

Program Manager Report

December 11, 2017

Recurring Administrative Updates:

- Ethics Training- Six Directors/Alternates need to complete the training and/or forward certificates of completion to Lisa Hunter. Ms. Hunter will follow up with those individuals.
- California Fair Political Practices Commission (FPPC) Form 700s- One Director/Alternate needs to complete and send the signed original to Lisa Hunter. Three members need to review and sign the revised Form with the correct assuming office date. Ms. Hunter will follow up with those individuals.
- All Directors/Alternates have completed the Oath of Office.
- Initial Invoicing was mailed 10/5/17 for 1st and 2nd quarter payments. All payments have been received or are being processed currently.

Request for Proposals for A Hydrogeologic Conceptual Model and Water Budget for the Colusa Subbasin-

- Coordination with Technical Committees
- Coordination with Mary Fahey and Bill Vanderwaal to create drafts, proposal review guidelines, and oversee
- Also see subcommittee report

Request for Proposals for General Counsel Legal Services

- Coordinate with Legal Counsel Ad Hoc Committee/Selection Committee
- Prepare proposal review packets
- Schedule meetings and interviews
- Meeting and interview preparations
- Follow up

Colusa Subbasin Groundwater Sustainability Plan Development Proposition 1 Grant Application

- Prepared Letter of Support (approved at the October 9, 2017 meeting) for Chairman's review and signature- see attached
- Coordinate with CGA/GGA Joint Technical Committee
- Schedule meetings, meeting preparations, and follow up
- Coordinate with Mary Fahey, CGA Program Manager, and Byron Clark, Davids Engineering on application development including reviewing and commenting

Facilitation Support Services for the Colusa Subbasin with Center for Collaborative Policy (CCP)

- Coordinate with Mary Fahey, CGA Program Manager, Dave Ceppos, CCP, and Malka Kopell, CCP

General Administration

Examples of tasks completed include:

- Coordination with committees including Executive Committee (see committee report)
- Development and review of meeting minutes
- Phone calls
- Agenda preparation
- Meeting preparation
- Meeting set up and clean up
- Follow up on meeting items
- Website updates
- Colusa Subbasin updates at various meetings
- Develop outreach materials such as SGMA Implementation Updates in Glenn County including GGA activities and monthly summaries that are distributed at various meetings including the Glenn County Farm Bureau
- Invoicing tasks
- Coordinate with Finance to set up GGA account
- Creation of and completing tracking sheets for various items
- Watched a webinar on stakeholder outreach
- Other various tasks

GLENN GROUNDWATER AUTHORITY
720 N. Colusa Street, Willows, CA 95988
Telephone: 530-934-6501

November 1, 2017

Mary Randall, Regional Coordinator Northern Region
California Department of Water Resources
2440 Main Street
Red Bluff, Ca 96080

RE: Support Letter for Colusa Groundwater Authority application to obtain grant funding under the 2017 Sustainable Groundwater Planning Grant Program for Groundwater Sustainability Plan development in the Colusa Subbasin

Dear Ms. Randall:

The Glenn Groundwater Authority (GGA) supports the Colusa Groundwater Authority's (CGA) application to obtain grant funding under the 2017 Sustainable Groundwater Planning Grant Program pursuant to the Water Quality, Supply, and Infrastructure Improvement Act of 2014 (Proposition 1) (Water Code Section 79700 *et seq.*). The funding will be used for Groundwater Sustainability Plan (GSP) development and associated activities for the entire Colusa Subbasin (5-021.52) as defined by the Department of Water Resources' Bulletin 118.

The GGA strongly supports this grant application and the focus on a collaborative approach for GSP development and implementation in the Colusa Subbasin. This application includes a request for funding for facilitation support enabling more effective communication for community outreach and stakeholder participation, as well as inter-basin and intra-basin coordination.

Through this letter, we acknowledge specific roles and responsibilities we will fulfill in this partnership. In the event this proposal is funded, we would expect our role to include:

- Coordinated efforts in both the planning and implementation of SGMA requirements
- Commitment to data-sharing amongst agencies involved
- Collaborative approach towards the development of the GSP

The GGA supports that the CGA will serve as the grant applicant and Colusa County will be designated grant administrator. However, this application is a cooperative effort and the CGA and GGA are equal partners.

We look forward to working with you in a coordinated approach to SGMA planning efforts in the Colusa Subbasin.

Sincerely,



John Amaro, Chairperson
Glenn Groundwater Authority