



GLENN LOCAL AGENCY FORMATION COMMISSION

525 West Sycamore Street, Suite B1, Willows, CA 95988

Phone: 530.934.6400, Fax: 530.934.6519,

OUTLINE OF GLENN LAFCO APPLICATION REQUIREMENTS

CONTENTS OF APPLICATION

A formal application must include the following documents in order to be accepted for filing by the LAFCO Executive Officer:

1. Resolution and Petition

- a. A Resolution of application adopted by the affected legislative body; and
- b. A Petition of application property filled out and signed.

2. Completed Justification of Proposal Questionnaire

3. Legal Descriptions and Maps

A legal description for each proposal; a map large enough to show the entire proposal. Upon final approval, additional copies of maps may be required.

4. Letter of Property Owner Consent

A letter of consent from each affected property owner is required if the application is to be processed without public notice or hearing.

PROCESSING FEES

1. LAFCO Filing Fee - Fee schedule attached. (Filing fee may be waived by the Commission if requested in writing)
2. Board of Equalization Filing Fee (Required by the State, cannot be waived)

CITY APPLICATIONS

1. Adopted Ordinance Designating Prezoning of Affected Property

Prezoning must be completed pursuant to LAFCO policy prior to application.

OPTIONAL

1. If the Applicant prepares a Negative Declaration and submits with application there will be no charge. If the Applicant does not submit a Negative Declaration, and the LAFCO staff has to prepare one, the fee is \$700.00.
2. To prepare the Environmental Impact Report, the cost will be paid by Applicant.

See Fee Schedule Adopted July 11, 2006 by LAFCO Resolution 2006-02 for detailed fees