from a medium to a high priority (23.5 points).

The data for the Colusa Subbasin and a map of the Draft Basin Prioritization is attached.

The following scoring is used to determine priority:

- Very Low (≤ 7 points)
- Low (8-14 points)
- Medium (15-21 points)
- High (> 21 points)

More complete information and DWR's dashboard can be found on DWR's website at:

<https://water.ca.gov/Programs/Groundwater-Management/Basin-Prioritization>

GLENN GROUNDWATER AUTHORITY
720 N. Colusa Street, Willows, CA 95988
Telephone: 530-934-6501

August 13, 2018

California Department of Water Resources
P.O. Box 942836
Sacramento, CA 94236-0001

Subject: Comments on DRAFT 2018 SGMA Basin Prioritization

To Whom It May Concern:

The Glenn Groundwater Authority is the Groundwater Sustainability Agency for the Glenn County portions of the Colusa Subbasin of the Sacramento Valley Groundwater Basin (5-021.52). The GGA appreciates the opportunity to provide comments on the Draft 2018 SGMA Basin Prioritization and offers the following for consideration:

1. Assigning maximum points for a single component, such as done in Component 8.d.2 does not accurately reflect the importance of groundwater in a basin/subbasin. Component 8.d.2 should include ranges in priority points to be consistent with other components and should consider documented impacts associated with groundwater related transfer, not merely that a basin has participated in a groundwater related transfer. Provide transparent description of how the data was used to meet the criteria. Additionally, all basins/subbasins listed in Table 13 are high or medium priority basins and will be managed under a Groundwater Sustainability Plan, which will consider groundwater related transfers when developing the Plan to avoid significant and unreasonable undesirable results.
2. The differentiation between high and medium, and similarly low and very low, should be stricken. These prioritization categories are out-dated and were developed for analysis through the California Statewide Groundwater Elevation Monitoring (CASGEM) program, and should be updated to more accurately reflect the intention of SGMA to manage or not manage a basin/subbasin. It is our understanding there are no differences in treatment of high or medium priority basins/subbasins; however, there is a difference in perception and there are concerns about future changes to this interpretation affecting how basin priority ranking will guide future requirements. It is instead recommended to use "managed" or "unmanaged" under SGMA.

Thank you for your consideration. If you desire further clarification, please contact the Glenn Groundwater Authority Program Manager by phone at (530) 934-6501 or by email at lhunter@countyofglenn.net.

