

THE GLENN COUNTY LAW LIBRARY BOARD OF TRUSTEES
Glenn County Superior Court, 526 W Sycamore Street, Willows, CA 95988
TELEPHONE: 530-934-6382

**SPECIAL MEETING OF THE GLENN COUNTY LAW LIBRARY
BOARD OF TRUSTEES**

LOCATION: The Glenn County Superior Court, 526 W Sycamore Street, Willows,
CA 95988, Conference Room (2nd Floor)

DATE: December 8, 2016

TIME: 2:00 p.m.

AGENDA

ALL ITEMS ARE OPEN FOR PUBLIC COMMENT

Members of the public may appear before the Law Library Board of Trustees and present evidence and/or make comments concerning any matter on the agenda during the public comment portion of the meeting. Matters not listed on the agenda may not be discussed at this special meeting. In the event that the agenda item gathers a large audience and/or group with the same or similar views, we encourage that one individual be assigned to speak on behalf of that group. Comments may be limited to three (3) minutes by the President in the interest of time. Additional comments may be submitted in writing. The purpose of this procedure is to allow members of the public to provide information to the Law Library Board of Trustees.

If you wish to receive an agenda by mail, you may submit self-addressed stamped envelopes to the Glenn County Law Library Board of Trustees, 526 W Sycamore St, Willows, CA 95988. A complete agenda packet, including back-up information, is available for public inspection during normal work hours at 526 W Sycamore Street, Willows, CA 95988. After posting of this Meeting Agenda, the public may request copies of supporting information for public agenda items listed.

1. CALL TO ORDER

2. PUBLIC COMMENT

Receive comments from the audience on any item described on the agenda. Government Code Section 54954.3(b).

3. APPROVAL OF MINUTES

Approval of Minutes For Board Meeting of October 31, 2016.

4. REGULAR AGENDA

- a. Adopt regular meeting times pursuant to Business and Professions Code Section 6304.
- b. Discuss duties of Law Library Board of Trustees secretary pursuant to Business and Professions Code Section 6307, et seq. and hold an election of said secretary.
- c. Discussion and possible action to execute an MOU between the Law Library Board of Trustees and the County or the Court for administrative services.
- d. Discussion and possible action to determine where inquiries regarding the law library and agenda should be made and what the law library's mailing address and telephone will be.
- e. Discussion and possible action to purchase new computer, law library furniture, and/or other library supplies.
- f. Discussion and possible action to terminate the Law Library's Lexis Nexis subscription and replace it with Westlaw.
- g. Discussion and possible action to create a webpage for the Law Library on the County's website and/or the Court's website.

5. REPORTS AND COMMUNICATION

Receive report from County staff regarding the proposed changes to the Personnel Department and Law Library Kiosk and anticipated timeframe for a final proposed plan.

10. ADJOURNMENT

In compliance with the Americans with Disabilities Act, The Board of Law Library Trustees will make available to persons with a disability disability-related modification or accommodations. Notification three days prior to the meeting will enable The Board of Law Library Trustees to make arrangements to provide reasonable accommodations. If requested, this document and other agenda materials can be made available in an alternative format for persons with a disability who are covered by the Americans with Disabilities Act. Contact Priscilla Butler, Court Administrative Assistant at: 530-934-6382.

CERTIFICATION: Pursuant to Government Code § 54956 the agenda for this meeting was properly posted on or before 2:00 am on December 7, 2016.