

## MINUTES

### BOARD OF SUPERVISORS BUDGET AND FINANCE COMMITTEE Wednesday, December 5, 2016 – 1:30 p.m.

---

Supervisor Minto called the meeting to order at 1:30 p.m.

Present: Supervisors Corum and Minto

Others Present:

Ed Lamb, Finance	Matt Gomes, PPWA	Linda Durrer, Personnel	Jody Samons, HHSA
Brandon Thompson, Probation	Olivia Ramirez, Probation	Sendy Ibanez, Assessor	Christine Zoppi, HHSA
Rich Warren, Sheriff	Erin Valdez, HHSA	Dwayne Stewart, DA	Marcie Skelton, Ag
Steve Allen, UPEC			

1. Minutes

Matter: Review and approve minutes from October 25, 2016

Proceedings: Consensus approval

2. Unscheduled Matters And Public Comment

Matter: Receive comments from the audience, staff and committee members and, if deemed necessary, refer the subject matter for follow-up and/or schedule the matter on a subsequent agenda if required.

Proceedings: No comments heard.

3. 2016-2017 Budget

Matter: Discuss and possibly take action on adopted budget and or impacts.

Proceedings: a. Adopted Budget Shortfall: No comments heard

b. Mid-Year Budget Actuals Analysis: Ed Lamb handed out a document entitled "Prior Year Special Purpose Funds Not in Budget as of 11/30/16". Supervisor Minto stated that the review process would begin in January and there were no planned changes at this time. Marcie Skelton inquired about department heads providing further explanation of special purpose funds to which Supervisor Minto affirmed that would be helpful as well as other background information.

c. District Attorney Request for additional funds: Dwayne Stewart reported that he had found some solutions and was looking for others. Supervisor Minto stated that he had confirmed that A87 costs do not impact the baseline budget figures and suggested looking for additional sources of funds including reconciling grant funds and promised revenues before asking other departments to make cuts.

d. Ag Commissioner Request for Additional Funds to support Sustainable Groundwater Management Act (SGMA) Technical Support Services: Mrs. Skelton requested \$2,200 contribute and show County support for multi partner SGMA effort. Mr. Stewart asked if recently received environmental fines could be used. Supervisors Minto and Corum agreed and recommended approval of funds from the Board of Supervisors travel budget be redirected.

e. Hear report from Personnel Director on New Minimum Wage Increases and explore impacts to County: Linda Durrer reported that some employee positions may fall below the minimum wage level if there are no changes to the current pay scales. She further suggested that the County review and take necessary action prior to each year's implementation of the increases.

Christine Zoppi concurred and encouraged smaller incremental adjustments over a longer period of time were more desirable and more easily planned for budgetary. Mrs. Durrer noted that planning for these changes would require looking at compaction issues between those position below and above the minimum wage levels. Supervisor Minto asked for a listing of the positions affected and that information be included in a future Board meeting packet.

4. Review Strategic Plan Project Tracker

- Matter: Discuss and possibly take action on Strategic Planning items that may be reviewed or worked toward by the Budget and Finance Committee.
- Proceedings:
- a. Analyze One-Stop-Shop: Di Aulabaugh reported that efforts to work toward the Board's outlined plan were still in progress and both the virtual website portal and brick and mortar consolidations were still being considered.
  - b. Fiscal Impact of Proposition 64 (Marijuana Policy): Supervisor Minto announced that the Marijuana AdHoc Committee was planning to meet with staff and cautioned that costs to implement would likely be experienced in advance of receiving fees for services. Supervisor Corum noted that CSAC was looking at the banking aspects of the commercial business as it's primarily cash based. Mr. Lamb noted that John Chang, State Controller was also putting a group together. Mrs. Durrer advised that there is a new State defined "Code Enforcement Officer" certification that will be required and therefore incorporated in the County job classifications in Planning & Public Works. Mr. Stewart mentioned that there are only six plants allowed to be grown for personal medical use.
  - c. Assembly Bill 1265 Williamson Act: Supervisor Minto announced that he made a presentation at the Rangeland Association and did not receive negative feedback. He further stated that fiscal impacts of the proposed change, if approved by the Board, wouldn't be until the 2018 tax year and are tied to interest rates. At the time the Board considered originally it had been with the support of the Farm Bureau and he intends to reach out to them again.
  - d. Ag Commissioner Annual Financial Statement (Maintenance of Effort): Mrs. Skelton reviewed the state's annual process and reported that Glenn County has not been able to maintain the averages needed to meet the retain consistent funding. The annual letter to the State will be coming forward to the Board. Supervisor Minto stated the Board of Supervisors needed to know the shortfall amount and said it is worth looking into further.
  - e. Office of Emergency Services cooperative between the Sheriff and HHSA: Sheriff Warren reported that he was working with Grinnell Norton on a memorandum of understanding and job classifications. He further reported that the department has struggled to secure the funds from other sources due to lack of staffing resources. Ms. Zoppi shared that the cooperative between the two departments was in the best interest of the County and she was fully supportive of sharing of resources toward this effort.
  - f. Review Memorandum of Understanding (MOU) between HHSA and Public Guardian: Erin Valdez reported that there were actually three MOUs and that one had expired. The three are for Behavioral Health conservatorship services, Public Health staff Supervision services and Adult Protective Services supervision totaling \$120,000. The Adult Protective Services MOU being expired. Discussion regarding the potential to consolidate services with HHSA or explore co location ensued. Mrs. Durrer asked if there were any conflicts preventing potential consolidation to which Ms. Zoppi said there were protections that would be put in place similar to other programs with sensitive and confidential client aspects. Mr. Lamb noted that in a department of two it is hard to maintain checks and balances and those concerns were better addressed in a larger department. Ms. Zoppi noted that there is more planning required before a fully detailed plan would be able to be brought forward. Supervisor Corum asked what the next steps were to which Ms. Zoppi responded that key staff would meet, review and consider

other Counties set ups. Mr. Lamb mentioned that he believed many of the other counties seemed to follow the proposed model. Supervisor Minto asked staff to report back at the next meeting.

5. Other Business, Reports And Communication

Proceedings: Supervisor Minto asked if anyone had anything to add. No comments were heard.

Meeting was adjourned at 2:22 p.m.