Sincerely,



John Amaro
Glenn Groundwater Authority
Chairman

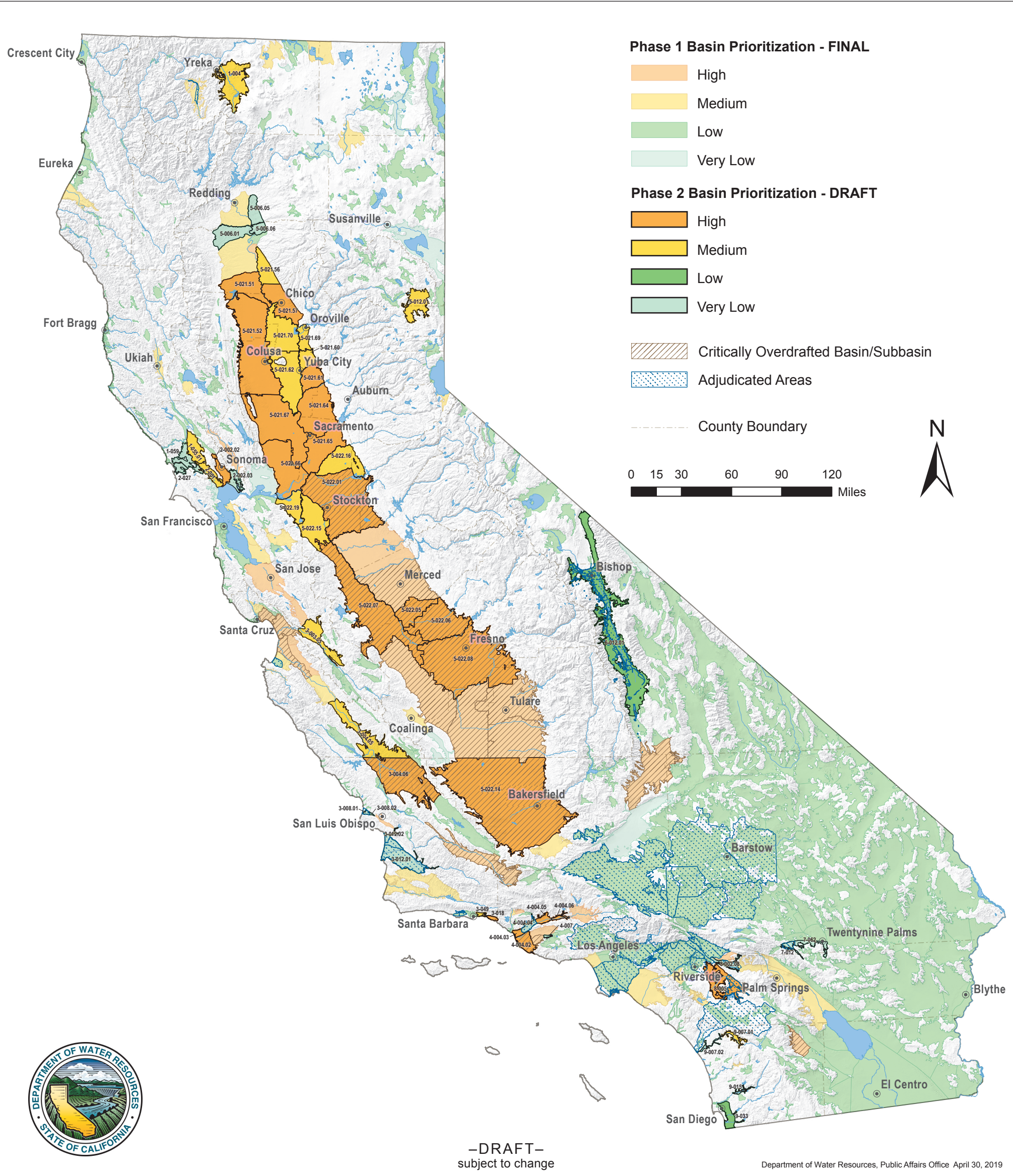
Colusa Subbasin Results 2019 Phase 2

Basin_Subbasin_Number	5-021.52	
Basin_Subbasin_Name	Sacramento Valley - Colusa	
Hydrologic_Region	Sacramento Valley	
Region_Office	NRO	
Basin_Area_Acres		723823.7443
Basin_Area_SqMi		1130.974601
Project_Phase		2
C1_Population_Census		43,775
C1_Population_SqMi		39
C1_Priority_Points		1
C2_Population_Projection		54,217
C2_Population_Growth		23.85
C2_Zero_2010_Population	FALSE	
C2_Negative_or_No_Growth	FALSE	
C2_Positive_Growth_and_2010_Pop_1000	FALSE	
C2_Density_50_and_2010_Population_25000	FALSE	
C2_Priority_Points		3
C3_Public_Supply_Groundwater_Wells		88
C3_Public_Supply_Wells_SqMi		0.07
C3_Priority_Points		1
C4_Total_Groundwater_Wells		6,092
C4_Production_Wells_SqMi		5.38
C4_Priority_Points		3
C5_Irrigated_Acres		384,816
C5_Irrigated_Acres_SqMi		340.25
C5_Priority_Points		4
C6_Agricultural_Groundwater_AF		532925.6658
'C6_Agricultural_Surface_Water_AF'	C6_Agricultural_Surface_Water_AF	
C6_Agricultural_Total_Applied_Water_AF		1475438.074
C6_Agricultural_Groundwater_Percent_Supply		36.1
C6_Agricultural_Surface_Water_Percent_Supply		63.9
C6_Urban_Groundwater_AF		10425
C6_Urban_Surface_Water_AF		0
C6_Urban_Purchased_Surface_Water_AF		0
C6_Urban_Total_Water_Use_AF		10425
C6_Urban_Groundwater_Percent_Supply		100
C6_Urban_Surface & Purchased_Water_Percent_Supply	undefined	
C6_Other_Groundwater		10350
C6_Other_Surface_Water		-10350
C6_Groundwater_Use_AF		553700.509
C6_Surface_Water_Use_AF		932162.4078
C6_Total_Water_Use_AF		1485862.917
C6a_Groundwater_Use_AF_BasinAcre		0.76
C6a_Points		5
C6b_Groundwater_Percent_Supply		37.3
C6b_Surface_Water_Percent_Supply		62.7
C6b_Points		2

