



GLENN COUNTY PLANNING & PUBLIC WORKS AGENCY

John F. Linhart, Director
Willows, California 95988



Planning & Public Works Agency
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May 14, 2012

ADDENDUM TO BID DOCUMENTS: Number ONE

PROJECT TITLE: Replacement of 14 High-Efficiency, Heating, Ventilation and Air Conditioning (HVAC) Systems to be installed at 5 Glenn County Facilities

LOCATION:

Locations Listed by Replacement Priority
1. Willows Memorial Hall Building
2. Orland Memorial Hall Building
3. Sheriff's Administration Building
4. Health Services Building (HSA) Willows
5. Ag Department Building

OWNER'S REPRESENTATIVE: JOHN F. LINHART

Listed below is supplement information to the Bid Documents for the project identified above based on questions submitted to the Planning & Public Works Agency.

1. Is it possible to get a copy of the project sign-in sheets prior to the bid? **Yes, we will post it with this addendum.**
2. As this is funded using EECBG/ARRA funds, it requires all equipment to comply with ARRA's Buy American clause. According to the Trane and Carrier they cannot supply Buy American units in the required project timeline as these units are built special at an American factory. The lead time for these units to be built in the US is 4 weeks. Please advise if another manufacturer can be utilized or if the project timeline can be extended. **The Buy American Provisions (see additional important information #3 below) must be followed as noted in the bid specs and as noted in the important additional information.**
3. On which units will economizers be required? **Yes, integrated economizers are required.**
4. Will the remaining units be required to have outside air intake hoods? **See #3 above.**
5. Will there be any special Title 24 requirements for the 10 ton units? **10 ton units must comply with the Title 24 provisions as normally required.**
6. Due to the time constraint for project completion, will the facilities be available for after hours and weekend work? **Yes, County encourages the work to be completed as quickly (and carefully) as possible. Contractor will be encouraged to coordinate work with County Staff to complete as soon as possible.**

7. Is there any possibility for extension of project completion date? **No. Invoice must be submitted to Glenn County on or before June 14th, 2012.**
8. Will the "Made in America" clause be strictly enforced? We have heard that if most parts are made in the United States and then assembled in Mexico that it may pass as "Made in America". **Yes, please see question #2 above.**
9. On your website, the equipment calls for hinged doors and coil guards. I have been told that the hinged doors have a 6 week lead time. Are those line items still required? **No, hinged doors and coil guards are not required.**

Additional Important Information:

1. **Signage:** Recipients are required to post signage in strategic project locations to provide credit for project funding from the American Recovery and Reinvestment Act of 2009 (ARRA) and the U.S. Department of Energy. Projects should display signage that features the emblem throughout the construction phase and should be at least 6 inches in diameter. The following are links to the logo:

http://www1.eere.energy.gov/wip/pdfs/sep_recovery_act_8-5x11.pdf

http://www1.eere.energy.gov/wip/pdfs/sep_recovery_act_poster_24x36.pdf

2. **Compliance with Buy American Provisions of ARRA:** Recipients are responsible for retaining documentation that demonstrates their compliance with the Buy American provisions of ARRA. During post-award monitoring activities, which may include desk reviews, on-site reviews, audits, and other activities, recipients may be asked to produce records that verify compliance. The Office of Energy Efficiency and Renewable Energy (EERE) at DOE has issued guidance on documenting compliance with the Buy American provisions of ARRA. This guidance may be found on EERE's Buy American web page at http://www1.eere.energy.gov/recovery/buy_american_provision.html. Most recipients are obtaining manufacturer specification sheets that certify compliance with the Buy American Act. In addition to this certification, recipients are encouraged to obtain the plant's physical location (address, city, state) where the equipment was manufactured.

3. **Weekly Certified Payrolls:** Recipients are required to submit weekly certified payrolls each and every week during project installation. Failure to submit weekly certified payrolls each week is a violation of the Davis-Bacon Act (DBA) and does not allow the Energy Commission to identify DBA issues as early as possible. Recipients that are local units of government may retain original weekly certified payrolls in accordance with DBA and submit copies to the Energy Commission for review and approval. Copies may be scanned and emailed to jbrewste@energy.state.ca.us. Recipients that are **not** local units of government must submit the original signed weekly certified payrolls to the Energy Commission.

4. **Press Releases and Media Outreach:** Recipients are reminded to credit the California Energy Commission, the U.S. Department of Energy, the Energy Efficiency and Conservation Block Grant program, and the American Recovery and Reinvestment Act of 2009 (ARRA) in all press releases and media outreach associated with your EECBG-funded projects. The U.S. Department of Energy's communications resource kit can be found at:

http://www1.eere.energy.gov/wip/pdfs/sep_eecbg_media_resource_kit.pdf

The Energy Commission's Media Office also requests that if you have completed your project and are considering having a media event, we would like the project to be showcased in the Energy Commission's Project of the Week (soon to be available on-line) or if you require media assistance please contact the Energy Commission's Media Office at 916.654.4989 or email Susanne Garfield at sgarfiel@energy.state.ca.us or Adam Gottlieb at agottlie@energy.state.ca.us.

Please direct any questions pertaining to this addendum to:

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(530) 934-6546 FAX 934-6533

/s/ *Annette Chavez*

FOR: JOHN F. LINHART, Owner's Representative
Planning & Public Works Agency Director
Glenn County, California