

THE GLENN COUNTY LAW LIBRARY BOARD OF TRUSTEES
Willows Memorial Hall, 525 W Sycamore Street, Willows, CA 95988
TELEPHONE: 530-934-6455

MEETING OF THE GLENN COUNTY LAW LIBRARY BOARD OF TRUSTEES

LOCATION: The Glenn County Superior Court, 526 W Sycamore Street, Willows,
CA 95988, Conference Room (2nd Floor)

DATE: March 14, 2017

TIME: 2:00 p.m.

AGENDA

ALL ITEMS ARE OPEN FOR PUBLIC COMMENT

Members of the public may appear before the Law Library Board of Trustees and present evidence and/or make comments concerning any Law Library Board of Trustees' business. If the matter is not listed on the agenda, such comments shall be presented during the unscheduled matters portion of the agenda. If the matter concerns an item listed on the agenda, the comments must be made at the time the agenda item is considered by the Law Library Board of Trustees. In the event that the agenda item gathers a large audience and/or group with the same or similar views, we encourage that one individual be assigned to speak on behalf of that group. Comments may be limited to three (3) minutes by the Chairman in the interest of time. Additional comments may be submitted in writing. The purpose of this procedure is to allow members of the public to provide information to the Law Library Board of Trustees.

If you wish to receive an agenda by mail, you may submit self-addressed stamped envelopes to the Glenn County Law Library Board of Trustees, 525 W Sycamore St, Willows, CA 95988. A complete agenda packet, including back-up information, is available for public inspection during normal work hours at 525 W Sycamore Street, Willows, CA 95988.

After posting of this Meeting Agenda, the public may request copies of support information for public agenda items listed.

1. **CALL TO ORDER**

2. **UNSCHEDULED MATTERS**

Receive comments from the audience and Board of Trustees. Any person wishing to address the Law Library Board of Trustees on any item NOT ON TODAY'S MEETING AGENDA may do so at this time and, if deemed necessary, the President may refer the matter for follow-up and/or schedule the matter on a subsequent Law Library Board of Trustees agenda. Unless the matter qualifies for an exemption under the provisions of Government Code Section 54954.2(b), action or discussion by the Board of Trustees cannot be taken during "Unscheduled Matters". (Ralph M. Brown Act)

3. APPROVAL OF MINUTES

Approval of Minutes for Special Meeting of January 20, 2017.

4. REGULAR AGENDA

a. Discussion and Possible Adoption of the following procedures:

- i. All items to be placed on the agenda shall be presented to the Law Library Board of Trustees Secretary's staff no later than 12:00 p.m. on the Wednesday preceding the regular meeting for which the agenda is prepared;
- ii. Whenever possible, the President will give the Secretary at least two days' notice before the posting deadline preceding the regular meeting if the meeting is to be cancelled.

b. Execute the MOU between the County of Glenn and the Law Library Board of Trustees for administrative services.

5. REPORTS AND COMMUNICATION

a. Receive report from County staff regarding the proposed changes to the Personnel Department and Law Library Kiosk and anticipated timeframe for a final proposed plan;

b. Receive Law Library Budget Report.

6. ADJOURNMENT

In compliance with the Americans with Disabilities Act, The Board of Law Library Trustees will make available to persons with a disability disability-related modification or accommodations. Notification three days prior to the meeting will enable The Board of Law Library Trustees to make arrangements to provide reasonable accommodations. If requested, this document and other agenda materials can be made available in an alternative format for persons with a disability who are covered by the Americans with Disabilities Act. Contact Priscilla Butler, Court Administrative Assistant at: 530-934-6382.

CERTIFICATION: Pursuant to Government Code § 54956 the agenda for this meeting was properly posted on or before 2:00 pm on March 10, 2017.