C6_Priority_Points		3.5
C7_Impacts_Declining_Groundwater_Levels_Points		7.5
C7_Impacts_Declining_Groundwater_Levels_Comment	1) Hydrographs show groundwater level decline. Source: 5-021.52_7a_Hydrographs_Colusa.pdf	
C7_Impacts_Subsidence_Points		10
C7_Impacts_Subsidence_Comment	Sources: 2018 - Various_7b_2017_GPS_Survey_of_the_Sacramento_Valley_Subsidence_Network.pdf 2015 - Various_7b_NASA_REPORT_2015.pdf 2016 - Various_7b_NASA_REPORT_2016.pdf	
C7_Impacts_Salt_Intrusion_Points		0
C7_Impacts_Salt_Intrusion_Comment	No documented Saline Intrusion	
C7_Impacts_WQ_Detects		3,902
C7_WQ_MCL_Exceed		343
C7_WQ_Average_MCL_Exceedance		2.22
C7_WQ_Average_MCL_Exceed_Points		2
C7_WQ_Unique_Wells_Excd		35
C7_WQ_Wells_Excd_Per_PSW		0.4
C7_WQ_Wells_Excd_Per_PSW_Points		1
C7_WQ_Calculated_Points		3
C7_WQ_Other		0
C7_Impacts_Water_Quality_Points		1
C7_Impacts_Water_Quality_Comment		0
C7_Impacts_Total_Points		18.5
C7_Priority_Points		4
C8a_Streamflow_Points		1
C8a_Habitat_Points		1
C8a_Monitoring	TRUE	
C8a_Monitoring_and_GroundwaterThreshold_Adverse	Monitored with Declining GW Levels and > 0.16 ft GW Use	
C8a_Adverse_Adjustment		0
C8a_AdverseComment		0
C8a_HabitatSF_Priority_Points		2
C8b_BasinOtherInfo_Priority_Points		0
C8b_BasinOtherInfoComment		
C8a_and_C8b_Priority_Points		2
C8c_2kGroundwater	FALSE	
'C8c_9.5kGW_NoDocImpacts'	C8c_9.5kGW_NoDocImpacts	
C8c_Adjudication	FALSE	
C8c_Groundwater_NonAdj_AF		0
'C8c_9.5kGW_NonAdj'	C8c_9.5kGW_NonAdj	
C8c_CriticalOverdraft	FALSE	
C8c_OutOfBasinGWExports_SubstitutionTransfers	FALSE	
Substitution_Year		2015
Substitution_Amt		10,350
Substitution_PriorityPoints		2

Total_Priority_Points		23.5
Priority	High	
Priority_Change_2014_to_2018	No Change	

Statewide Map of SGMA 2019 Basin Prioritization Results



Glenn Groundwater Authority

Groundwater Sustainability Agency

PO Box 351, Willows, CA 95988 | 530.934.6501

AGENDA ITEM 8: EXECUTIVE COMMITTEE MEMBER REPORTS AND COMMENTS

Members of the Executive Committee are encouraged to share information, reports, comments, and suggested future agenda items. Action cannot be taken on items brought up under this item.

AGENDA ITEM 9: DISCUSS ADDITIONAL POTENTIAL ITEMS TO BE ADDED TO THE NEXT GGA BOARD MEETING AGENDA

Members of the Executive Committee are encouraged to discuss potential items they wish to add to the next GGA Board Agenda.

AGENDA ITEM 10: NEXT MEETING

The next meeting is scheduled for June 26, 2019 at 9:30 AM.

AGENDA ITEM 11: ADJOURN
